



Brunswick Community College
Board of Trustees Meeting
January 11, 2018
Minutes

Board Attendees: Mr. Alan Holden, Chair Dr. Gene Steadman, Jr., Vice Chair Mr. Mark Bachara Mr. Dwight Flanagan Ms. Sheila Grady	Mr. Frank Iler Mr. Bobby Long Mr. Michael Norton Mr. Art Skipper Mr. Doug Terhune Dr. Allen Williams	Absent: Mrs. Jwantana Frink Michelle Cathey, SGA President
Others in Attendance: Dr. Susanne Adams, President; Mrs. Bea Palazzi; VP Sheila Galloway; Mrs. Velva Jenkins; Dr. Lois Smith; Mrs. London Schmidt; Ms. Elizabeth Wassum; Mr. Ronnie Bryant; Mr. Jack Luciano; Dr. Denise Houchen-Clagett; Ms. Lindsey Kriz, <i>Beacon</i> ;		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order at 5:30 p.m. in the Board Room on Thursday, January 11, 2018.

Mrs. Bea Palazzi read the Ethics Statement, and no conflicts of interest were stated.

Mr. Dwight Flanagan provided the invocation.

Chairman Holden announced the presence of a quorum.

Trustee Art Skipper made a motion to approve the Consent Agenda. Mr. Bobby Long seconded the motion. The motion was passed unanimously.

Board Briefing: Mrs. Elizabeth Wassum, Program Coordinator for Community and Donor Relations, provided information regarding the upcoming Bella Italia event. Angelo's Bistro has partnered with BCC's Foundation to raise funds to support scholarships for Brunswick CC students. Trustees were invited to participate as well as sell tickets to the event scheduled for February 2, 2018. This event is being held at 101 Stone Chimney Place, Supply, NC. Tickets are \$100 each and may be purchased through the Foundation Office.

SGA:

There was no SGA report due to the recent inclement weather and school closures. Dr. Adams announced that in recognition of Black History month, the College will host the MLK conference on Tuesday, January 16th.

Executive Committee: Chairman Holden reported that the Committee did not meet.

Buildings and Grounds: Committee Chair, Art Skipper, requested that Chairman Holden move the Buildings and Grounds report to the end of the agenda in consideration of employees' time and the probability of a lengthy discussion. Trustees consented to this request.

Academic and Student Affairs: Trustee Dwight Flanagan expressed appreciation to the Board for supporting the Resolution to honor Dean Gina Robinson for her years of service to Brunswick Community College. Mr. Flanagan also expressed appreciation to the Board and College Staff for nominating Dean Robinson for the Order of the Long Leaf Pine and for receiving approval from the Governor. These recognitions were approved by the Board of Trustees in a voice poll which is included in the file. **Mr. Dwight Flanagan made a motion to ratify approval of these recommendations made by voice poll by the Board of Trustees. Mr. Frank Iler seconded the motion. The motion was unanimously approved.**

Mr. Flanagan reported that the next ASA meeting is scheduled for January 22, 2018, at 9:00 a.m. in the Board Room.

Finance Committee: VP Sheila Galloway presented the financial reports for November and December 2017. In addition, VP Galloway indicated that, at present, no information regarding reversion of funds has been received.

Ms. Galloway reported that Robert (Rob) Michel has been hired as the Director of Fiscal Services in the Business Office. Rob filled this position effective January 2, 2018.

Trustees were reminded to complete their I-9 Forms. Identification needed include a valid driver's license and social security card or a valid passport.

Dr. Allen Williams made a motion to approve the December 2017 financial report. Dr. Gene Steadman seconded the motion. The motion was unanimously approved.

Liaisons:

- **EWD** – Trustee Michael Norton reported that the NIMS accreditation visit was December 12-14. A few improvements were cited and must be completed within six months to receive re-accreditation. A \$90,265 training project has been approved for Eland, Inc. The Business and Industry roundtable held on December 1st was successful. The Brunswick Arts Council awarded the Southport Center a grant in the amount of \$4,300 for art workshops. VP Velva Jenkins reported a 15% increase in CEWD FTEs for 2017. In the fall, duplicated enrollment was 4340 and unduplicated enrollment was 2384. NC Forestry Officers will participate in a 36-hour training program with the local Sheriff's Office on January 29, 2018.
- **Board of Education** – Trustee Sheila Grady announced that Daniel Siemens (formerly of WWAY-TV, Wilmington) has replaced Jessica Swencki as the new Public Information Officer for Brunswick County Schools. The Board of Education public forum addressed the recent inclement weather and make-up days for the schools.
- **OWA** – Trustee Doug Terhune expressed appreciation to Trustees who attended the Christmas Show. Mr. Terhune announced that the Beatles Show is coming up in two weeks.
- **Foundation** – Trustee Mark Bachara encouraged everyone to become involved with Bella Italia by purchasing and selling tickets for the event.
- **Athletics** – Trustee Dwight Flanagan announced that BCC's Women's basketball team won their recent game against Cape Fear CC. ATMC has awarded \$500 towards women's softball.
- **Legislative** – Trustee Frank Iler reported that the GENX River Water Quality bill passed in the House 116-0. The bill has not yet passed in the Senate. The short session begins in May following the primary.

Personnel: In consent agenda.

President's Report: President Susanne Adams reported that updates and renovations are underway in Building A. Appreciation was expressed to Trustees for their diligence in recognizing Dean Gina Robinson for her service to the College. Demolition of the Southport gym has been completed retrieving twenty blocks to be used as a memorial. President Adams and other BCC staff attended SACSCOC Convention in December in Dallas, TX. The College is working diligently preparing information by the first week of February for SACSCOC compliance review. Four BCC athlete graduates have signed with four-year colleges. Katie Evans, work study student in the Foundation Office, received the Outstanding Student Philanthropist Award presented by the Association of Fundraising Professionals – NC Cape Fear Region Chapter. Coach Walter Shaw was recognized in the *Real Men of Brunswick County* published by the *Brunswick Beacon*; BCC Fitness & Aquatics Center Director, Ashleigh Terry Brown, was interviewed by *Wilmington Biz* magazine; Ms. Carolyn Felton was honored in *Wilma* magazine; and Foundation Director, Elina DiCostanzo was featured on the cover of *Brunswick Forest Living* magazine. Brunswick County Commissioners are scheduled to meet with BCC Trustees on Monday, February 5, 2018, to discuss campus initiatives and facilities.

Unfinished Business: An amended MOU for the Funding of Brunswick Community College, Allied Health Facility Project, was reviewed by Trustees. The Amendment allows the College to deed the South Brunswick Islands property to the County for \$1.7M to be used to build the Allied Health facility. The amendment does not interfere with the \$200,000 that will be maintained in the College's fund balance. **Dr. Gene Steadman made a motion to accept the amendments to the MOU as presented and to proceed with authorization and signing of the agreement as amended. Ms. Sheila Grady seconded the motion. The motion was passed unanimously.**

Chair Holden indicated that the SBI Center should be removed from Policy 6.2, the College's Alcohol Policy. **Mr. Doug Terhune made motion to discontinue the sale of alcohol at the SBI Center on the date the property is being transferred to the County. Representative Frank Iler seconded the motion. The motion was passed unanimously.** The SBI Center will be removed from Policy 6.2 Alcohol Policy effective January 2018.

Trustees agreed to hold a mini retreat beginning at 3:00 p.m. prior to the next Board meeting on February 15. Dr. Adams will reach out to Trustees for topics to discuss during the retreat. Trustees will hold their regular Board meeting following the mini-retreat.

Chairmen Holden recently learned that Cape Fear CC has a waiting list for carpentry and welding classes. Dr. Smith and VP Jenkins indicated that Brunswick CC's Curriculum and ConEd classes are at capacity and include a waiting list of potential students in welding. Additional classes could be held on Saturday, but VP Jenkins reported that there are no available instructors.

