



BRUNSWICK

COMMUNITY COLLEGE

Brunswick Community College
Board of Trustees Meeting
October 15, 2015
Minutes

<p>Board Attendees: John Jones, Chair Bobby Long, Vice Chair Jim Bradshaw Dwight Flanagan Alan Holden</p>	<p>Frank Iler Pat O’Bryant Art Skipper Gene Steadman, Jr. Doug Terhune Drew Patrick, SGA President</p>	<p>Absent: Jwantana Frink Allen Williams</p>
<p>Others in Attendance: Dr. Susanne Adams, Recording Secretary; Dr. Sharon Thompson; VP Velva Jenkins; VP Donnie Bassinger; VP Sheila Galloway; Mr. Ronnie Bryant; Mrs. London Schmidt; Mrs. Bea Palazzi; Mrs. Gina Robinson; Dr. Denise Houchen-Clagett; Dr. John Gray; Ms. Lori Graham; Mr. Sam Hickman, <i>Brunswick Beacon</i>; Mrs. Renee Spencer, <i>State Port Pilot</i></p>		

Chair John Jones called the Brunswick Community College Board of Trustees meeting to order in the Building A Boardroom at 5:30 p.m. on Thursday, October 15, 2015. Chair Jones read the requirements regarding conflicts of interest as stated in the N.C. State Government Ethics Act. No conflicts of interest were noted from Board members.

Chair Jones reported that letters from the State Ethics Commission for Dwight Flanagan and Gene Steadman designated that in review for actual and potential conflicts of interest pursuant to NCGS 138A, the Commission reported that no “actual conflict of interest or the potential for a conflict of interest” was found in either member’s 2015 Statement of Economic Interest as a Brunswick CC Trustee.

Chair Jones announced the presence of a quorum.

Alan Holden provided the invocation.

Frank Iler was administered the Oath for Reappointment by Bea Palazzi. Representative Iler was reappointed for another term by the Brunswick County Board of Education.

Chair Jones requested approval of the Consent Agenda. Trustee Gene Steadman made a motion to approve the Consent Agenda. Frank Iler seconded the motion. The motion was passed unanimously.

Items included in the Consent Agenda:

- October 15, 2015, Agenda
- September 17, 2015, Meeting Minutes
- Bylaws – Academic and Student Affairs Committee

Consistency in Title, Page 13

- “Live Project” Proposal for AAS Biotechnology

Items included For Information Only:

- Personnel Report
- Calendar of Events
- Updated Board of Trustees Contact List

SGA:

Drew Patrick, SGA President, reported on student activities including a successful blood drive and plans for the upcoming Fall Festival on October 30, 2015.

Board Briefing:

Gina Robinson, Dean of Professional and Technical Programs, shared a video that described career opportunities in the College’s Aquaculture Program. Aerial views of the campus and aquaculture facilities that were taken by drone were included in the video.

Executive Committee:

Chairman Jones reported that the Executive Committee met with the Building and Grounds Committee to discuss the completion of the Southport Center as well as enhancements being made to the South Brunswick Islands Center to increase its visibility. President Adams reported that the hole in the roof at the Southport Center has been repaired and that the Center will possibly be on the Holiday Home Tour.

Vice Chair Bobby Long made a motion under GS143.318.11 no. 3 to go into closed session in order to preserve attorney-client privilege. Alan Holden seconded the motion. The Board went into closed session.

Alan Holden made a motion to adjourn the closed session. Vice Chair Bobby Long seconded the motion. The Board returned to open session.

No action was taken during closed session.

Frank Iler made a motion to seal the minutes of the closed session. Alan Holden seconded the motion. The motion was passed unanimously. The closed session minutes will be sealed and dated.

Building and Grounds:

Vice Chair Bobby Long reported that six trees have been removed for better visibility of the SBI Center. Plans will continue to be made for better illumination of signs and landscaping at the Center. It was noted that the SBI Center does not meet the criteria for having a sign installed by the Department of Transportation. The application documenting the criteria was passed to Trustees.

Finance Committee:

Sheila Galloway presented the September 2015 financial report. The Committee discussed the timeline for approval of the state, local and institutional budgets. Since the State Board of Community Colleges will not approve the System budget until October 30, the BCC Board will have budgets for approval no earlier than its November 19, 2015, meeting.

The Finance Committee discussed and recommends the following for approval by the Board. Pat O'Bryant made the following motions:

- 1) Approval in the amount of \$25,560 from the county fund balance to support a part time position at the Southport Center. Vice Chair Bobby Long seconded the motion; and
- 2) Approval in the amount of \$15,115 from the county fund balance to support a part time position for the South Brunswick Islands Center. Trustee Jim Bradshaw seconded the motion.

The motions were passed unanimously.

Academic and Student Affairs:

A recent joint meeting of the Academic and Student Affairs Committee of the Board and BCC's Core Team for Student Success was held. Gene Steadman presented data related to student success including the percentage of students a) placing into developmental courses; b) completing less than 20 hours in their first year; c) not enrolling in subsequent semesters; d) withdrawing from courses; and e) with a GPA of less than 2.25.

Regarding recruitment, Dr. Sharon Thompson reported that high school students are being reached in various ways. A rack card has been created to go with a letter to high school seniors recognizing BCC as *The Logical Choice* because of a) location; b) ranked #4 Best Community College in NC; c) program diversity; d) affordability; and e) *We care about you; we value you.*

Dr. Thompson also reported that athlete retention is on par with the general college population. In addition, recently released trend data from NCCCS curriculum indicated that the System generated curriculum FTE has been down over a five-year period in double digits. BCC is one of a few community colleges to grow during this same period.

Liaisons:

- **EWD** – No report
- **Commissioners** – No report
- **Board of Education** – No report
- **OWA** – The October/November 2015 event schedule was available for Trustees. Tickets for all eight shows may be obtained: adults - \$190; Seniors/Students - \$180; Children (12 and under) - \$ 67; and Groups of 25 or more - \$169.
- **Foundation** – Pat O'Bryant reported that the Foundation has elected three new Board Members. Ann Landis, for a two-year term, is a past school administrator and a member of Women in Philanthropy; Gina Essey, for a three-year term, is an attorney in Oak Island and a Brunswick County native; Vy Jones, for a three-year term, has extensive

experience in the banking industry and has been a mentor for the Foundation Student Ambassadors.

Pat O'Bryant requested that Dr. Adams be informed as soon as possible if any member of the Board of Trustees objects to any one of the new Foundation Board members.

Pat O'Bryant reported that the "Building Futures Window Clings Campaign" has 28 businesses participating; the Twin Lakes Friend Raiser netted \$1,200; Women in Philanthropy (WPLB) started in 2008 with under 20 members has grown to 107 members who pay \$100 each year for membership; the Donor Scholar luncheon is scheduled for October 30 in the Dinah E. Gore Fitness & Aquatics Center from 11 a.m. to 2 p.m.; and the Nurses Simulation Lab will hold its Open House on Thursday, November 19. Trustees are invited to attend the Open House beginning at 3:30 p.m. Also included at the Open House is a donor/scholar reception for nursing scholarship donors and recipients. A plaque will be presented to Novant Medical in recognition of the donation for the Simulation Lab remodel, and two scholarship recipients will speak at the reception.

- **Athletics** – Dwight Flanagan reported that Women's Volleyball made the finals for the first time in four years. Men's and Women's basketball will also begin in the next two weeks. The Blue/Teal series will follow the Donor/Scholar luncheon.
- **Legislature** – Frank Iler reported that the budget was finished on September 18. It appears that a vote on the Bond issue is scheduled for March 15, 2016.

Personnel: In consent agenda.

President's Report:

Dr. Adams reported that the College is down by about 6% in FTE and 20 students in headcount. In a recent report of 31 colleges, only five indicated any enrollment growth. Information regarding retention at BCC was shared with the Board.

Chairman John Jones turned the meeting over to President Adams for the election of officers as per the Bylaws. Vice Chair Bobby Long made a motion to elect Alan Holden as Chairman. As there were no other nominations, Gene Steadman moved that nominations be closed. Alan Holden was elected by acclamation to serve as the Chairman of the Board of Trustees for 2015-2016.

Alan Holden assumed the position of Chairman of the Board and opened the floor for nominations for Vice Chair. Gene Steadman nominated Bobby Long for Vice Chair. Frank Iler moved that nominations be closed. Bobby Long was elected by acclamation to serve as Vice Chair for 2015-2016.

Alan Holden asked if there was any other business. As there was none, Art Skipper made a motion to adjourn the meeting. John Jones seconded the motion. The meeting adjourned at 6:50 p.m.

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary