Brunswick Community College
Board of Trustees Meeting
February 15, 2018
Minutes

Board Attendees:		**Absent:**
Mr. Alan Holden, Chair Dr. Gene Steadman, Jr., Vice Chair Mr. Mark Bachara Mr. Dwight Flanagan Mrs. Jwantana Frink Ms. Sheila Grady	Mr. Frank Iler Mr. Michael Norton Mr. Art Skipper Mr. Doug Terhune Dr. Allen Williams Nathan Clark, SGA Vice President	Bobby Long Michelle Cathey, SGA President
Others in Attendance: Dr. Susanne Adams, President; Mrs. Bea Palazzi; VP Sheila Galloway; Mrs. Velva Jenkins; Dr. Lois Smith; Mrs. London Schmidt; Mr. Ronnie Bryant; Mr. Jack Luciano; Dr. Denise Houchen-Clagett; Ms. Holly Bass; Mr. Michael Paul, *Pilot*		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order in the Board Room following its Mid-Year Retreat Thursday, February 15, 2018 at 5:50 p.m.

Mrs. Bea Palazzi read the Ethics Statement, and no conflicts of interest were stated.

Dr. Allen Williams provided the invocation.

Chairman Holden announced the presence of a quorum.

Trustee Frank Iler made a motion to approve the Consent Agenda. Dr. Allen Williams seconded the motion. The motion was passed unanimously.

Board Briefing: Ms. Sherri Scaggs, ECHS Principal, presented details regarding what it takes to be recognized as a "National Blue Ribbon School of Excellence." BCC's Early College High School received the 2018 Award for exemplary achievement in academics, instruction targeted strategies and standardized test data.

SGA: Nathan (Nate**)** Clark, SGA Vice President, announced that Spring Fling will be held on April 11; Black History Month will be celebrated with giveaways on February 13th, cake and tea on the 21st, and a trivia contest on the 26th. President's Day will be celebrated on February 19th with cookies and punch, and Club Day was February 14th with campus clubs attending. SGA VP Clark announced that the SGA Conference will be held in Durham April 6-8.

Executive Committee: Chairman Holden reported that the Committee did not meet.

Buildings and Grounds: The Committee met on February 13th and reviewed schematics for the Allied Health Building prepared by Architect John Sawyer. **Mr. Art Skipper made a motion to approve the schematics as presented. Mr. Michael Norton seconded the motion. The motion was passed unanimously.**

The Committee proposed to offer Building I, the Assembly Hall, to Mt. Olive Church. In the event Mt. Olive Church does not want the building, it will be demolished. Estimated cost for demolition is $60,000. **Committee Chair, Art Skipper, made a motion that the Assembly Hall, Building I, be removed by Summer 2019. Mr. Doug Terhune seconded the motion. The motion was passed unanimously.**

Chair Holden asked for the motion to be clarified. **On February 15, 2018, the Board of Trustees approved disposal by demolition of Building I, the Assembly Hall, which has been deemed unnecessary. The building should be removed by the Summer of 2019 or it will be demolished for the purpose of creating additional parking for the Allied Health Building. Mr. Art Skipper made this clarification into the form of a motion. Dr. Allen Williams seconded the motion. The motion was passed unanimously.**

Chairman Holden indicated that Building I, the Assembly Hall, will formally be offered to Mt. Olive Church. The College will realize approximately $60,000 in savings if Mt. Olive Church acquires the Assembly Hall, removes it and takes away the debris. **Dr. Allen Williams made a motion that the building be removed by August 30, 2019. Mrs. Jwantana Frink seconded the motion. The motion was passed unanimously.**

President Adams and Mr. Jack Luciano participated in a conference call regarding the Southport Mediation, which is scheduled for March 8, 2018, in Raleigh. Details of the outcome will be provided to Board members following the mediation.

Bids for the Southport Roof Project were opened January 31, 2018. Spruill Construction was the only bid received for $444,000 for the entire roof as well as for one-half the roof. The previous low bid from Millennium Contractors in November 2017 was $392,530 for the entire roof and $363,201 for one-half of the roof. **Mr. Art Skipper made a motion to delay a decision on the roof until completion of the Southport mediation. Dr. Gene Steadman seconded the motion. Mr. Doug Terhune asked if the county would support tearing down the unoccupied portion of the building. Discussion ensued. The motion was passed unanimously.**

A few years ago, the College acquired a 10-acre parcel of land on Thomasboro Road, Sunset Beach, from the Williamson family. Following discussion regarding the property, **Mr. Doug Terhune made a motion to put the parcel of land on the market for sale. Mr. Frank Iler seconded the motion. Following discussion regarding the parcel's tax value, the motion was passed unanimously.**

Discussion ensued regarding how to sell the Thomasboro Road property. **Dr. Allen Williams made a motion for the Buildings and Grounds Committee to determine how to sell the property. Mr. Frank Iler seconded the motion. The motion was passed unanimously.**

Mr. Frank Iler made a motion to dispose of the Thomasboro Road property at 241 Thomasboro Road, Sunset Beach, NC, as it was unnecessary for the purpose of the College. Mr. Dwight Flanagan seconded the motion. The motion was passed unanimously.

Mr. Art Skipper reported that MCNC fiber hut is in place, utility connections are being completed, and fencing is being installed.

Academic and Student Affairs: Mr. Dwight Flanagaan reported that the Consent Agenda included reaffirmation of the College's final version of the Mission, Vision, and Core Values as approved or reaffirmed by the Board at its January meeting. The Board also approved a new Policy 4.26 *Awarding Institution Credit* and Policy 1.5 *Solicitation and Activities on College Property* in the Consent Agenda. Mr. Flanagan reported that materials will be mailed to SACSCOC the last week of February to be received by the due date of March 1st. The ASA will hold its next meeting on March 1, 2017, at 9:00 a.m. in the Board Room.

Finance Committee: VP Sheila Galloway presented financials for January 2018. **Dr. Allen Williams made a motion to approve the January 2018 financial report. Ms. Jwantana Frink seconded the motion. The motion was passed unanimously.**

Liaisons:

- **EWD –** Mr. Michael Norton reported that existing Business & Industries were visited for the purpose of identifying training needs. Foundational studies (Basic Skills) has graduated seventeen High School Equivalency degrees to date, five Adult High School Graduates, and six students accepted into the National Adult Education Honor Society. BIP has forty students engaged in community activities. VP Velva Jenkins reported that a group from BCC visited Sandhills CC to review its Culinary Department for the purpose of potentially expanding BCC's program and to possibly lead to a curriculum program.
- **Board of Education –** Ms. Sheila Grady reported that the Board of Education met February 6th and discussed make-up days for recent inclement weather. The Board also discussed new buildings and schools when the bond dollars become available. The Teacher of the Year group monthly meeting was attended by Rep. Frank Iler.
- **OWA –** Mr. Doug Terhune reported that the OWA Advisory Committee will meet for the purpose of developing and expanding ideas regarding upcoming shows at OWA. The changes in last season's programming resulted in more revenue and higher attendance. The Committee is scheduled to meet in March to determine upcoming shows. This year's Christmas Show will feature Mayor Alan Holden. Other shows include Teddy Gentry (Alabama) and the Million Dollar Quartet. Mr. Terhune's goal is to obtain 100% participation from Trustees in 2018-2019 in purchasing Season Tickets.
- **Foundation** – Mr. Mark Bachara reported the Bella Italia Event was a big success and met its goal by reaching sales of 300 tickets. Financial net proceeds to date were $32,404.80. The next Bella Italia Event is being planned for April 2019.
- **Athletics –** Mr. Dwight Flanagan announced that Katisha Hyman was named National Junior College Player of the Week in Women's basketball for January 8-14. Schedules for both Men's and women's games can be found on the College's Athletics web site at http://www.gobccsports.com/teams/?u=GODOLPHINS&s=org. The golf tournament netted $5,000. Mr. Marty Gantt has been hired to fill the Athletic Department Assistant position.
- **Legislative** – Rep. Frank gave an update on legislative actions so far during this short session.

Personnel: In consent agenda.

President's Report: Dr. Adams reported that the first MLK Remembrance Conference was held on January 16th and thanked Mr. Norton for his attendance. Budget reversion for the College to the

State was less than 1%. The College Accountability and Credibility Internal Audit Plan for Continuing Education offerings has been completed for fall 2017. The College has interviewed several individuals to replace Dean Gina Robinson, Professional and Technical Programs. Approval has been received from SACSCOC for BCC to offer the Criminal Justice Program. Dr. Adams expressed appreciation to Trustees who attended the recent luncheon with Brunswick County Commissioners. The BIP annual Sweetheart Dance will be tomorrow at 6:00 p.m. in the Student Center. NCCCS is pulling together its legislative priorities for the upcoming year and, of note again, is parity funding for CU and CE and investing in up-to-date equipment. The NCACCT Law/Legislative Seminar is April 11-13 at the Marriott Crabtree in Raleigh. Graduation is scheduled on May 11th at 3 p.m. in OWA. The Annual Board Meeting and Retreat is scheduled for Friday, June 22, 2018, at BEMC. Dr. Adams reminded Trustees that officers are elected at this annual meeting. Brunswick County Board of Education will be joining BCC's Board of Trustees for dinner at 5:00 p.m. on March 15th prior to the Board meeting. Representatives from BCC visited Sandhills CC to review their Culinary Program. Brunswick CC is reviewing the possibility of combining cafeterias into one and repurposing the old cafeteria for a Culinary Program. Finally, Dr. Adams announced her intention to retire in January 2019 following 34 years of service with the NCCCS and seven years in Virginia.

Unfinished Business: Chairman Holden will contact Mr. Clemmons at Mt. Olive Church regarding interest in Building I, the Assembly Hall. Chairman Holden will set a meeting for the Executive Committee to discuss the presidential search process.

Mr. Art Skipper made a motion to adjourn the meeting. Mr. Frank Iler seconded the motion and the meeting adjourned at 7:27 p.m.

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary