

COURSE SYLLABUS

COURSE: **ACA 122** **COLLEGE TRANSFER SUCCESS**

HOURS: Lecture: 1 Lab: 0 Shop/Clinical: 0 Work: 0 Credits: 1

COURSE DESCRIPTION:

This course provides information and strategies necessary to develop clear academic and professional goals beyond the community college experience. Topics include the CAA, college culture, career exploration, gathering information on senior institutions, strategic planning, critical thinking, and communications skills for a successful academic transition. Upon completion, students should be able to develop an academic plan to transition successfully to senior institutions. *This course has been approved for transfer under the Comprehensive Articulation Agreement as a premajor and/or elective course requirement. This course has been approved for transfer under the ICAA as a premajor and/or elective course requirement.*

PREREQUISITE(S): ENG 095

COREQUISITE(S): None

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Grites, Thomas J., Susan Rondeau. *Transfer Student Companion, 1st Edition*. Boston: Cengage, 2009. Print.
ISBN# 978-0618924868

Menager-Beeley, Rosemarie, Lyn Paulos. *Quick Coach Guide to Avoiding Plagiarism with 2009 MLA and APA Update, 1st Edition*. Boston: Cengage, 2011. Print.
ISBN# 1111342466

Readability Level: 9.2
BCC College Catalog: Current

BCC Student Handbook

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Identify academic pathways to a two-year or four-year degree, demonstrate a working knowledge of the process and rules governing transfer from NCCCS colleges to a four year college under the

UNC/NCCCS Comprehensive Articulation Agreement (CAA), and develop a specific plan for transfer.

2. Understand and employ the college's learning resources and services.
3. Demonstrate strategies of time management and goal setting.
4. Apply skills necessary to academic success, including ability to compile information from class lectures into detailed study notes, explain skills needed in taking tests, employ critical and creative thinking, and navigate technology.
5. Demonstrate skills sufficient to research four-year colleges and communicate this research written and/or orally.
6. Research and set short and long-term goals for professional career.

SYLLABUS INFORMATION:

The Student Learning Outcomes listed in this syllabus are those required actions that a student who successfully completes the course must be able to perform. The educational experience, however, is a two-way, interactive process involving both the student and the instructor. The student must play an active role in the learning process in order to be successful. Instructors will provide an Instructor's Syllabus at the first class meeting explaining how they measure each of the Student Learning Outcomes. A student who is unable to accomplish the outcomes will not receive a passing grade in the course.

The information in this BCC Syllabus may not be accurate beyond the current semester. Textbooks and other course materials are subject to change. Students should verify the textbooks at the first class meeting with their instructor prior to purchasing.

GRADING SYSTEM:

Brunswick Community College employs a system of letter grades and corresponding quality points per grade to evaluate a student's performance in meeting the stated goals and objectives for each course. The grading system is published in the BCC Catalog and Student Handbook.

ATTENDANCE POLICY:

Each student has individual responsibility for attending class regularly and for meeting course objectives. A student is expected to attend all class meetings in a course. Rules on tardiness and leaving class early are addressed in each instructor's syllabus. Instructors are required to record absences and report excessive absenteeism to the Registrar.

If a student is absent for any reason in excess of 20 percent of the class hours, he or she is in violation of the Brunswick Community College attendance policy. Unless the student officially withdraws from the course prior to the 65 percent point of the 16 week semester (or equivalent days for courses of other duration), he or she may receive a grade of "F".

Students who receive an "EXCESSIVE ABSENTEEISM NOTICE" are advised to contact their instructors immediately to review the conditions for withdrawing from the course or for continuing the course.

STUDENTS WITH DISABILITIES:

Brunswick Community College complies with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, which require that no qualified student with a disability be excluded from participation in or be denied the benefits of any services, programs or activities on the basis of his or her disability. If a student has a disability that is covered by the Americans with Disabilities Act and requires accommodations in the classroom and/or in extracurricular activities, the student must request the accommodations in writing and submit the request to the Disability Services Coordinator. Instructors will not provide accommodations without notification from the Disability Services Coordinator. Brunswick Community College will make every effort to provide reasonable accommodations.