Buildings and Grounds Committee: Committee Chair, Art Skipper, reported that with the signing of the MOU for the SBI Center, the County will lease classrooms to the College on Tuesday and Thursday evenings and Saturday for \$1. Mediation for Southport is scheduled in Raleigh on March 8, 2018. Brunswick CC has authorized its attorney to mediate for the College. The Southport gym has been demolished as of December 11, 2017. Mr. Skipper reported that revised bids to replace the roof were received on November 21, 2017, as follows: one-half of the roof totaled \$363,201; the entire roof totaled \$391,530. The bid for the entire roof in May 2017

was \$347,182. A rebid will go out by advertising to the states of North Carolina and South Carolina and are due by January 31, 2018.

Committee Chair Skipper reported that the architect met with the Committee to discuss the Allied Health Building and to review the possibility of razing Building I, which would be converted into a parking lot for the new Allied Health Building. Chairman Holden called a question as a point of order. The question asked if the discussion regarding real estate (property) would require going into an executive session. Trustee Frank Iler replied that although this is a real estate discussion, it would not require the Board to go into executive session. Discussion ensued regarding uses of Building I and the property and how the College presently utilizes the facility and property.

Following questions from Trustee Doug Terhune and information provided by the College's executive staff, additional discussion ensued regarding costs for upgrading/renovating Building I and costs related to moving the parking lot for the Allied Health facility.

Mr. Art Skipper made a motion to delay a decision regarding the property in order to research the cost of moving the parking lot. Mr. Bobby Long seconded the motion.

Additional discussion ensued regarding the present use and costs for renovating the facility. Chair Holden requested that Mr. Skipper restate the motion to include the cost to renovate the Building I. **Mr. Art Skipper restated his motion to delay a decision regarding the property in order to research the cost of relocating the parking lot and all costs involved in the renovation of Building I.** Discussion with staff indicated that the primary purpose for purchasing the building was for the land. Further discussion ensued regarding additional costs of renovating the building, the delay in opening the new facility, and the rising costs associated with a delay in building the Allied Health Building.

Mr. Skipper restated the motion adding to delay making a decision for sixty (60) days rather than thirty (30) days.

Restated Motion: **Mr. Art Skipper restated his motion to delay making a decision regarding the property for sixty (60) days in order to research the cost of relocating the parking lot and all costs involved in the renovation of Building I. Mr. Bobby Long seconded the restated motion.** Trustee Terhune requested a show of hands with the vote. Two aye votes with a show of hands included Mr. Art Skipper and Mr. Bobby Long. Seven Nay votes included Dr. Gene Steadman, Mr. Doug Terhune, Dr. Allen Williams, Mr. Dwight Flanagan, Mr. Mark Bachara, Mr. Michael Norton, and Ms. Sheila Grady. Mr. Frank Iler left the meeting prior to the vote and Mrs. Jwantana Frink was not in attendance. The motion failed for lack of a majority vote. Chairman Holden's vote was not required.

Several Board members expressed that they have not had the opportunity to tour Building I. Ms. Sheila Grady suggested that Trustees tour the facility while on campus during their committee meetings prior to the February Board meeting. Jack Luciano will arrange for these tours, and Chairman Holden will re-contact Rev. Anthony Clemons regarding his interest in Building I and removing the building from the College's property.

Dr. Allen Williams made a motion that a definite decision be made at the February Board meeting to allow Board members to tour the facility (Building I). Dr. Gene Steadman seconded the motion. The motion was passed unanimously.

Dr. Gene Steadman made a motion to conditionally offer Building I to Mt. Olive Church (Rev. Clemons) if Trustees vote accordingly at the next meeting. Rev. Clemons would decide prior to the February meeting whether to take Building I or not. **Dr. Allen Williams seconded the motion. The motion was passed unanimously.**

As there was no further business, **Mr. Art Skipper made a motion to adjourn the meeting. Dr. Gene Steadman seconded the motion, and the meeting was adjourned at 8:00 p.m.**

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary