

Fall 2015

Brunswick Community College CHOICES

Your guide to Continuing Education and Economic & Workforce Development

BCC TAKES FLIGHT

page 4

**PLUS 50
Program**
page 34

**Curriculum
Information**
page 44

BRUNSWICK
COMMUNITY COLLEGE



Registration Information

REGISTRATION INFORMATION

Continuing Education students must complete registration and payment at least 72 hours (3 days) prior to the start of class unless stated otherwise. Should the College be closed 72 hours prior to the start of class, registration will be taken the first day the College is reopened. Registration forms are available in the Economic & Workforce Development Department and online at www.brunswickcc.edu under the Continuing Education tab. Please make checks payable to BCC.

Mail

Brunswick Community College, Continuing Education Registration, 50 College Road, Bolivia, NC 28422

Fax

Fax completed registration form with your VISA/MC/Discover account information.
(910) 755-7411 - 24 hours daily. This is a secure fax.

Walk-In

Economic and Workforce Development/Continuing Education, Building A, 50 College Road, Bolivia, NC 28422 or
Leland Center for Economic and Workforce Development, 2050 Enterprise Drive, Leland, NC 28451 or
South Brunswick Islands Center, 9400 Ocean Hwy West, Calabash, NC 28467
Brunswick Educational Transition Center (BETC), 104 Ocean Hwy East, Supply, NC 28462
Monday through Thursday, 8am. - 5pm., Friday, 8am - 3pm, except holidays

WHO MAY REGISTER

Any adult, 18 years of age or older, may register for a course. Individuals 16 to 17 years old may register upon recommendation of the chief administrative school officer and parent/guardian.

REGISTRATION FEES

A registration fee is charged for most Continuing Education courses. The North Carolina State Board of Community Colleges is responsible for our fee structure for Occupation Extension courses.

1 - 24 hours \$ 70.00
25 - 50 hours \$125.00
51 + hours \$180.00

TOBACCO POLICY

BCC is committed to providing its students, employees, and visitors with a safe and healthy environment. Smoking is recognized as a significant health risk to both the smoker and non-smoker, as well as a safety hazard to the College. The use of tobacco products is prohibited inside all facilities or in vehicles owned or leased by the institution. The use of tobacco products is only permitted in designated gazebos located throughout the College campus and Centers.

REFUND POLICY

Refunds are allowed under the following circumstances:

1. A student who officially withdraws, in writing, from an occupational extension class prior to the first class meeting or if a class is cancelled shall be eligible for a 100% refund.
2. After class begins, 75% shall be refunded at the request of the student if the student officially withdraws, in writing, from the class prior to or at the 10% point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
3. For contact hour classes, students must withdraw, in writing, within 10 calendar days.
4. Self-Supporting classes will refund 75% to the student with an official withdraw from the class prior to the start date. No refunds will be issued after the start date of class.
5. If a student, having paid the required registration fee for a semester, dies during that semester (prior to or on the last day of examinations of the course the student was attending), all registration fees for that semester will be refunded to the estate of the deceased.



Table of Contents

BRUNSWICK **COMMUNITY COLLEGE**

Main Campus

- Career Readiness Certification.....5
- Community Service Programs.....5
- Computer Courses.....10
- Culinary Arts Program10
- Defensive Driving 11
- Esthetics Technology Programs 12
- Green Programs..... 12
- Healthcare Courses 13
- Human Resources Development 15
- Language..... 15
- Notary16
- Public Health and Safety 17
- Real Estate 17
- Small Business Center18
- Workforce Development.....20
- Teacher Renewal 22

South Brunswick Islands Center

- Community Service Programs..... 30
- Computer Courses..... 31
- Language..... 31
- Green Programs..... 31
- Hospitality32
- Human Resources Development 33
- Notary 33
- Small Business Center 33

Southport

- Community Service Programs..... 36
- Healthcare 39
- Green Programs.....40
- Small Business Center40
- Workforce Development..... 44

Leland

- Community Service Programs..... 24
- Computer Courses..... 25
- Healthcare 25
- Human Resources Development 25
- Green Programs..... 26
- Notary 27
- Small Business Center 27
- Workforce Development..... 29

Online

- Community Service Programs..... 42
- Green Programs..... 42

BETC

- Human Resources Development 44

- Foundational Studies.....44**

- Community Information44**

ECONOMIC AND WORKFORCE DEVELOPMENT *Mission Statement*

The mission of Brunswick Community College, is to provide opportunities for individuals to be successful through accessible, high quality programs and services that meet the educational, cultural and workforce development needs of the community.



Aviation Ground School

Brunswick Community College is excited to take flight this fall with new instructor Jessica Ward.

Have you ever wanted to fly?

Aviation Ground School is where dreams meet reality. Being prepared on the ground leads to productive successful flight in the air. Learning to fly by its nature is one-to-one. It's typically just you and the instructor in the plane. A classroom styled ground school lets you meet other students, pilots, and instructors while covering all of the necessary theory. Class discussions and study groups often lead to life long flying pals and stories.

This CEWD course covers aerodynamics, navigation, weather, communications, federal regulations, flight physiology, flight planning, and more to prepare students for the FAA Private Pilot Knowledge Examination (PPKE). Includes extensive practice interpreting applicable aviation flight planning information and preparing flight plans to a standard sufficient to clearly demonstrate the knowledge and skills necessary to pass the FAA PPKE.

Call 910.755.7378 to Register Today!

Tap into your inner Orville and learn to fly this fall!

Who: For students interested in starting to fly, or pilots that want to refresh their core knowledge.

What: BCC Aviation Ground School

Where: BCC Southport Center

When: October 1 - December 15
Tuesday and Thursday Evenings, 6-9:30pm

Why: Emphasis on cockpit usefulness and knowledge test preparation.

Registration Fee: \$180 plus text book.

About Jessica

Jessica, a NC native, has lived in the Cape Fear Region for 13 years. After graduating from UNC Wilmington, her lifelong passion for helicopters and travel led her to train in Oregon and California with Jerry Trimble Helicopters. Jessica has flown helicopters all across the U.S. and the Caribbean. When she is not flying, Jessica enjoys sailing and riding her motorcycle.





CAREER READINESS CERTIFICATION

The Career Readiness Certification (CRC) is a nationally recognized assessment-based credential that benefits both employers and career seekers as a uniform measurement of key workplace skills. Participants are encouraged to sign up for the computerized KeyTrain assessments prior to sitting for the CRC proctored examination. Registration fee is \$36.

