



BRUNSWICK
COMMUNITY COLLEGE

Brunswick Community College
Board of Trustees Meeting Minutes
Thursday, January 15, 2015
5:30 p.m.

<p>Board Attendees John Jones, Chair Bobby Long, Vice Chair Alan Holden Allen Williams Art Skipper Doug Terhune</p>	<p>Drake Harper, SGA President Dwight Flanagan Frank Iler Jim Bradshaw Jwantana Frink</p>	<p>Absent: Pat O’Bryant Lynda Stanley</p>
<p>Others in Attendance: Dr. Susanne Adams, Recording Secretary; Dr. Sharon Thompson; Donnie Bassinger; Velva Jenkins; Sheila Galloway; Ronnie Bryant; Bea Palazzi; London Schmidt; Larry Pakowski; Elina DiCostanzo; Greg Bland; Christen Cox, Board Briefing; Renee Sloan, <i>State Port Pilot</i>; Sam Hickman, <i>The Brunswick Beacon</i></p>		

Chair John Jones called the Brunswick Community College Board of Trustees meeting to order in the Building A Board Room at 5:30 p.m. on Thursday, January 15, 2015. Mr. Jones read the requirements regarding conflicts of interest as stated in the N.C. State Government Ethics Act. No conflicts of interest were noted.

Mr. Bobby Long gave the invocation.

Chair Jones announced the presence of a quorum.

Consent Agenda:

Chair Jones reviewed the Consent Agenda process and requested approval of agenda items, asking if an item required additional discussion and removal from the agenda. Mr. Art Skipper made a motion to approve the Consent Agenda. Mr. Bobby Long seconded the motion. The Consent Agenda passed unanimously. The following items were included in the motion.

- *Board Agenda*
- *Minutes of November 20, 2014, Meeting*
- *Proposed Policy 1.11 – Awarding of Honorary Degrees*
- *Policy 3.11 – Patient Protection and Affordable Care Act Revisions*
- *Proposed Bylaws Changes and Additions*
 - a. Article II, Section A, No. 6 – Election and Term of Office
 - b. Article V, Section A, No. 2 - Meetings
 - c. Article V, Section E, No. 6 - Agenda
 - d. Article VI, Section E – Trustee Emeritus

Board Briefing:

Chair Jones requested that Dr. Adams introduce Christen Cox for the Board Briefing. President Adams reported that 47 percent of all freshman college students want to have career counseling. In addition, 21 percent of freshman don't know where to go for counseling. Brunswick CC was aware of this in 2012-2013 and appealed to Christen Cox to expand her personal counseling to career counseling. Christen graduated in 2001 from BCC and then transferred to UNC-Wilmington where she received her bachelor's degree. She then completed her master's degree in mental health and counseling from Webster University in 2006. Christen is also a Licensed Professional Counselor (LPC) in the State of North Carolina.

Christen explained that the main goal of the Career Development Center is to help guide students through the process of educational, career and personal discovery to prepare them for success in the global workforce. Christen outlined activities such as bringing speakers from various local businesses and industries to enable students to understand the vast variety of career choices. She reported that about 50 local employers have contacted the Career Development Center and are interested in placing some of BCC's students and graduates in available positions. Christen also works with Gina Robinson, Dean of Professional and Technical Education, in placing students in internship positions. Christen Cox explains to students how to get one-on-one career counseling, provides the opportunity for students to determine how to focus on choosing their course of study and offers the resources for students to prepare themselves for professional career development.

SGA:

Drake Harper, SGA President, reported that not much is happening at the present time regarding student activities; one semester is ending and all are getting ready for the beginning of the new semester. Prior to going out on the holiday break, Drake reported that the SGA had a holiday social providing hot chocolate and cookies for students. A "Breakfast for Brains" was also held for students prior to exams. There will be a recognition of MLK Day in the Game Room in January with Ashley Barnhill making a presentation about "Why is There a Selma?" The annual blood drive will be held on Tuesday, February 17th. Chair Jones reported that he would participate. Drake indicated that the blood drive is on a "walk-in" basis; no appointment needed.

Building & Grounds:

Committee Chair, Bobby Long, reported that the Committee met on Tuesday, January 13, 2015. Progress continues with completion of the Southport Center. In addition, bids have been received for the demolition of the old cafeteria. Mr. Long reported that the Notice to Proceed with the Incubator Project at the Leland Center was issued on January 12, 2015. Also reported was Jesse Mae Elementary School's request to identify the South Brunswick Islands Center as their official site for evacuation. The SBI Center is very close to the school and has a spacious parking area to accommodate the school buses in the event of an emergency evacuation. Chair Jones announced that the groundbreaking for the Leland Incubator Project is scheduled on Monday, February 16, 2015, at 9:00 a.m.

Finance:

Dr. Allen Williams, Committee Chair, reported that the Finance Committee plans to meet after the College leadership's mid-year budget review. Dr. Williams deferred to VP Sheila Galloway

to present the January 15, 2015, Finance Report. Regarding OWA, VP Galloway reported that Column 1 (Endowment) reflects revenues from interest on the investments by the Foundation. An additional \$1,855 was received, but not in time to reflect the amount on this report. The Fitness and Aquatics Center report indicated an increase in “Other Income” from last year. Trustee Alan Holden asked if the increase could be attributed to anything specific. VP Galloway indicated that the increase is likely due to additional classes and personal training sessions as members make New Year’s resolutions to commit to healthier life styles. The Early Childhood Education Center has an outstanding bill for the month of December from Smart Start in the amount of \$18,000. If this amount had been received, it would increase revenues by about \$6,000 for this period. VP Galloway presented the State Budget and reported that no information has been received from the State regarding reversion. The County Budget was presented. As there were no questions, Dr. Allen Williams made a motion to approve the Financial Report for the period ending December 2014. Mr. Alan Holden seconded the motion. The motion was passed unanimously.

Liaison Reports:

- **EDC** – Mr. Jim Bradshaw reported that the EDC and BCC have started roundtable discussions with small businesses throughout the county. VP Jenkins is taking the lead on this initiative with the purpose of assisting businesses with training and other issues as needed. Another meeting is scheduled in February. A leaders’ luncheon follow-up meeting is scheduled on January 15. VP Jenkins is also a part of EDC’s meetings with existing industries. Meetings have been scheduled starting in Southport with Tri-Tech followed by ADM and Lee Controls. Mr. Bradshaw reported that the EDC has contracted with a company to do a labor study for the region. Another company has been contracted to perform a survey on the potential for attracting a brewery in Brunswick County.
- **Commissioners** – Mr. Art Skipper reported that the County Commissioners plan to tour the Brunswick CC campus on February 16. Following the tour, the Liaison Committee will meet at the County Complex for the purpose of discussing Performance Contracting with County representatives.
- **Board of Education** – Trustee Jwantana Frink reported that the Board of Education attended an all-day workshop making necessary revisions sent to them from the School Board Association. Mrs. Frink reported that Trustee Frank Iler attended the recent Board of Education meeting where he spoke about educational goals and opportunities for the 2015 legislative session.
- **OWA** – Trustee Doug Terhune announced January-February 2015 events coming to the Odell Williamson Auditorium. Mr. Terhune reported that Mike Sapp is working very hard to bring in some big events this year. Mannheim Steam Roller is penciled in for December. Mr. Terhune indicated that some of the larger groups don’t commit until 60 – 90 days prior to the proposed date of performance.
- **Foundation** – Director of Resource Development, Elina DiCostanzo presented the Foundation report in the absence of liaison, Pat O’Bryant. Elina emphasized the article in the *State Port Pilot* recognizing Drake Harper who is also an Ambassador of the College. The Board expressed congratulations to Drake and appreciation to Renee Sloan who wrote the article for the *Pilot*. Ms. DiCostanzo reported that the Foundation awarded 135 scholarships amounting to approximately \$105,000. The Donor Luncheon was well-

attended with more than 200 people present. It was reported that the Foundation received a “clean” audit from the CPA firm. The Foundation Financial Statement was presented to the Board of Trustees. The Community Breakfast is scheduled for April 15, 2015. Celia Rivenbark, a writer and humorist, is the guest speaker. A major giving event will be held at the Leland Center on February 5, 2015. Invitations were sent to businesses in Leland, Winnabow, and Bolivia. Marty Wosniack is the featured speaker and is a big supporter of the College. A restaurant event is scheduled for February 25, 2015, at the Flying Fish Café at the pier on Oak Island. The Flying Fish has opened up the restaurant to the Foundation and will donate a portion of the earnings intake for that night. Pat O’Bryant has proposed a “Men in Philanthropy” group modeled after the Women in Philanthropy. More on this initiative as the idea develops. Elina expressed appreciation to everyone for participating in events and for their support of the Foundation in both time and donations.

- **Athletics** – Dwight Flanagan reported that BCC baseball begins in less than one month. In addition, Brunswick CC is hosting the West and South Brunswick boys and girls basketball playoffs on February 11 – 20. Dr. Adams noted that 36 out of 97 of Brunswick CC’s athletes received a 3.0 or better GPA for fall semester.
- **Legislative** – Representative Frank Iler reported that the legislative representatives were sworn in yesterday. Tim Moore from Cleveland County, Kings Mountain, is the new Speaker. Rep. Iler reported that the session begins on February 28, and the two big issues will be education and the economy. Buttons indicating that “Teachers put the Class in Classrooms” were available from Rep. Iler. Rep. Iler also indicated his support for salary increases for newer teachers and all other teachers. Included in his program initiative is increases for community college instructors and other state employees. Chair Jones indicated he was glad to see the reinstatement of the teaching fellows program.

President’s Report:

President Adams expressed appreciation to Doug Terhune and Jim Bradshaw for meeting with her prior to Christmas for lunch and a tour of the campus. Dr. Adams also expressed appreciation to Chair Jones for addressing BCC employees at the Holiday Luncheon. At the employees’ luncheon, the staff member of the year was announced. Dr. Adams announced that Vice President Velva Jenkins is Brunswick CC’s Staff Member of the Year for 2014-15. VP Jenkins is also one of five finalists out of 58 nominees for the State System Office Staff Member of the Year.

Dr. Adams announced that upon return from the holiday break, the first day back was registration day. The College is about one percent up in FTE but we still have the 12-weeks, 8-weeks and 4-weeks sessions coming up. Early projections are that BCC should be up approximately 4 percent annually. A new initiative to increase FTE is to work with BCS’s early high school graduates to engage them with the College in January. The purpose of implementing the 12-week sessions was to promote enrollment of these early graduates. Dr. Adams reported that 77 percent of BCC’s eligible students returned in the spring semester. The national average of eligible students returning is 75 percent. Jim Bradshaw asked what the North Carolina average was. Dr. Adams noted that she will find out and report at the next meeting. President Adams reported that 481 students received a 3.0 or higher GPA for fall semester 2014.

The baseball season opener is on Valentine's Day. VP Velva Jenkins is conducting workshop follow-ups at South Brunswick Islands Center. The Fitness and Aquatics Center has 45 new members as of yesterday (January 14), the Center is hitting record numbers in its classes, and last Thursday there were 50 in attendance for Zumba – 32 were members, 18 were non-members. Everett Milligan is the Zumba instructor for this class. Dr. Adams pointed out that Ashleigh Terry Brown, the Fitness and Aquatics Center Director, has been working with the School System to develop a program to teach all second graders how to swim. Ashleigh is working with Helen Davis on that initiative and will have a proposal for the Interim Superintendent very soon. Ashleigh is also working on the "Flex Silver Sneakers Program" and "Zumba for Seniors" in South Brunswick Islands.

Tickets to the U.S. Navy Band are available and are free. The event is scheduled at OWA on Wednesday, March 11, 2015, at 7:30 p.m.

Brunswick County has selected March 12, 2015, for the Annual Municipal County Breakfast meeting and has sent a special invitation to this Board. They will be meeting at 8:00 a.m. in the cafeteria located in Building D of the County Complex. Dr. Adams reminded Trustees that the Leland Incubator Groundbreaking is scheduled for Monday, February 16, 2015. Dr. Adams also reported that she will be attending the Winter President's meeting next week on Thursday and Friday.

Chair Jones requested motions for two closed sessions, but noted that no action will be taken.

Mr. Bobby Long made a motion to go into closed session under G.S. §143.318.11 no. 5 to discuss a property issue; and under G.S. §143.318.11 no. 2 in order to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award. Representative Frank Iler seconded the motion. The Board moved into closed session.

Dr. Allen Williams made a motion to adjourn the closed session. Mr. Doug Terhune seconded the motion. The Board returned to open session.

It was reported that no action was taken during the closed session.

Mr. Bobby Long made a motion to adjourn the meeting. Mr. Frank Iler seconded the motion, and the meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary