



BRUNSWICK

COMMUNITY COLLEGE

Brunswick Community College
Board of Trustees Meeting Minutes
Thursday, April 16, 2015
5:30 p.m.

Board Attendees John Jones, Chair Bobby Long, Vice Chair Alan Holden Art Skipper Doug Terhune	Dwight Flanagan Frank Iler Jim Bradshaw Jwantana Frink Drake Harper, SGA President	Absent: Allen Williams Lynda Stanley Pat O'Bryant
Others in Attendance: Dr. Susanne Adams, Recording Secretary; Dr. Sharon Thompson; Velva Jenkins; Sheila Galloway; Ronnie Bryant; Dr. John Gray; Elina DiCostanzo; Gina Robinson; Bea Palazzi; London Schmidt; VP Donnie Bassinger, Board Briefing; Rebecca Rock; Renee Sloan, <i>State Port Pilot</i> ;		

Chair John Jones called the Brunswick Community College Board of Trustees meeting to order in the Building A Board Room at 5:30 p.m. on Thursday, April 16, 2015. Mr. Jones read the requirements regarding conflicts of interest as stated in the N.C. State Government Ethics Act. No conflicts of interest were noted.

Mr. Jones reported that the *Evaluation of Statement of Economic Interest* filed by Doug Terhune as a member of Brunswick CC's Board of Trustees was received from the State Ethics Commission office. Mr. Terhune's SEI form had been reviewed for actual and potential conflicts of interest, and reported that no actual conflict of interest or the potential for a conflict of interest had been found.

Dr. John Gray gave the invocation.

Chair Jones announced the presence of a quorum.

Consent Agenda:

Chair Jones requested approval of items on the Consent Agenda. Mr. Bobby Long made a motion to approve the Consent Agenda. Mr. Alan Holden seconded the motion. The motion was passed unanimously.

The following items were included in the motion.

- Agenda for April 16, 2015 Meeting
- Minutes of March 19, 2015 Meeting
- March 2015 Financial Report

The following items were included for information only:

- Personnel Report
- Calendar of Events

Chair Jones requested that Dr. Sharon Thompson introduce members of faculty and staff in attendance. Dr. Thompson introduced Rebecca Rock, Faculty Senate President. Rebecca began as an adjunct faculty member at BCC in January 2007. She has been full time at the College since August 2009. Rebecca received her undergraduate and master degrees from UNC-W in mathematics. Dr. Denise Houchem-Clagett has been with the College over ten years and also started out as an adjunct faculty member. Denise has been full time for four years and has been the Chair of Academic Support for one year. She has assumed the role of Dean of Academic Support encompassing developmental education, the library, tutoring, testing, placement and student completion efforts. Dr. Houchem-Clagett has a bachelor's degree in business management, a master's degree in information technology and a doctorate in adult education.

Board Briefing:

Chair Jones introduced VP Donnie Bassinger to provide information regarding performance contracting. Mr. Bassinger explained that based on the College's review, a favorable savings can be realized without any upfront capital costs. Typical concerns include older mechanical and electrical systems, high utility and repair costs and indoor environmental quality. As these issues are discovered and corrected, the facility begins to generate savings by operating more efficiently. Board approval is required by the State Energy Office. The Building & Grounds Committee recommends Board approval.

SGA:

SGA President, Drake Harper, announced that SGA members attended the N4CSGA Spring Conference in Durham, NC, where the Governor's budget was a big topic of discussion. Mr. Harper indicated that an increase of \$4 per credit hour has been proposed creating about \$16 million in revenue with only about \$5.5 million allocated to community colleges. The group plans to write letters requesting how the remaining dollars should be allocated, and a number of students plan to travel to Raleigh on April 28 to meet with legislators.

Mr. Harper reminded Trustees about Spring Fling scheduled for April 22 with pizza and sodas along with a number of activities for students throughout the day. In addition, BIP will have a plant sale in front of Building A in conjunction with Spring Fling activities.

Building & Grounds:

Committee Chair, Bobby Long, reported that an asbestos inspection of the Southport cafeteria has been completed. Results are expected within the next few days prior to cafeteria demolition. Progress continues slowly in Southport with installation of baseboards and touch-up painting scheduled for the interior of the building. Cement board re-installation is planned for the exterior, and landscaping has begun in the front of the building with the planting of grass and trees and spreading of pine straw.

Mr. Long pointed out that the Investment Grade Audit Agreement, which outlines work being considered for the Performance Contracting, has been received. The Commissioners unanimously recommended that the College move forward with Performance Contracting. With the recommendation of approval from both the Building & Grounds Committee and the Commissioners, **Mr. Bobby Long made a motion for the College to approve moving forward**

with Performance Contracting. Mr. Alan Holden seconded the motion. The motion was passed unanimously.

Mr. Long reported that the Leland Center Business & Industry Incubator renovation piece is nearing completion and the area has only carpet squares remaining to be installed and some minor electrical work. In addition, the metal building site has been graded and footers are being dug for the new portion of the incubator.

The Thomasboro Road property, consisting of ten acres of land and donated by the Williamson Family, is being appraised and zoned. This information will be provided at the retreat.

Finance:

VP Galloway presented the March 2015 financials. These items were previously approved under the Consent Agenda. Ms. Galloway reported that the College's budget was presented to Brunswick County Commissioners on April 9, 2015.

Liaison Reports:

- **EDC** – Mr. Jim Bradshaw announced that industry visits continue. Lee Controls and 33rd Strike manufacturers are preparing for training employees with the help of George Yu. There are nine industrial prospects with visits being scheduled at the Mid-Atlantic Industrial Park. Mr. Bradshaw met with the Superintendent of Schools to discuss the opportunity of offering a broader range of programs in high schools. A meeting will be scheduled with the EDA, the College and the School System for discussion regarding these classes. A small business roundtable meeting is scheduled for April 20 at the SBI Center.
- **Commissioners** – Mr. Art Skipper reported that he had spoken with the Commissioners regarding performance contracting. Commissioners have indicated their full support and recommend to the College to move forward. The Commissioners are scheduled to be on campus for a tour and lunch from 11 a.m. – 1 p.m. on May 12.
- **Board of Education** – Mrs. Jwantana Frink reported that the Grand Opening of the Duke Energy Educational Pavilion at Belville Riverwalk Park was Saturday, March 28. The park will provide classes for experiments, study of the environment and exploring nature for students.
- **OWA** – Mr. Doug Terhune reported that a new Humanities and Fine Arts Center is being completed at Cape Fear CC. Mr. Terhune does not think this new center will be in competition with OWA since it is a much larger venue and will cater to entertainment that would not be considered for OWA. Ticket costs will also be much higher. Mr. Terhune challenged Trustees to purchase Patron, Archangels or Angels' season tickets to support OWA.
- **Foundation** – Ms. Elina DiCostanzo reported that the Campus Fund Drive kicked off with a goal of \$25,000. Last year's goal was \$14,000. As of today, 16 days into the campaign, \$15,300 has already been raised. At the end of the month following the fund drive, a Villains and Heroes contest is planned. The Community Breakfast was a huge success with about half the number of attendees from last year but an increase in donations. A Planned Giving Seminar is scheduled for Thursday, May 21, at 3:00 p.m. in the Media Room at the Fitness & Aquatics Center. Both BCC Boards (Trustees and

Foundation) should schedule to attend. The presentation will be video-taped for future use with new Board members. In addition, new scholarship software has improved processing scholarship applications. Applications will be accepted from students from March 1 to May 30. Chair John Jones reminded the Board that the Planned Giving session is just prior to the Board meeting and is one of the Board's goals. The session starts at 3:00 p.m. and concludes at 4:30 p.m. The Board meeting will begin at 5:30 p.m. in the Board Room.

- **Athletics** – Mr. Dwight Flanagan attended the recent athletics staff meeting and anticipates the budget will not change from last year. Men's basketball tryouts are scheduled to be held April 11. The golf tournament fundraiser is scheduled for August 22. More details are coming, but Mr. Flanagan encouraged Trustees to start putting their teams together. The campaign for the brick pavers is in process. Pavers are \$100 each, bricks are white with black font. The kickoff for this fundraiser is next week. The cut-off date for purchasing pavers is June 30 with a goal of \$25,000. Proceeds will go towards a hitting facility for baseball.
- **Legislative** – Rep. Iler reported that this was a busy week with deadlines for bills to be passed due today. He reported that a new gas tax bill is coming out. Rep. Iler has proposed a new bill giving teachers \$2,000. The goal is to include the raise for all education individuals and not just new teachers.

President's Report:

Dr. Adams expressed appreciation to Trustees who attended the recent NCACCT Seminar in Raleigh and those who attended the Community Breakfast. Thirty-one students were inducted into the National Technical Honor Society (NTHS) last night and 23 students (some duplicated) into the Phi Theta Kappa. Leland Center will be hosting the Southeastern Association of Community College Registrars and Admissions Directors. BCC is also hosting STEM Speaks 2015 at OWA, welcoming 125 Brunswick sophomores representing all Brunswick County high schools. President Adams reported that the College presented its budget to the County on April 9. Dr. Adams presented a list of individuals that have graduated from the Horticulture and Turfgrass Program. The list also indicates where individuals are employed. Final work is being completed on the College's strategic plan. A draft is scheduled to be presented at the Board Retreat in June. The final 4-week spring semester is complete, and FTE looks good with about a 3 percent annual increase. Registration for summer and fall 2015 has begun.

President Adams reported that a professional development day is scheduled for employees on Friday, April 24, 2015, from 8 a.m. – 1 p.m. The title of the session is "Awakening the Leader Within." Dr. Adams pointed out that BCC wants to grow its leaders from within the College.

The nurses' pinning ceremonies dates were presented. The ADN Nursing Pinning is scheduled for May 7 at 11:30 a.m. in the Event Center; the PN Ceremony is scheduled for May 8 at 11:00 a.m. at Mt. Olive Church..

The St. James Flea Market will be at the College in the Student Center this upcoming weekend. A significant amount of the proceeds goes towards BCC scholarships.

Velva Jenkins and her staff are compiling information from a survey regarding recommendations for classes and events to be held in the SBI Center. Those results will be shared with Trustees as soon as all information is in and compiled.

Dr. Adams expressed appreciation to Renee Sloan for the wonderful article and photograph in the *State Port Pilot* regarding the Southport Center.

Dr. Adams reported to Trustees that the Faculty Senate Association has sent a recommendation to the Board that BCC become a tobacco-free campus to align with BCC's commitment to provide students, employees and visitors a safe and healthy environment. Their recommendation will now move to the Tobacco Policy Committee. The Committee will then vet the request with staff and students via survey. Following the vetting process, the recommendation will then proceed to the Academic and Student Affairs Committee of the Board of Trustees for a recommendation to the full Board. President Adams indicated that the process of going tobacco-free will take well over a year, requiring a 12-month warning to the campus community that the College plans to become tobacco-free.

Dr. Adams reported that BCC's Biotech students are making wine again this year and are entering the Museum's evaluation of wines. Last year, BCC students won the Silver Award. This year they are going for the Gold.

President Adams reported that Dr. Scott Ralls is leaving the NCCCS to become the next President of Northern Virginia Community College. Dr. Ralls will leave the System Office in September.

Dr. Adams reminded Trustees that Graduation is Friday, May 8, at 3:00 p.m. and to arrive at 2:30 p.m. President Adams gave a brief report on the Wayne CC shooting. It was designated as a hate crime, and all colleges have been asked to be alert to certain types of tattoos that might resonate hate activities.

Chair Jones reported that Unfinished Business includes the Board Retreat location, date and time. It was determined that the retreat will be held on Friday, June 26, 2015. Location will be determined. In addition, Chair Jones requested that Trustees complete their self-evaluation forms and the President's evaluation form. These are to be returned to Chair Jones at the May 21st Board meeting.

Trustee Alan Holden requested information about funding and expenses for the College's Athletic Program. Coach Allen had provided information at his Board briefing, and a copy of that information was given to Mr. Holden.

Mr. Doug Terhune made a motion to adjourn the meeting. Mr. Alan Holden seconded the motion. The meeting was adjourned at 7:15 p.m.

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary