



COURSE: HIT 112 HEALTH LAW AND ETHICS

HOURS: Lecture: 3 Lab: 0 Shop/Clinical: 0 Credits: 3

COURSE DESCRIPTION:

This course covers legislative and regulatory processes, legal terminology, and professional-related and practice-related ethical issues. Topics include confidentiality; privacy and security policies, procedures and monitoring; release of information policies and procedures; and professional-related and practice-related ethical issues. Upon completion, students should be able to apply policies and procedures for access and disclosure of Protected Health Information and apply and promote ethical standards. *This course is also available through the Virtual Learning Community (VLC).*

PREREQUISITE(S): HIT 110

COREQUISITE(S): None

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Pozgar, George D. *Legal Aspects of Health Care Administration, 12th Edition.* Burlington, MA: Jones & Barlett, 2016. Print. ISBN# 9781284137446
Readability Level: 13

REFERENCES:

Sayles, Gordon *Health Information Management Technology, An Applied Approach, Third edition,* American Health Information Management Association, 2017. 5th Edition ISBN# 9781584264880
Readability Level: 1

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Describe the court system.
2. Given legal terms, define their meaning and importance as outlined in the text.
3. Explain the elements of negligence.
4. Using the Internet, locate current federal and state statutes relative to the management of health information.
5. Apply state and federal requirements to maintain health information.
6. Given various scenarios, apply AHIMA recommended methods of health information maintenance to solve the problem.
7. Given various legislation, explain its importance in regards to correctly

- maintaining health information.
8. Given an ROI scenario, apply laws and regulations relative to the confidentiality of health information to decide whether or not to release information.
 9. Explain the ownership of health information records.
 10. Apply AHIMA recommended principles of access to, release, and re-disclosure of health information.
 11. Identify elements of informed consent and apply these to scenarios in order to specify whether or not informed consent was given properly.
 12. Apply the HIPAA regulations to case scenarios to ascertain whether HIPAA regulations were met or not.
 13. Identify methods of security for maintaining health information.
 14. Monitor changes in regulations and accreditation standards in release/retention of patient records.
 15. Monitor compliance with governmental and organizational regulations and accreditation standards.
 16. Release data to court-issued subpoenas in accordance with state and federal laws.
 17. Release patient records to patients, care providers, insurance companies and other entities in accordance with state and federal laws.

SYLLABUS INFORMATION:

The Student Learning Outcomes listed in this syllabus are those required actions that a student who successfully completes the course must be able to perform. The educational experience, however, is a two-way, interactive process involving both the student and the instructor. The student must play an active role in the learning process in order to be successful. Instructors will provide an Instructor's Syllabus at the first class meeting explaining how they measure each of the Student Learning Outcomes. A student who is unable to accomplish the outcomes will not receive a passing grade in the course.

The information in this BCC Syllabus may not be accurate beyond the current semester. Textbooks and other course materials are subject to change. Students should verify the textbooks at the first class meeting with their instructor prior to purchasing.

GRADING SYSTEM:

Brunswick Community College employs a system of letter grades and corresponding quality points per grade to evaluate a student's performance in meeting the stated goals and objectives for each course. The grading system is published in the [BCC Catalog and Student Handbook](#).

ATTENDANCE POLICY:

Each student has individual responsibility for attending class regularly and for meeting course objectives. A student is expected to attend all class meetings

in a course. Rules on tardiness and leaving class early are addressed in each instructor's syllabus. Instructors are required to record absences and report excessive absenteeism to the Registrar.

If a student is absent for any reason in excess of 20 percent of the class hours, he or she is in violation of the Brunswick Community College attendance policy. Unless the student officially withdraws from the course prior to the 65 percent point of the 16 week semester (or equivalent days for courses of other duration), he or she may receive a grade of "F."

Students who receive an "EXCESSIVE ABSENTEEISM NOTICE" are advised to contact their instructors immediately to review the conditions for withdrawing from the course or for continuing the course.

STUDENTS WITH DISABILITIES:

Brunswick Community College complies with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, which require that no qualified student with a disability be excluded from participation in or be denied the benefits of any services, programs or activities on the basis of his or her disability. If a student has a disability that is covered by the Americans with Disabilities Act and requires accommodations in the classroom and/or in extracurricular activities, the student must request the accommodations in writing and submit the request to the Disability Services Coordinator. Instructors will not provide accommodations without notification from the Disability Services Coordinator. Brunswick Community College will make every effort to provide reasonable accommodations.