PHLEBOTOMY

2015-2016



Brunswick Community College

PO Box 30

Supply, NC 28462

1-800-754-1050

For admission information contact

Ms. Tanya Mace, MSN, RN, PBT (ASCP)

[www.brunswickcc.edu](http://www.brunswickcc.edu)

910-755-7350

Revised June 2015

**Phlebotomy General Information**

The Phlebotomy curriculum prepares individuals to obtain blood and other specimens for the purpose of laboratory analysis.

Course work includes proper specimen collection and handling, communication skills, and maintaining patient data.

Graduates may qualify for employment in hospitals, clinics, physicians’ offices, and other health care settings and may be eligible for national certification as phlebotomy technicians. The earning potential for a Phlebotomist ranges from $21,120 - $30,892 per year dependent upon the setting and location of the facility.

The Brunswick Community College (BCC) Phlebotomy Program is a one semester course, which is approved by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Contact the National Accrediting Agency for Clinical Laboratory Sciences at 5600 N. River Rd., Suite 720 Rosemont, IL 60018-5119 or call 1-847-939-3597 or 1-773-714-8880, Fax # 1-773-714-8886 or email: www.naacls.org for questions about the program’s approval for Brunswick Community College.

The Phlebotomy Program has achieved a four year graduation rate of 92% and a first time test taker pass rate of 86% on the National Certification exam. Students admitted to the program must be at least eighteen (18) years of age. The Phlebotomy Program is offered in fall and spring semesters and is limited to 10 students per semester resulting in an instructor-student ratio of 1:10 in the laboratory, classroom, and clinical settings. A 12-week summer session may be offered if clinical facility space is available.

After successful completion of the Phlebotomy Program, students are eligible and encouraged to take the national certification examination to be certified as a Phlebotomist. Several national organizations offer certification. Granting of the BCC Phlebotomy Certificate is not contingent upon the student passing an external certification exam.

The mission of Brunswick Community College is to provide opportunities for individuals to be successful through accessible, high quality programs and services that meet the educational, cultural and workforce development needs of the community. The Phlebotomy program shares and follows the College’s mission and is committed to these shared values. At BCC, we value the diversity of our community, which is made up of men and women of different races, religions, geographic origins, and socioeconomic backgrounds.

|  |  |  |
| --- | --- | --- |
| **PHLEBOTOMY (C45600) CERTIFICATE** | | |
| PBT 100 | Phlebotomy Technology  (1st 8 weeks) | 5-2-0-0-6 |
| PBT 101 | Phlebotomy Practicum  (2nd 8 weeks) | 0-0-9-0-3 |
| PSY 150 | General Psychology (16 weeks) | 3-0-0-0-3 |
|  | **TOTAL CREDITS** | **12** |

**Application Process**

To begin the application process students must contact the Admissions Office in Student Services and complete the following documents prior to the first day of registration for the selected semester of attendance:

1. Complete and submit a BCC Application for Admission to Student Services marking Phlebotomy as the intended area of study.

2. Complete placement testing in English (or be

waived from testing by previously completed college-level course work with a grade of “C” or better). Students must have completed or tested out of **DRE 098** **(formerly** **ENG 095)** prior to enrollment in the program. See separate section titled Placement Testing for additional information.

3. Complete the Test of English as a Foreign Language Internet Based Test (TOEFL iBT) examination if the applicant’s native language is not English, and they did not graduate from a high school or college in the United States. To be considered for admission, applicants must meet the following scoring criteria:

|  |  |
| --- | --- |
| Minimum Speaking Score | 26 |
| Minimum Reading Score | 22 |
| Minimum Listening Score | 22 |
| Minimum Writing Score | 20 |
| **Total Score** | **90** |

Contact Student Services for testing information. Test results must be submitted at the time of registration. Information on the TOEFL iBT examination can be found at http://www.toeflgoanywhere.org/.

4. Provide official high school, high school equivalency transcripts (with graduation date) and transcripts from **all** colleges and universities previously attended. The transcript from the last attended institution must show most recent grades. Note: An official transcript is one that is sealed and sent from one educational institution to another. Faxed copies **will not** be accepted.

5. Meet with the Phlebotomy advisor, Ms. Tanya Mace, who will review information required for the program.

For applicants who applied to the College earlier but did not achieve admission to BCC, all educational credentials are kept for one academic year. After this time, all credentials are securely destroyed and must be resubmitted with a new "Application for Enrollment" (i.e., a fall applicant's credentials will be destroyed at the conclusion of the following fall semester). Please contact Lee Brinkley in Student Services should you have questions regarding documents submitted previously.

**Placement Testing**

To be considered for admission to the Phlebotomy Program, all applicants must meet minimum requirements on the COMPASS placement test.

COMPASS Placement Test

81 Reading 70 Writing

**\*\* NOTE**: You must test **out of** **DRE 098 (formerly ENG 095)** **or** have completed regionally accredited college or university course work with a “C” or better to be eligible to register for the Phlebotomy program. If an applicant completed college level English at another regionally accredited college or university and received a grade of “C” or better, the placement test will be waived. If an applicant scores below the minimum cut-off scores and completes all required developmental coursework with a grade of “C” or better, he/she will have met the placement testing requirements.

If the COMPASS test was taken at another accredited college/university within the past 12 months, the scores may be transferred to Brunswick Community College. It is the responsibility of the applicant to ensure COMPASS scores are received by the Admissions Office in Student Services before the application deadline. To schedule COMPASS testing, please call the Student Services Department at 910-755-7320.

**Additional Requirements**:

There are additional requirements that will be discussed by faculty on the first day of class. These requirements include, but are not limited to:

1. Physical examination and immunizations
2. American Heart Association CPR certification
3. Student Professional Liability insurance
4. Student expenses/fees (see program cost estimate in this brochure p. 7)

5. Criminal background history check and drug screening as required by clinical agencies.

7. Reliable transportation is a MUST. Students in the Phlebotomy program are required to travel to all clinical sites without exception. These sites are located in Horry County, SC, New Hanover County, NC, and Brunswick County, NC. Many of these clinical experiences require your presence from 8:00 a.m. until 5:30 p.m.

8. Eligibility to participate in clinical experiences at all agencies where assigned, without restrictions. Students must be able to attend **all** clinical rotations in order to meet educational objectives of the Phlebotomy Program.

**Phlebotomy Candidate Selection Process**

Applicants who have successfully completed the application process will be registered on a first-come first-serve basis during priority registration for the intended semester of entry. Only the first 10 students will be registered during a given semester. Other qualified students seeking admission will be placed on the alternate list.

**Notification Procedure**

The first ten qualified students will be registered for the Phlebotomy class during priority registration. Alternates are admitted into the program only if someone who was originally accepted into the program withdraws. Students on the alternate list will be notified electronically should a slot become available. No correspondence will be mailed through the US Postal Service.

**Students Admitted to the Phlebotomy Program**

Requirements for the Phlebotomy Program will be discussed in detail on the first day of class. These requirements include:

**1. Student Medical Form**

Must be completed in full and returned in the timeframe designated by the Phlebotomy Lead Instructor.

**2. Criminal Background Check**

Is a requirement by independent clinical agencies (covering the past seven(7) years or longer) for all Phlebotomy students. Violent sexual offender registry, Office of Inspector General Health and Human Services (OIG HHS), General Services Administration (GSA) exclusion list, and motor vehicle records are some of the components of the background check.

**3. Professional Student Liability Insurance**

Proof of Professional liability insurance is required prior to participating in clinical agencies. Students are provided professional liability blanket coverage through BCC at a cost of $35.

**4. Phlebotomy Student Handbook**

A handbook of rules and regulations will be distributed and discussed on the first day of class.

**5. Mandatory Drug Testing**

Is a requirement by independent clinical agencies for all Phlebotomy students and is conducted at the student’s expense in the fall, spring, and summer sessions.

**Be aware** that the Phlebotomy program has expenses/fees above and beyond the regular Brunswick Community College student fees**.**  Please refer to the cost estimate for approximate fees. Once the expenses/fees are paid and the expenses incurred, money will not be refunded.

**Course Schedule**

The Phlebotomy Program is conducted over two 8 week sessions in the fall and spring semesters. The Phlebotomy Technology (PBT 100) course is covered in the first 8 weeks and consists of both classroom theory and laboratory skills. In addition, students need to register for PSY 150 unless already successfully completed with a “C” or better. The Phlebotomy Practicum (PBT 101) is conducted in the last 8 weeks, whereby students are placed with preceptors in various clinical agencies for the purpose of performing venipuncture skills on clients across the lifespan. The summer session schedule differs from the fall and spring semester and is taught over a 12-week time frame. PBT 100 is covered in the first 6 weeks and consists of both classroom theory and laboratory skills. The PBT 101 Practicum is conducted in the last 6 weeks.

**Fall and Spring Semester Schedule**

**Tuesdays Thursdays**

8:00-1:30 p.m. PBT 100 (Class) 8:00-1:30 p.m. PBT 100 (Class)

1:40-5:30 p.m. PBT 100 (Lab)

PSY 150 General Psychology Online or Traditional

**Summer Session**

**Tuesdays Wednesdays Thursdays**

8:00-1:50 p.m. 8:00-12:00 (Class) 8:00-12:00 (Class)

12:40-3:20 (Lab) 12:40-3:20 (Lab)

PSY 150 General Psychology Online or Traditional

**Readmission to the Phlebotomy Program**

Students seeking readmission who were unsuccessful in completing the Phlebotomy Program are required to go through the same admission process as first time candidates.

Students dismissed from the Phlebotomy Program due to unprofessional conduct or violation of BCC Code of Conduct, Phlebotomy or clinical facility codes of behavior, ethical codes, policies or procedures or HIPAA violations **will not** be eligible for readmission.

Advisor

Certified

Certified Phlebotomist

ist

Developmental

Classes

ASCP Exam

Phlebotomy Program of Study

Graduation

Financial Aid

910 755-7322

BCC Application in

Student Services or Online

910-755-7320

Workplace

Workplace

Student Guide

Testing

COMPASS

**Phlebotomy Program**

**Cost Estimate 2015-2016**

|  |  |
| --- | --- |
|  | Fall, Spring, and Summer  Semesters |
| Tuition/Fees | \*864.00 |
| Student Fees | \*50.00 |
| Professional Liability Insurance | \*35.00 |
| Criminal Background Check & Drug Screening | \*\*105.00 |
| Physical Exam | \*\*35.00 |
| Immunizations | \*\*300.00 |
| TB Screening | \*\*34.00 |
| Books | \*\*187.00 |
| Student Supply Kit | \*\*120.00 |
| Uniforms | \*\*95.00 |
| CPR Class | \*\*45.00 |
|  |  |
|  |  |
| Graduation Cap/Gown/Diploma | \*\*50.00 |
|  |  |
| **Totals** | **$1920.00.00** |

Prices are subject to change without prior notice. Not all program costs are collected by the College;

however, it is the student’s responsibility to pay the appropriate vendor/provider.

\*Fees collected by Brunswick Community College at the beginning of the semester.

\*\*Fees paid directly to vendors by the student.

**Remember, once the Phlebotomy expenses/fees are paid and expenses incurred, this money will**

**not be refunded.**

**NOTE: The Phlebotomy Program Faculty reserves the right to change any part of this brochure**

**without prior notification.**