



# BRUNSWICK

COMMUNITY COLLEGE

Brunswick Community College  
Board of Trustees Meeting Minutes  
Thursday, May 21, 2015  
5:30 p.m.

<b>Board Attendees</b> John Jones, Chair Alan Holden Allen Williams Doug Terhune Dwight Flanagan	Jim Bradshaw Jwantana Frink Patrick O’Bryant Lynda Stanley Drake Harper, SGA President	<b>Absent:</b> Bobby Long Art Skipper Frank Iler
<b>Others in Attendance:</b> Dr. Susanne Adams, Recording Secretary; Dr. Sharon Thompson; VP Velva Jenkins; VP Sheila Galloway; VP Donnie Bassinger; Ronnie Bryant; Elina DiCostanzo; Dr. John Gray; Gina Robinson; Dr. Denise Houchen-Claggett; Bea Palazzi; London Schmidt; Rebecca Rock; Justin Smith, WECT		

Chair John Jones called the Brunswick Community College Board of Trustees meeting to order in the Building A Board Room at 5:30 p.m. on Thursday, May 21, 2015. Mr. Jones read the requirements regarding conflicts of interest as stated in the N.C. State Government Ethics Act. No conflicts of interest were noted.

Mrs. Jwantana Frink provided the invocation.

Chair Jones requested a revision in the Agenda to include a closed executive session to discuss a personnel issue. Mrs. Lynda Stanley made a motion under GS 143.318.11 to go into a closed session. Mr. Alan Holden seconded the motion. The Board went into closed session.

No action was taken in the closed session. Dr. Allen Williams made a motion to adjourn the executive session. Mr. Pat O’Bryant seconded the motion, and the Board returned to open session.

The Chairman welcomed Justin Smith from WECT and invited him to attend future meetings of the Board.

Chairman Jones indicated that Board liaisons recently met with the Commissioners and expressed appreciation for county funding support to the College in past years. The present proposed county budget does not include a supplemental amount for the College’s President. Chairman Jones stated that the county had appropriated a supplement for the President the past eighteen years and for the past six years, the amount of the supplement has not changed including the requested amount for the present budget. The Chairman expressed that the President and staff have worked hard to increase enrollment at the College—ranking no. 1 with the highest percentage of growth in North Carolina community colleges and 18<sup>th</sup> in the Nation in colleges the size of Brunswick CC. In part, the growth is as a result of proper funding including county funding. Chairman Jones discussed the increase in programs at the College, the salary

study recently completed that brought faculty salaries from ranking 53<sup>rd</sup> out of the 58 North Carolina community colleges to 35<sup>th</sup>. In addition, the College graduated 346 students in 2015, which is the largest number graduated at BCC. Chairman Jones impressed upon the Board that these improvements were in part because of funding received from the county.

Chairman Jones expressed his willingness to show appreciation to President Adams and inquired if the Board would join him in this expression. Mrs. Lynda Stanley made a motion on behalf of the Board to say, "A job well done to Dr. Adams for the hard work that she has done, the leadership that she has shown, and to her team to make sure that we have a community college to make available to our community that we all are proud of." Mr. Jim Bradshaw seconded the motion. The motion was unanimously passed.

Drake Harper, SGA President, was asked to make a statement about his experience at BCC. Drake indicated that about a year ago, he had been accepted at several universities and colleges but knew he wanted to be in a different environment. Drake did not get to meet any of the presidents at those colleges, but when he came to BCC, he stated he was impressed by Dr. Adams being in the auditorium welcoming students. Drake stated that his college experience was impacted by Dr. Adams's statement to students quoting, "Your success is our success." Drake expressed that Dr. Adams had made a great impact on his life by telling students not to leave BCC without seeing her first. Drake expressed sincere appreciation to Dr. Adams and the Board for their support in his college experience at BCC.

Dr. Adams expressed appreciation to the Board for their support and indicated that the faculty and staff are all about the students and their success.

Mr. Alan Holden called for a point of order indicating that the minutes should reflect a unanimous vote of support for Dr. Adams. Mayor Holden's point is recorded in this document.

**Consent Agenda:**

Chair Jones requested approval of items on the Consent Agenda. Mrs. Jwantana Frink made a motion to approve the Consent Agenda. Mr. Alan Holden seconded the motion. The motion was passed unanimously.

The following items were included in the motion.

- Agenda for May 21, 2015 Meeting
- Minutes of April 16, 2015 Meeting
- April 2015 Financial Report
- Proposed Holiday Schedule for 2015-2016

The following items were included for information only:

- Accountability and Credibility Internal Audit Plan
- Personnel Report
- Calendar of Events

**Board Briefing:**

The Board Briefing, an update of the College's *Vision 2020* initiative, was removed from the agenda due to time constraints. The *Vision 2020* presentation will be included at the Board Retreat on Friday, June 26, 2015.

**SGA:**

SGA President, Drake Harper, reported that students had been involved in completing exams and that graduation was a success. Also, Drake announced that this is his last Board meeting at BCC as SGA President and that he has enjoyed the experience. Drake expressed appreciation to Board members and to Dr. Adams for their support during his term as SGA President.

**Building & Grounds:**

The Committee did not meet. Chairman Jones reported that the Southport Center's final inspection is scheduled for the first Monday in June.

**Academic and Student Affairs Committee:**

Committee Chair, Lynda Stanley, reported that three items are recommended for Board approval and requested that Dr. Thompson present the items to the Board. Policy 1.6 Memorial Policy and Posthumous (Honorary Awards) was presented to the Board by Dr. Thompson. Mrs. Lynda Stanley made a motion to approve Policy 1.6. Mr. Dwight Flanagan seconded the motion. The motion was passed unanimously.

Dr. Thompson presented the Brunswick County Schools/Brunswick CC Curriculum Articulation Agreement reporting that the agreement adds two additional courses and, otherwise, has not changed. Mrs. Lynda Stanley made a motion as recommended by the Committee to approve the new BCS/BCC Curriculum Articulation Agreement. Mr. Doug Terhune seconded the motion. The motion was passed unanimously.

Mrs. Stanley reported that the State has approved the following program terminations due to a lack of enrollment within the last four years. These programs have been moved to Continuing Education so that students will continue to have access to these programs. Programs include Esthetics Instructor; Esthetics Technician; Manicuring Instructor; Manicuring/Nail Tech; and Early Childhood Education: School Age Children. Mrs. Lynda Stanley made a motion to accept the termination of these programs. Mr. Dwight Flanagan seconded the motion. The motion was passed unanimously.

**Finance:**

Committee Chair, Dr. Allen Williams, reported that the Committee met to discuss a gifting policy. The Committee will meet again to further discuss the policy and then bring it before the Board for a motion.

VP Sheila Galloway presented the Finance Report for the month of April 2015. Dr. Allen Williams made a motion to approve the Finance Report. Mr. Alan Holden seconded the motion. The motion was passed unanimously.

### **Liaison Reports:**

- **EDC** – Mr. Jim Bradshaw reported that the Incubator project is making progress and is on schedule to be finished by August. Existing industry visits continue and activity continues to be good.
- **Commissioners** – No Report
- **Board of Education** – No Report
- **OWA** – Mr. Doug Terhune reported that OWA has over 250 events annually. Brochures for the new season will be distributed soon. Two Board members have committed to purchase season tickets in the coming year.
- **Foundation** – Mr. Pat O’Bryant reported that the \$25,000 goal for the Annual Campus Fund Drive was exceeded. The Community Breakfast was a big success raising \$25,660. The Planned Giving Seminar is available for viewing via video if anyone did not make it to the session held prior to the Board meeting.
- **Athletics** – Mr. Dwight Flanagan reported that the baseball team finished 31-18. The golf tournament is scheduled on August 22 at Ocean Ridge. Fees are \$75 per player or \$300 for a team. Team sponsorships are \$350. Trustees were reminded to purchase brick pavers with funds being allocated for athletics.
- **Legislative** – Chair Jones reported that a statewide bond issue in which Brunswick County would receive \$3.16 million will be discussed further before being voted on in the general election. Dr. Adams reported that the funds are for repairs and renovations and not for new buildings.

### **President’s Report:**

- Appreciation was expressed to Trustees attending College-related events
- Graduation was held on Friday, May 8, with the largest graduating class in the history of the College.
- We were saddened on Monday after graduation to learn that the Director of the BIP program, JoAnne Van Der Kuijl, had died in an automobile accident on her way to work that morning.
- The College received results of the program audit for FY 2014-15 with records being reviewed for spring 2013 through spring 2014. A final audit exception was taken to 912 hours reported for budget/FTE for Continuing Education classes. The College will revert \$7,807 to cover over-reporting of hours. Proper measures have been taken to correct such occurrences in future reporting.
- BCC was approved by the State Board of Community Colleges to offer the Associates Degree in Engineering. The next step is approval from SACS.
- Sarah Lague, Foundation Ambassador and new graduate of BCC, and Lynda Stanley, Trustee, were chosen as two of six women from Brunswick County highlighted in the *Brunswick Beacon’s* “Real Women of Brunswick County.” Congratulations to Sarah and Lynda.
- Bea Palazzi received the President’s Award at graduation. This award is given to the individual with the highest GPA with the most hours of study at BCC. Bea earned a 4.0 GPA with 17 semesters and 80 hours.
- Michelle Sabaoun and her students received congratulations on their Bronze award for their chocolate port wine. There were 47 entries from as far away as Texas and Kansas.

- Ashleigh and Mandy from the Fitness and Aquatics Center have presented the Second Grade Swimming Program to the Board of Education. The goal of the program is to get all 2<sup>nd</sup> graders water-safe by the end of their 2<sup>nd</sup> grade year. Support from the Brunswick County School system will cost \$10,000 to transport the students. We will keep you posted as this program continues to develop and if the funding is available.
- London Schmidt completed the N.C. Leadership Program and Elina DiCostanzo completed the Brunswick County Leadership Program. Congratulations to both London and Elina.
- Zada Wicker has been approached by Novant Hospital at an HIMA conference to discuss hiring BCC's HIT graduates. Novant plans to hire 92 coders to code from home.
- Vertex has approached Gina Robinson regarding forming a partnership to hire BCC's welding graduates.
- Appreciation was expressed to Rep. Frank Iler for supporting the community colleges in the House budget, specifically for a salary increase for employees. The House is proposing a 2% raise for community college employees.

Chair Jones reported that under Unfinished Business, the Board Retreat is scheduled for Friday, June 26, 2015, followed by the regular Board meeting.

As there was no New Business, Chair Jones entertained a motion to adjourn. Mr. Alan Holden made a motion to adjourn the meeting. Dr. Allen Williams seconded the motion and the meeting was adjourned at 7:00 p.m.

Respectfully submitted,  
Dr. Susanne H. Adams, Recording Secretary