BRUNSWICK COMMUNITY COLLEGE

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COURSE SYLLABUS

COURSE: HIT 215 REIMBURSEMENT METHODOLOGY

HOURS: Lecture: 1 Lab: 3 Shop/Clinical: 0 Credits: 2

COURSE DESCRIPTION:

This course covers reimbursement methodologies used in all healthcare settings as they relate to national billing, compliance, and reporting requirements. Topics include prospective payment systems, billing process and procedures, charge-master maintenance, regulatory guidelines, reimbursement monitoring, and compliance strategies and reporting. Upon completion, students should be able to perform data quality reviews to validate code assignment and comply with reimbursement and reporting requirements.

PREREQUISITE(S): HIT 212

COREQUISITE(S): None

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Casto, Anne. *Principles of Healthcare Reimbursement with Student CD ROM, 4th Edition*. Chicago, IL, AHIMA 2013. Print. ISBN# 9781584263401
Readability Level: 10.3

Green and Rowell. *Understanding Health Insurance: A Guide to Billing and Reimbursement, 11th Edition*. Florence, KY, Cengage Learning. Print. ISBN# 9781133283737
Readability Level: 10.3

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Ensure accuracy of diagnostic/procedural groupings such as DRG, APC, and so on.
2. Adhere to current regulations and established guidelines in code assignment,
3. Validate coding accuracy using clinical information found in the health record.
4. Use and maintain applications and processes to support other clinical classification and nomenclature systems (such as ICD-10-CM, SNOMED, and so on).
5. Resolve discrepancies between coded data and supporting documentation

6. Apply policies and procedures for the use of clinical data required in reimbursement and prospective payment systems (PPS) in healthcare delivery.
7. Support accurate billing through coding, charge-master, claims management, and bill reconciliation processes.
8. Use established guidelines to comply with reimbursement and reporting requirements such as the National Correct Coding Initiative.
9. Compile patient data and perform data quality reviews to validate code assignment and compliance with reporting requirements such as outpatient prospective payment systems
10. Apply policies and procedures to comply with the changing regulations among various payment systems for healthcare services such as Medicare, Medicaid, managed care, and so forth.
11. Monitor coding and revenue cycle processes.

SYLLABUS INFORMATION:

The Student Learning Outcomes listed in this syllabus are those required actions that a student who successfully completes the course must be able to perform. The educational experience, however, is a two-way, interactive process involving both the student and the instructor. The student must play an active role in the learning process in order to be successful. Instructors will provide an Instructor's Syllabus at the first class meeting explaining how they measure each of the Student Learning Outcomes. A student who is unable to accomplish the outcomes will not receive a passing grade in the course.

The information in this BCC Syllabus may not be accurate beyond the current semester. Textbooks and other course materials are subject to change. Students should verify the textbooks at the first class meeting with their instructor prior to purchasing.

GRADING SYSTEM:

Brunswick Community College employs a system of letter grades and corresponding quality points per grade to evaluate a student's performance in meeting the stated goals and objectives for each course. The grading system is published in the BCC Catalog and Student Handbook.

ATTENDANCE POLICY:

Each student has individual responsibility for attending class regularly and for meeting course objectives. A student is expected to attend all class meetings in a course. Rules on tardiness and leaving class early are addressed in each instructor's syllabus. Instructors are required to record absences and report excessive absenteeism to the Registrar.

If a student is absent for any reason in excess of 20 percent of the class hours, he or she is in violation of the Brunswick Community College attendance policy. Unless the student officially withdraws from the course

prior to the 65 percent point of the 16 week semester (or equivalent days for courses of other duration), he or she may receive a grade of "F."

Students who receive an "EXCESSIVE ABSENTEEISM NOTICE" are advised to contact their instructors immediately to review the conditions for withdrawing from the course or for continuing the course.

STUDENTS WITH DISABILITIES:

Brunswick Community College complies with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, which require that no qualified student with a disability be excluded from participation in or be denied the benefits of any services, programs or activities on the basis of his or her disability. If a student has a disability that is covered by the Americans with Disabilities Act and requires accommodations in the classroom and/or in extracurricular activities, the student must request the accommodations in writing and submit the request to the Disability Services Coordinator. Instructors will not provide accommodations without notification from the Disability Services Coordinator. Brunswick Community College will make every effort to provide reasonable accommodations.