The CRC will be administered in A-161, the 2nd Friday of each month from 12:00 - 5:00 PM and the 4th Tuesday from 5:00 - 10:00 PM

physiology; (3) the facts about "problem skin" and various elements that affect the skin such as: (a) skin disorders, (b) diseases, (c) contraindications, allergies, and the like; (4) the identification of skin types; (5) the sun, various rays from sun, and how to protect the skin from the sun; and (6) current trends in skincare, and services offered; as well as (7) sanitation standards for skincare. Various objectives of how to care for and treat different skin types are included as well. Registration fee is \$ 70.

9/21/15-9/21/15 8:30-5pm M

COMMUNITY SERVICE PROGRAMS

Arts & Crafts

Basic Cake Decorating

If cake decorating is something you have always wanted to learn, this class will give you all the fundamentals necessary to create any special occasion cake, from whimsical to beautiful in no time. Learn the consistencies of butter cream icing, transfer patterns, star fill-in techniques and shell borders, writing techniques and figure piping characters, drop flowers, sweet peas, leaves, vines, bows, and beautiful roses. Class will culminate with the opportunity for you to put all the elements learned together to create your own cake to take home. A list of tools and supplies will be provided by the instructor in the first class. Registration fee is \$75.

9/12/15-10/24/15 9-12pm Sat

Starting Up Your Own Salon or Spa

This workshop is designed for Manicurists, Cosmetologists, and Teachers who are interested in starting, owning, and operating a salon or spa business. Because there are many licensed Manicurists in the Beauty Industry that are interested in salon or spa ownership, this course is designed to give the business aspects of the salon spa business, as well as manicuring techniques that can enhance their spa services. In addition, the workshop will address the needs of how to start a salon and/or spa business within the aspects of - planning, implementation, and sustaining a successful operation. This seminar also provides detailed steps and procedures for recommended salon and spa services that can enhance a salon business and build clientele. The full-service salon and day spa concepts are emphasized, which may offer more variety for salon and spa services. Registration fee is \$70.

10/12/15-10/12/15 8:30-5pm M

Cosmetology CE Credit Courses

All about Skin from Top to Bottom

This course of study is designed as an 8-hour course for Cosmetologists, Estheticians, and Teachers (CT, ET). This comprehensive course addresses the many aspects of skin including: (1) the skin as the body's largest organ and its system functions, as well as other organs of the body and their functions; (2) the composition of the skin - (a) skin anatomy and (b)



Ecotourism

Hiking the Coastal Plain

Hiking the Coastal Plain is a course designed to introduce students to the varied hiking locations in Southeastern, North Carolina. Locations will be within urban, suburban, and rural areas. The hikes themselves will take in a variety of terrain, ecosystems. Viewing opportunities of flora and fauna unique to this region. The hiking will be presented in a way to be welcoming to all abilities and interests. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

10/23/15-12/3/155 9-12pm F

Historical Interpretation of the Cape Fear region

Come and visit the Cape Fear region historical sites. Learn about who was here before the arrival of Columbus, vestiges of the colonial period, piracy in the region, and area impact during the Civil War, World War I & II. Some of the sites visited will include: Brunswick Town, Southport Garrison House, Maritime Museum, Fort Fisher, Fort Caswell, Moore's Battlefield, and many more locations. Registration fee is \$70.

11/7/15-12/18/15 9-12pm F

Introduction to Birding

This course provides an introduction to birding in Southeastern, North Carolina. Emphasis will be placed on identifying common species, anatomy, flight, migration, breeding, and habitats. The class will meet at various outdoor locations to observe various bird populations. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

8/28/15-10/02/15 9-12pm F

Natural Wonders of Brunswick County

This course is designed to visit and introduce students to the natural habitats for a variety of animal and plant species in Southeastern, North Carolina. Discover the variety of carnivorous plants native to this area, the impact of the American alligator, the Long Leaf Pine historical significance, the Bobcat habitat, Black Bear population, and Osprey sites. Challenges and opportunities for preservation and interpretation for the agencies that manage them. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

11/7/15-12/18/15 2-5pm Sat

Nature & History Interpretive Guide Certificate

This is a 114-hour course, mixed with both classroom and field trip experiences. It is designed for job seekers looking for employment in a nature-based field or entrepreneurs interested in starting a nature-based business. The course is designed to: enable guides to provide clients with nature and history based experiences; educate business owners and employees on resource sustainability; create a natural and historical-centered network of guides and program participants; and provide information and knowledge. This program also includes safety guidelines, CPR training and certification, outdoor activity basics, and natural and historic interpretive skills used to inform, plan and organize tours. Registration fee is \$182.50 - additional fees may be required for site visits. Open House August 20, 2015 6 to 7 p.m. Main Campus.

8/31/15-12/03/15 6-9pm MWS

Outdoor Cooking

Learning how to cook outdoors using a variety of methods is a fun, useful skill. This six week course is designed to introduce the participant to different fuel sources to be used in an outdoor environment. In addition, the course will focus on how to cook a variety of different foods. Registration fee is \$70. Supplies are not included.

8/28/15-10/02/15 2-5pm F



Sustainable Winemaking

This course will overview the skills necessary in sustainable wine making practices, according to the California Code of Sustainable Winegrowing Workbook. The course we will cover sustainable business strategy, water management, wine quality, ecosystem management, energy efficiency, materials handling, and environmentally preferable purchasing. Learn the process of making your own wine from sustainably grown grapes during a six week hands on winemaking course. Registration fee: \$152.50 Price includes insurance and wine making kit.

9/18/15 to 10/23/15 8-1pm F

Wilderness Survival

This course provides an essential overview of how to survive in wilderness settings. Emphasis is placed on shelter building, locating and purifying water, fire building, identifying wild edibles, trapping, cleaning, and cooking wild game, and basic first-aid. This program qualifies for the NC Environmental Educator Criteria II. Registration Fee is \$70.

10/23/15-12/3/15 2-5pm F

Fitness Programs & Certifications

NASM Personal Trainer Course

This course provides students with the necessary skills they will need to become a certified personal trainer. Upon completion of the course, students will be prepared to take the NASM National certification exam. Students will gain knowledge on human anatomy, basic nutrition, kinesiology and exercise physiology and will learn to design their own customized exercise program. Students will be required to have attended a 6-hour American Heart Association CPR and AED certification before completion of this course. Registration fee is \$182.50. National Exam fee is \$450 plus book \$100.

7/18/15-12/5/15 ONLINE
7/18/15-12/5/15 8:30-4:30pm Sat

Group X Fitness

The ACE Group Fitness Instructor Certification will give you the knowledge to design and teach all levels of group fitness better, lead more effectively, and deliver experiences your participants will never forget. This course is designed to give students the knowledge and understanding necessary to prepare for the ACE Group Fitness Instructor Certification Exam and become effective group fitness instructors and will include both online and classroom meetings. Registration fee is \$299.

10/10/15-12/5/15 10-12pm S

Funeral Director CE Courses

Surviving the Epidemic-Funeral Director Course

This 5-hour continuing education program will help funeral directors ensure that their workplace complies with current standards. Attendees will learn the most common areas that are violation and the most expensive violations plus how to correct these issues. They will also learn what to expect during inspections and procedures to follow when meeting with the inspector. Registration fee is \$70. The following topics are covered by this course: Inspection Procedures, General Duty Clause, Recordkeeping Requirements, Walking Working Surfaces, Emergency Action, Fire Prevention, Personal Protective Equipment, Lockout/Tagout, Formaldehyde Regulations, Bloodborne Pathogens/Needlesticks, Top Violations by Fines Issued.

10/2/15-10/2/15 9-3pm F

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

10/15/15 3:30-5pm Th



Getting Paid to Talk

This exciting class will cover all the basics including how to prepare a demo, be successful and earn great income in this exciting field. You will have an opportunity to ask questions and hear examples of demos recorded by professional voice actors and record a commercial script under the direction of our voice coach's producer! Registration fee is \$35.

9/30/15-9/30/15 6:30-9pm W

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms, allowing you to make the most of your Medicare coverage. This class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related will be available. FREE!

9/24/15 1-3pm Th
10/22/15 1-3pm Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

9/3/15 3:30-5pm Th

Personal Enrichment Courses

Basic Dog Obedience Class

This 24 hour course will teach dog owners how to train their dogs to master basic obedience skills. The course is based upon positive reinforcement and students are expected to practice the classroom skills at home between classes. Upon completion of the

program, the dog and handler will take a CGC test. Each handler will participate with a dog within a group atmosphere of other handlers and dogs to encourage socialization. Handlers are expected to be able to control their dog and correct bad behavior while motivating good behavior. Some of the basic skills will include a sit, down, sit-stay, down-stay, loose heel, and appropriate socialization behavior. In addition, topics such as basic grooming, health and safety, Pet CPR and first aid, and nutrition and diet will be discussed. The course will culminate in the administration of the Canine Good Citizen test allowing the handler and dog to earn a CGC certificate. Dogs must be at least four months old and have already received their rabies and distemper immunizations. Immunization documentation must be presented at the first class. Dogs with aggression problems will not be allowed to participate. No electronic collars will be used during this training. Registration fee is \$70.

9/11/15-11/6/15 1-4pm Th

Digital Photography DSLR (Digital Single Lens Reflex)

In this class you will explore camera features with a hands-on approach. The class will introduce the basics in operating a digital camera, including basic camera settings, photography concepts and terms, reading the manual, basic lighting concepts. You will also learn how to understand perspective and use of Adobe Photoshop and Lightroom as a creative tool. Students must bring their own camera and owner's manual to each class. Registration fee is \$125.

9/1/15-11/17/15 6-9pm T

Genealogy 2

Enjoy a deeper look at Genealogy as we dive into our ancestors and their origins. We will discuss immigration, church records, and other problems specific to tracing your roots back from the United States to another country of origin. Intro to Genealogy as a prerequisite. Ancestry.com account and personal computer recommended. Registration fee is \$70.

10/6/15-12/1/15 6-8pm T



How to play the Guitar: Level 1

Participants will be instructed on some of the basic techniques of guitar playing, including picking, fretting, strumming, reading tablature, and more. In six weeks, participants will receive enough information and instruction to get them started in what will hopefully become a satisfying hobby for years to come. Registration fee is \$70.

8/26/15-10/14/15 6-8pm W

How to play the Guitar: Level 2

Participants will build on the skills learned in level one. This class will cover advanced and movable chord shapes, basic scales, advanced strumming and basic improvisational concepts. A six string guitar and capo are required for this course. Registration fee is \$70.

10/21/15-12/16/15 6-8pm W

How to play the Guitar: Level 3

Participants will build on the skills learned in level one and two. The class will focus on advanced scales and chords, as well as applying these techniques to a wide variety of musical styles. A six-string guitar and capo are required for this course. Registration fee is \$70.

8/27/15-10/15/15 6-8pm Th

Introduction to Bluegrass jamming

Playing with other musicians can be a daunting task for the uninitiated. This course will give you the tools and confidence to play with other musicians in large or small groups. The class will cover Bluegrass repertoire, common chords and keys, capo use, transposition, and musical communication.

10/22/15-12/17/15 6-8pm Th

Piano and Beyond

Are you interested in learning how to play the piano, then this is the class for you? For beginners, this class provides a welcome and easy introduction to the keyboard. You will learn note-reading and rhythm skills and will develop technique to play repertoire

at your skill level. No prior keyboard experience is required. If you have had experience-playing piano, through personalized instruction this class can help you boost your technique and progress to a more advanced level of repertoire.

9/10/15-10/29/15 5:30-7:30pm Th

Scuba and Beyond

If you've always wanted to take scuba diving lessons, experience unparalleled adventure and see the world beneath the waves, this is where it starts. Get your scuba diving certification with the NAUI Open Water Diver course - one of the world's most popular and widely recognized scuba courses. Millions of people have learned to scuba dive and gone on to discover the wonders of the aquatic world, so come on and sign up for Blackbeard's Scuba Certification Course at Brunswick Community College. Cost for this course per diver is: registration fee: \$125, insurance: \$2.50, equipment for 8 week course: \$100, book and diving card: \$40. Equipment Includes Buoyancy Control Device, Regulator, Scuba Tank, & Weights.

9/3/15-9/18/15 1-4:30pm ThF
9/25/15-10/16/15 1-4:30pm ThF

Sewing

Hand to Stitch Appliqué Quilting

Love the look of hand appliqué, but don't always have the time? Good news, this course will teach you four different techniques in hand appliqué and two different appliqué techniques using your sewing machine. Both are great techniques for appliqué projects and can be accomplished quickly, with great success. Registration fee is \$85.

10/22/15-12/17/15 5:30-8:30pm Th



SEEKING A CAREER IN
CULINARY ARTS?
CALL 910.755.7383 and
ENROLL TODAY!



Intermediate Quilting

This class will build on and use all the skills we have learned in basic quilting. Learn at least four additional quilt techniques including, an introduction to stained class quilting. Release your creativity by learning how to create your own designs from scratch, drawing, figuring dimensions, and putting together your design. By completion of this class, you will be well on your way to a very enjoyable quilt making experience. Registration fee is \$85.

8/27/15-10/15/15 5:30-8:30pm Th

Sew it Yourself

Come sew with us in a relaxed casual environment. This class is designed to help you grow your sewing talent. Beginning students will make fun projects using basic sewing skills. While in this class you will be using computer sewing machines, serge's, and an embroider machine. You will learn to read patterns, how to choose the correct fabrics for projects, how to use different sewing notions, install zippers, make buttonholes, measure yourself correctly, basic alteration skills, and the difference between interfacing, stabilizers and battings. After completing the beginner projects students are encouraged to choose projects on their own. Registration fee is \$85.

8/25/15-10/13/15 2-5pm T
8/25/15-10/13/15 5:30-8:30pm T
10/20/15-12/15/15 2-5pm T
10/20/15-12/15/15 5:30-8:30pm T

COMPUTER COURSES

Microsoft Office

Integrated programs which combine functions usually found in stand-alone software, word processing, databases, spreadsheets, graphics, communications, module integrations, personnel systems, internet applications and other miscellaneous functions are covered in this course. Registration fee is \$130.

8/3/15-9/16/15 6-9pm MW

QuickBooks® for Beginners

This class is designed for beginners with little or no knowledge of the program. Participants will learn how to set-up a company, navigate through the program, use lists, pay bills, invoice customers, reconcile bank accounts, create an account for credit cards, and pay employees. Students should have basic computer skills. Bring a USB Memory Stick to first class. Registration fee is \$75.

8/11/15-9/3/15 6-9pm TTh

QuickBooks®: Payroll

This course will introduce you to a variety of payroll service options within QuickBooks, learn how to create employee paychecks, pay your payroll tax liabilities, how to prepare both federal and state tax reports and various other payroll reports. Student must have a good working knowledge of QuickBooks to take this course or complete the QuickBooks for Beginners class. Bring a USB Memory Stick to the first class. Registration fee is \$75

9/15/15-11/3/15 6-9pm T

CULINARY ARTS PROGRAMS

Basic Culinary Food Arts Technique I

Upon completion students will have learned basic knife skills, preparation of stocks and leading (mother sauces), and basic cooking techniques. This will included stir-fry, sauté, grilling, pan frying, roasting, steaming, and baking. Plating and presentation as well as table setting and professional customer's service will be incorporated throughout the classes. Students will also receive instruction for ServSafe Food Safety and Sanitation with the opportunity to complete Food handler and or manager certification. Registration fee is \$182.50 with insurance, \$100 food cost, \$100 uniform.

8/17/15-11/9/15 6-10pm MW

Introduction to Baking and Pastries

This is part one of a three part series of classes leading to a Baking and Pastries Certificate. Basic ingredients, basic techniques, weights and measures, baking terminology and formula calculations will be covered in this course. The student will learn to work with yeasts—preparing chemically leavened products; to bake pies and tarts; basics of bread making; baking cakes and cookies, and preparing icings and glazes. Registration fee is \$182.50 with insurance, \$100 food cost, \$100 uniform.

8/18/15-12/10/15 6-10pm TTh

Christmas Expressions - Baking for the Holidays

This course is designed to provide fundamentals for Holiday Baking: including, basic ingredients, baking techniques, weights, and measures, baking terminology and formula calculations. The student will have the opportunity to create Cookies and Cakes, Icings and Glazes, Pies and Tarts, and Quick Breads specific to the Holidays. Planning and presentation for that special gathering as well as gift packaging ideas will be included in the course. Registration fee is \$72.50

11/11/15-12/14/15 6-9pm MW

DEFENSIVE DRIVING

The Defensive Driving program is made available through Brunswick Community College and the National Safety and Health Council to train motorists in the principles of defensive driving. Brunswick Community College offers three programs [4 Hour Defensive Driving (Green School), 8 Hour Attitudinal Dynamics of Driving (Red School) and StreetSafe] that may minimize or prevent points on your driver's license and insurance. These one day courses will enable you become more confident and safe on the highway. For a complete listing of Defensive Driving course dates, please visit: www.brunswickcc.edu/continuing-education/defensive-driving.

Motorcycle Rider Education



Basic Rider CourseSM (BRC)

The Basic Rider CourseSM is a 22 hour course and is aimed at beginning riders of all ages. It is also a great course to reintroduce yourself to riding if you are re-entering motorcycling after not riding for a few years.

The course consists of classroom and range/riding time. Practical riding skills are developed in a controlled, off-street environment.

The course is mandatory for motorcyclists under the age of 18 in the state of NC. Also, participants under the age of 18 must have a release form from both their School and their parent/legal guardian in order to take this course. Participants must attend all sessions fully to get credit for the class.

Class Schedule: 6:00 p.m. - 10:00 p.m. Friday
8:00 a.m. - 6:00 p.m. Saturday and Sunday

Graduates of the course will receive a waiver card for the NCDMV. This waiver card provides an NCDMV endorsement on your license without having to take the NCDMV riding test. You will still have to pass the NCDMV written exam and vision exam in order to get your full endorsement. Graduates will also receive a completion card. This card could potentially qualify you for discounts on your insurance. Registration fee is \$157.

July 10, 11, 12	August 7, 8, 9
August 21, 22, 23	September 11, 12, 13
October 9, 10, 11	Oct/Nov 30, 31, 1
November 13, 14, 15	December 4, 5, 6



Start your Nursing Career

ENROLL TODAY!

*Classes available in Continuing Education & Curriculum.

ESTHETICS & MANICURE PROGRAM SERVICES

Please call 910.755.7378 for an appointment!

Facial Services

Deep Cleaning.....\$35	Rejuvenation Facial.....\$35
Basic Facial.....\$12	Microdermabrasion Facial.....\$70

Back Cleansing

Double Deep Cleansing.....\$35

Hair Removal

Brow.....\$7	Chin.....\$7
Hands.....\$7	Half Arm.....\$8
Whole Arms.....\$15	Underarm.....\$8
Lip.....\$7	Cheeks.....\$7
Feet.....\$7	Half Leg.....\$9
Whole Leg.....\$20	Back.....\$15



ESTHETICS TECHNOLOGY PROGRAMS

NOW ACCEPTING NEW STUDENTS

Esthetics is the beautification of the skin, both the face and the body. Become a licensed skin care specialist through Brunswick Community College's Continuing Education's Esthetics Technology program. The Esthetics Technology program includes 600 instructional and clinical hours as required by the N.C. Board of Cosmetic Arts Examiners. In addition to comprehensive lectures, students spend the final 300 hours of the program in practical training. The \$1,170 fee is divided between the first and second semester which includes registration, books, esthetics kit and uniform. Students receive intensive training as skin care therapists. Licensed estheticians work as: Makeup Artists, Cosmetics Buyers, Cosmetic Researchers, Medical Estheticians, and Esthetics Instructors. Class size is limited to 12 students. Registration fee is \$180.00

8/17/15-12/10/15 5:30-10:30pm MTWTh

Manicurist/Nail Technician

This course will focus on developing basic manicuring skills and includes acrylic nail techniques. You will learn acrylic overlay, sculpting methods and free hand nail art. Our goal is to provide comprehensive training and hands-on experience to prepare you to get your license and begin a new exciting career. Students learn the latest procedures in a hands-on, fast paced salon environment and gain valuable experience working with clients, providing a complete range of manicure and pedicure services. This program prepares the graduate for the North Carolina State Board Examination leading to a manicuring license. Registration fee is \$180 plus kit, books and uniform.

8/17/15-12/10/15 5-10pm MTWTh
1/11/16-5/10/16 5-10pm MTWTh

GREEN PROGRAMS

Green Construction Rehabilitation Specialist

Students will be introduced to light construction, basic blueprint reading, safety, tools, carpentry, electricity, energy efficiency and solar installation for new construction and for retrofitting existing buildings. Additional credentials obtained during this class include: OSHA, CRC, NCCER and Role in the Green Environment, Solar PV Basics and Employability skills. NOTE: If you have CRC and OSHA certificate you will only have to pass an evaluation test and might be exempt from retaking them. If you do not have the CRC certificate and OSHA certification you will have the opportunity to take those classes since they are included in this course. Registration fee is \$222.50.

8/18/15-2/27/15 6-9pm TTh
10-5pm S

Intro to a Career in Renewable Energy

This course introduces the basic skills used in the renewable energy industry. Job opportunities in solar, wind, and bioenergy industries in North Carolina and credentials used in industry. Registration fee is \$70.

9/17/15-9/22/15 6-9pm MW



Sustainability Talks

For classroom assignment call 910.755.8083

Carolina Shore Tour Program

This free workshop will lead an informative, interactive tour through a dune system and along one of our beautiful Carolina beaches. It prepares the participants to plan and give guided beach tours. This program is sponsored by NC Cooperative Extension and the Coastal Reserve and the National Estuary Research Reserve. Space is limited for information call: 910-755-8561. FREE.

7/30/15 6-8:30pm Th

Ecotourism Program Open House

Learn about the new Ecotourism programs Brunswick Community College is offering. Meet key instructors and guest speakers, what the certificate includes, and jobs and business opportunities. Who should attend? Anyone interested in looking for a new career, add value to your current job, or interested in a new venture. Come see if this program is right for you.

8/20/15 6-7pm TH

Sustainability Trends & Programs Offered at BCC

This session shares information on industry sustainability trends, new programs being offered, and sustainability as a driver of innovation, entrepreneurship, and job opportunities. This session will discuss programs and events Brunswick Community College offers.

8/6/15 6-8pm Th

HEALTHCARE COURSES

Career Focus

This course combines lecture and laboratory with a clinical experience at a designated health care facility. Upon completion of this course the student will be eligible to take the North Carolina State Nurse Aide I exam. All prospective students must pick up the Health History/Immunization packet when registering for HRD

Career Focus class. State approved course and 8 hour healthcare orientation is required. Registration fee is \$70.

8/21/15	8-4:30	F
9/4/15	8-4:30	F
9/11/15	8-4:30	F
10/2/15	8-4:30	F
10/23/15	8-4:30	F
11/6/15	8-4:30	F
12/4/15	8-4:30	F

Clinical Medical Assistant

This is a 368 hour course combining lecture, lab & clinical. This includes: Anatomy, Physiology, Pathophysiology, Medical Terminology, Basic Math, legal ethics, fundamental skill sets, Pharmacology, Phlebotomy, EKG and assisting with procedures. Clinical rotation will take place in variety of Physician/Nurse Practitioner & Physician Assistant offices. Upon successful completion of this course student will be eligible to take the NHA National certification examination in Certified Clinical Medical Assistant (CCMA), EKG Technician & Phlebotomy. Student must be a CNA I on the NC state registry. Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$250.

8/17/15-12/16/15 8-3:30pm MTWFTTh

Contemporary Issue in Addictions Treatment

This course provides a review of the diverse special populations, which are associated with addictions treatment. Emphasis is placed on individuals or groups with specific ethnic, cultural, and gender characteristics as well as persons dealing with HIV, co-occurring disabilities, and persons with criminal justice issues. Upon completion, students should be able to identify the effects, prevention strategies, and treatment methods associated within a variety of special populations. Registration fee is \$180.

9/14/15-12/7/15 5:30-9:30 MW



EKG Technician

This is a 48 hour course which prepare the students to be eligible to take the NHA National certification exam for EKG Technician. Students will learn basic cardiovascular anatomy, physiology, pathophysiology and electrophysiology of the heart. You will be introduced to the EKG, components of the EKG and be able to safely obtain an EKG. You will also learn to recognize normal and abnormal EKG's and begin basic EKG interpretation. Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$135.00

8/21/15-9/25/15 8-4:30pm F

Nurse Aide I Refresher

This 40 hour course is a NC State approved course and is available only to students who have completed a previous State approved Nurse Aide I Course. This course provides a review of all NACES skill sets. Students will receive lecture and laboratory. This course prepares the student to take the NC State Certification exam to become a Certified Nurse Aide I. This course is a review course only. The student must show proof of completion of a Nurse Aide I program prior to registering for this course. Registration fee is \$135.

10/2/15-10/30/15 8-4:30pm F

Introduction to Addictions Counseling

Introduction to Addictions Counseling is the first of three courses that will lead to the Substance Abuse Counseling's certification (CSAC). The course is designed to provide participants with the skills necessary to counsel clients in the recovery process. Topics and skills include assessment, treatment planning, individual and group counseling, case management, crisis intervention, client education, and community resources. The Substance Abuse Counselor Certificate Program is designed to help individuals acquire the skills and certification necessary to counsel those who suffer from the effects of substance abuse. Student must bring a copy of a photo id, social security card and their High School Diploma or GED® to register for this class. Registration fee is \$180.

9/8/15-12/21/15 ONLINE

Pharmacy Technician

This 108 hour course will provide the student with basic knowledge and skills required to work as a Pharmacy Technician in a pharmacy. Course topics covered include: drug classification, drug distribution, anatomy and physiology as related to disease with an emphasis on drug therapy, and laws and regulations basic to pharmacy practice. This course is designed to prepare the student with the information necessary to successfully pass the National Pharmacy Technician Certification Board exam (PTCE). Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$195.

9/22/15-12/15/15 5-9pm TTh

Nurse Aide I

This 192 hour course prepares the student to successfully complete the NC Nurse Aide I exam to become a Certified Nurse Aide I. The course involves lecture and laboratory. Upon successful validation of skills, students will be able to provide direct care to residents at a long term care facility during scheduled clinical rotation under the supervision of a faculty member. Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$210.

8/18/15-12/12/15 5-9pm TTh
8-4:30pm S
8/25/15-11/12/15 8-4:30pm TTh
9/16/15-12/16/15 8-4:30pm MW

Treatment of Addictions

Treatment of Addictions is the second course that will lead to the Substance Abuse Counseling's certification. This course provides theory and skills acquisition by utilizing intervention strategies designed to obtain therapeutic information, support recovery, and prevent relapse. Upon completion, students should be able to establish communication with clients, recognize disorders, obtain information for counseling, and terminate the counseling process. Registration fee is \$180.

9/1/15-11/24/15 5:30-9:30pm TTh



HUMAN RESOURCE DEVELOPMENT

Computer Use Skills

This course is designed to provide employability skills training for adults who are unemployed, underemployed, or facing a career transition. The curriculum framework and content of the instructional materials should focus on the following topics: assessing the individual's technology literacy, developing a moderate comfort level of basic computer-use skills, using technology to implement job search strategies, researching career and occupational information, compiling employment-related documents (resume, cover letters, applications and electronic employment portfolios), accessing governmental and educational resources, understanding the impact of social networking on employment, and emphasizing the role of technology in the workplace. Registration fee is \$130.

9/14/15-10/26/15 6-9pm MW

Employment Readiness

This course provides employability skills training for unemployed and underemployed adults. The curriculum framework must address each of the six core HRD components: assessment of an individual's assets and limitations, development of a positive self-concept, development of employability skills, 4) development of communication skills, development of problem-solving skills, and awareness of the impact of information technology in the workplace. Registration fee is \$70.

9/14/15-10/7/15 6-10pm MW

Money Matters

This course is designed to provide you with the information needed to make informed personal financial decisions. You will be introduced to economic concepts and innovative ways of thinking. You will also receive viable information and sound techniques on how to improve and increase spending power without spending a fortune. There is a fee waiver available for those who qualify. Registration fee is \$70.

9/3/15-9/24/15 2-5pm Th
11/2/15-11/23/15 6-9pm M

LANGUAGE

American Sign Language I

An introduction to the basic skills in production and comprehension of American Sign Language (ASL). Designed for the beginning signer or someone that wants to refresh their signing skills. Develops conversational ability, culturally appropriate behaviors, and exposes students to ASL grammar. Appropriate for required work force sign language training. Required Text Book by Edgar H. Shroyer - Gallaudet College Press- Signs of the Times. Registration fee is \$125.

9/10/15-12/3/15 5:30-8pm Th

Conversational Spanish

¡Bienvenido! Would you like to start speaking Spanish? This class is for beginner or intermediate students who are interested in tuning up their Spanish conversational skills. Emphasis will be on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and engage in basic conversations. You will have fun and learn a bit about Spanish culture too. Registration fee is \$70.

8/26/15-10/14/15 5:30-8:30pm W

Spanish for the Workplace

This course is designed to facilitate oral communication and career-specific vocabulary. It helps adults with limited Spanish proficiency to achieve their desired level of competency. Spanish courses can be customized for any organization, industry, or business. Registration fee is \$70.

10/21/15-12/16/15 5:30-8:30pm W



NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

9/15/15-9/16/15	5:30-9pm	TW
10/13/15-10/14/15	5:30-9pm	TW
11/13/15-11/13/15	9-5	F

PUBLIC HEALTH AND SAFETY PROGRAMS

Critical Incident Training

This is a 5 day, 40 hour course is sponsored by Coastal Care and is taught by mental health professionals and a local Law Enforcement Instructor. This class trains participants to properly handle critical situations involving subjects with mental illnesses.

2/2/15-2/6/15	8-5pm	MTWThF
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Other classes will be added throughout the semester. Please visit the Department of Public Health and Safety's page on the BCC website for more information and current class list.

Emergency Medical Services

Courses are designed to meet the needs of local EMS agencies, healthcare providers, and the public with emphasis on emergency patient care in traditional pre-hospital and nontraditional environments. Emergency Medical Science (EMS) courses are also designed to assist individuals desiring employment or retraining in health institutions or related fields. Classes include: EMT Basic, EMT Intermediate, EMT Paramedic, and EMT Continuing Education. To learn more, please call 910.755.7378 or visit the public health and safety section of the BCC website.

EMT Basic Initial Class

This is the initial EMT class and prepares students to sit for the state EMT credential exam. Class starts on August 11,2015 at 1800 at the Grissettown Fire Department

EMS 3074 - Education Methodology

This course is designed to prepare the student to teach adults and to understand the adult learner. Participants will learn how to prepare teaching outlines and organize practical skills. This course is required for certification as an NC Certified EMT Instructor. This is an 8 weeks course. Offered Completely Online beginning July 01, 2015 (Registration Opens June, 2015. Fax Registrations to 910-755-7411) You must be a state certified EMT or above to take this class.

July 1 - Sept. 9 ONLINE

CPR Classes will be added as needed, call 910.755.7388 if needed.

Law Enforcement In-service Classes

In-Service Law Enforcement Training offers courses designed to enhance the performance, and maintain the certifications of certified law enforcement officers by providing quality training, mandated by the NC Sheriff's Commission and/or the NC Criminal Justice Training and Standards Division of the NC Department of Justice (DOJ).

Training is free and is offered to all NC sworn officers who are governed by either the NC Criminal Justice Training and Standards Commission under DOJ, or the NC Sheriff's Standards Commission.

Law Enforcement classes can be customized for your departments' specific needs and is conducted at various departments throughout the county and online. For more information, please call the Director of Public Health and Safety at 910.755.7378.

All training is offered to all active officers statewide, not just specific to Brunswick County, NC.



Fire / Rescue

Fire Service Training is delivered directly to individual fire departments. Training held in local fire departments allows personnel to utilize equipment they will actually use in controlling fires. Fire Service classes include:

- Equipment • Rescue Practices • Rope Practices • Salvage and Overhaul Practices • The Company Officer • Ventilation Continuing Education • Arson and Unlawful Burning • Fire Apparatus Practices • Fire Fighting Practices • Forcible Entry • Hazardous Materials • Ladder Practices • Portable Fire Extinguishers • Protective Breathing

FireFighter Academy

Consecutive offering of all classes required to become a NC certified Firefighter. June 15 through August 13 at Grissetown FD.

Firefighter Certification

Certification courses are primarily offered off campus at fire departments throughout the county and are designed to help firefighters obtain training mandated by the state of North Carolina for initial certification as a Firefighter I or II.

Specialized Training / Officer Development

Designed to meet the training needs of various agencies, and individuals who wish to specialize and enhance their skills, these courses include Arson Investigation, Emergency Management, and LP Gas Emergencies along with specialty and officer development classes such as Fire Officer, Fire and Life Safety Educator series, Incident Command, Driver/Operator, etc.

Contact the fire/rescue coordinator for information on additional classes. For more information, please call 910.754.8245 ext. 1012.

Technical Rescue Classes

These are the required state certification classes for Technical Rescuer certification and are also usually held off campus at various departments throughout the county.

Technical Rescuer Wilderness Search Class

This is a 60 hour class that involves classroom and field work. The participants will spend the night in base camp and learn how to conduct search operations and Incident command in a wilderness environment. The training will teach communications, search functions, navigation, survival techniques and incident command as used on search operations. The classroom portion will be held at the EMS Headquarters in Shallotte and the field portion will be held at the Grissettown-Longwood Fire Department.

1/9/15-1/11/15 5:00pm F

REAL ESTATE

Contracts and Closings

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirements set forth by the North Carolina Real Estate Commission. This course consists of a high-level advance instruction covering contracts and closing. This course will also discuss license status and education issues. Book Required. Registration fee \$125

9/16/15-10/14/15 9-4pm W

Pre-licensing Course

This course is designed to meeting the educational requirements for a provisional broker as prescribed by the NC Real Estate Commission. Topics include basic real estate principles and practices, law and contracts, financing, closing valuation, fair housing and real estate laws. All students are required to take the Workkeys assessment prior to registering for the class. Student must score fives on all parts of the assessment. A printout of the assessments scores must be presented when registering for the class. Book Required. Registration fee \$180

8/17/15-10/8/15 6-10pm MTTh
10/19/15-12/10/15 8:30-12:30pm MTTh

Real Estate Finance

This Real Estate Finance course is designed to provide the skills necessary for real estate professional to explore the financial feasibility of real estate finance. This course is ideal for those in Real Estate Finance or have a desire to enter the real estate industry. Book required. Registration fee \$70.

7/14/15-8/6/15	6-9pm	TTh
9/15/15-10/8/15	6-9pm	TTh

Relationships & Responsibilities

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirement set by the North Carolina Real Estate Commission. This course consists of a high-level advance instruction covering Agency relationships and duties to principals and third parties, working with sellers and working with buyers. This course also includes issues confronted when agents leave/change firms with the resulting licenses and education concerns. Book Required. Registration fee \$125

10/28/15-12/9/15	8:30-4pm	W
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Selected Topics

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirements set forth by the North Carolina Real Estate Commission. This course consists of high-level advanced instruction covering special topics. It includes land use controls, miscellaneous law issues, sale of undeveloped land and other special topics. Book Required. Registration fee \$125

8/7/15-9/4/15	9-4pm	F
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SMALL BUSINESS CENTER

SBA Academy

This six-part seminar series facilitated by the Small Business Administration provides in depth, critical information for small business success. The series consists of : 50 Home Based Businesses for Start Up Entrepreneurs or A Second Career, Intro to SBA & Its Small Business Resource Programs, 337 Ways to Market for Greater Profits In Your Business, Developing Personal And Commercial Credit for Your Small Business Success, Veteran Entrepreneurship Programs by the SBA, and Alternative Financing for Your Small Business. Mark your calendars now and attend all of these valuable FREE resource programs. This academy will establish you with the educational foundation needed for a successful business! We look forward to seeing you at one or all of these seminars! All will be held fall semester on the MAIN CAMPUS, dates and times are listed below.

50 Home Based Businesses for Start Up Entrepreneurs or A Second Career

In 2013, over 25% of all startup small businesses were home based businesses? This course is designed to provide start up entrepreneurs with the flexibility they seek in career options by exploring the availability of a home based small business career. Offered by the US Small Business Administration, topics will include developing the key processes for a home based business such as; the startup requirements; the business plan; the marketing plan; the financial plan; and how to obtain alternative lending for your home based small business. SPECIAL OFFER: A 200+ page E-book of all 50 Home Based Business ideas is provided for students attending the seminar that take you through how to jump start and grow that home based business! (Part 1 of the SBA Academy or you may attend as a stand-alone seminar). FREE!

8/27/15	2-5pm	Th
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BCC Small Business Center

FREE Counseling Services
 FREE Business Seminars & Workshops
 FREE Business Plan Development

Call Today - 910.755.7306



Business Essentials

The North Carolina Department of Revenue, North Carolina Secretary of State and NC Industrial Commission will present a seminar entitled "Business Essentials." Each agency will cover basic requirements to help businesses in North Carolina understand the laws and obligations necessary to be compliant.

Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes.

At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity. FREE!

9/9/15 1-3pm W

Fueling Your Business

The North Carolina Rural Economic Development Center will offer a free seminar Monday, September 14th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process. FREE!

9/14/15 1-3 pm M

Intro to SBA & Its Small Business Resource Programs

The U.S. Small Business Administration provides a variety of resources to assist small businesses. This course will help you gain knowledge that may help you grow your own small business opportunities through SBA programs and partnerships in your area. In this overview of the SBA, learn about SBA alternative capital lending programs, how to qualify for lending assistance, natural disaster preparation and lending, take advantage of SBA managed procurement

programs (HUBZONE and 8a) to help market your business to the federal government for women, minority owned, disabled veterans, and those lacking net worth of under \$250k. (Part 2 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

9/23/15 2-5pm W

337 Ways to Market for Greater Profits In Your Business

The key to any successful business is a successful marketing program that gets measureable results and keeps marketing costs low. Learn how to maximize that marketing investment and improving your strategic visibility by generating leads, closing sales opportunities, increasing customer transactions and purchasing, utilize strategic pricing techniques, and dramatically improve bottom line profits. This course is a "must see" for those small businesses seeking to gain maximum exposure of their product or service within their community and be able to better measure the effectiveness of their marketing efforts through a step by step formula - the 337 ways! (Part 3 of the SBA Academy or you may attend as a stand-alone seminar). FREE!

10/21/15 2-5pm W

Developing Personal and Commercial Credit for Your Business Success

A good-to-excellent personal credit score is vital for every small business. Can you qualify for a commercial business loan? The course focuses on how to build good personal credit AND establishing commercial credit for your company. Commercial credit is key for companies needing short term credit for their cash flow management. Good commercial credit becomes a tangible asset of your business. Learn about factors of credit scoring; how to overcome negative credit issues; hidden costs of bad credit; how to minimize the risk of identity theft; how to rebuild negative credit reports, and how to engage creditors successfully. (Part 4 of the SBA Academy or you may attend as a stand-alone seminar). FREE!

11/4/15 2-5pm Th



Veteran Entrepreneurship Programs by the SBA

DID YOU KNOW: Veteran businesses succeed 250% greater than non-veterans? The SBA provides veteran entrepreneurs with and honorable discharge with special benefits they are automatically eligible for when starting or growing their small business. Veterans can gain startup or expansion capital or to purchase and occupy commercial real estate property. SBA provides opportunities for veterans contracting with the federal government. Take advantage of your veteran benefits through the SBA available to you and your current spouse (or a widowed survivor). (Part 5 of the SBA Academy or you may attend as a stand-alone seminar). **FREE!**

11/12/15 2-5pm Th

Alternative Financing For Your Small Business

DID YOU KNOW: Most startups and those in business less than two years can only gain access to capital to start or grow through business through the US Small Business Administration and their affiliated resource partners! Unfortunately, it's true!! This course, offered by the US Small Business Administration, will provide information about the current US lending environment and issues shaping lending practices of the banking community. This seminar discusses how to successfully obtain a commercial credit loan and how to approach your lender regarding an SBA loan guaranty. Discussion points include personal and professional credit; the business plan; managing cash flow; business accounting; collateral requirements; the commercial loan process; and a discussion of small business lending programs available with the U.S. Small Business Administration. SBA guaranty loans provide clients with access to capital when collateral is an issue, or fixed term financing is not available by your lender. SBA programs can also save you money through their commercial real estate loan program. There is also a key topic on "alternative lenders and brokers" who may assist you in gaining access to capital when your bank does not and the SBA cannot. (Part 6 of the SBA Academy or you may attend as a stand-alone seminar). **FREE!**

12/3/15 2-5pm Th

WORKFORCE DEVELOPMENT

Electrical NEC Code License Prep

The purpose of this 24 hour course is to provide an update of changes in NEC and any N.C. amendments, along with coverage of other code content to licensed electricians to provide continuing education as required by the N.C. Board of Electrical Contractors for Electrical NEC code License. Registration fee is \$70.

10/10/15-10/24/15 8-5pm Sat

General Contractor Prep Class

This course will help prepare individuals for the NC Building Contractor's Licensure Board Certification exam. Class will emphasize codes, cost estimation, blueprint reading, and construction terms. The first class will be oriented to assist you with completing your application to the NC Building Contractors Licensure Board. Books required. For info regarding NC Licensing, go to: www.nclbgc.org. Registration fee is \$125.

9/8/15-12/01/15 6-9pm T

Heating and Air Condition (HVAC) I

The purpose of this course is to prepare students to make a successful start toward becoming craftsman in the HVAC field. The course will familiarize the student with mechanical codes. Students will have the opportunity to obtain the National Center for Construction Education and Research (NCCER) pocket card as well as OSHA ten hour pocket card upon successfully completion of the required exams. Course work includes lecture, handouts and hands-on experience. Book required. Registration fee \$258.50. Class limited to 12 students

8/10/15-12/9/15 6-10pm MTW



Heating and Air Condition (HVAC) II

This course is a continuation of Heating and Air Conditioning II, It will provided the student with advanced skills in the subject matter. The course will venture into a more in-depth study of the Heating and Air Condition industry. The course will better familiarize the student with mechanical codes. Pre-registration required for class. This is a National Center for Construction Education and Research (NCCER) class. Book required. Registration fee \$202.50 Class limited to 12 students.

8/4/15-12/10/15 6-10pm TTh

Precinct Certification Program

This course will cover all aspects of precinct management, polling place duties, standards of conduct, and North Carolina election laws. This class will use the Precinct Election Official Certification Program so that upon completion, individuals will have the skills to work as precinct officials or election poll workers.

9/1/15-9/22/15 6-9pm T

Welding I

This course is a continuation of Heating and Air Conditioning II, It will provided the student with advanced skills in the subject matter. The course will venture into a more in-depth study of the Heating and Air Condition industry. The course will better familiarize the student with mechanical codes. Pre-registration required for class. This is a National Center for Construction Education and Research (NCCER) class. Book required. Registration fee \$258.50 Class limited to 12 students

7/27/15-12/10/15 6-10pm MWTh

Welding II

This course will begin were Welding I ended. You will receive more in-depth instruction in welding metal with oxyacetylene equipment, using tools to shape and cut metals; braze welding with oxyacetylene equipment, interpreting blueprints, welding metals with shielded metal arc equipment, and understanding welding tests and codes. This is a National Center for

Construction Education and Research (NCCER) class. Book Required. Registration \$202.50.

7/28/15-12/8/15 6-10pm TTh

Vehicle OBD Inspection

This course is designed to meet the training requirements (initial and /or renewal) for the Auto Safety and Emission Inspection Program administered by the NC Division of Motor Vehicles, License and Theft Bureau. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment. Registration fee is \$75.

9/22/15-9/24/15 6-10pm TTh
10/20/15-10/22/15 6-10pm TTh
11/17/15-11/19/15 6-10pm TTh

Vehicle Safety Inspection

This course is designed to meet the training requirements (initial and /or renewal) for the Auto Safety and Emission Inspection Program administered by the NC Division of Motor Vehicles, License and Theft Bureau. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment. Registration fee is \$75.

9/15/15-9/17/15 6-10pm TTh
10/13/15-10/15/15 6-10pm TTh
11/10/15-11/12/15 6-10pm TTh

Workplace Ethics

This course prepares employers/instructors to teach skills for applying proper ethics in the workplace. How to encourage employees/students to develop job skills that are a critical part of success. The major topics covered are: Ethics - absolute, desirable and variable. This session will provide examples to help students discover how they can individually control most personal performance factors in the workplace including: self-motivation, self-Image, controlling attitude, goals, relationships with others, gaining cooperation from others, forming good work habits, and time management skills. The emphasis is on the ethical impact on these factors. Registration \$70.00

10/26/15 1-5pm M

TEACHER RENEWAL

Google Earth

Google Earth Journeys/Projects incorporate the integration of multimedia tools such as video, images, and screen-casts. The course will provide the opportunity to explore the various facets and applications of Google Earth; practice using digital and video cameras to capture original images/video; introduce using video editing software; create an online location to upload/gather the Google Earth (.kmz) and other related files; encourage dialog about the NETS and Common Core Standards embracing a cross-curricular perspective among participants (ELA, Social Studies, Math, Science, ELL, World Language). Upon completion of the course, participants will have created a unit specific to their classroom needs. Book required. Must have a flash drive. Registration \$130.

10/5/15-11/19/15 5:30-8:30 MTh

Solving Classroom Discipline Problems

Why do some teachers enjoy peaceful, orderly classrooms while others face daily discipline battles? The answer is that some teachers know the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline. Registration fee is \$75.

10/01/15-11/19/15 5:30-8:30pm Th



Retrain. Retool.

Learn a New Skill

Career Pathways that work for you

-  Clinical Medical Assistant
-  Computer Repair Technician
-  Culinary Arts
-  Electrical Technician
-  Green Construction Specialist
-  HVAC
-  Machine Technology
-  Nursing Assistant
-  Personal Trainer
-  Solar Installer
-  Welding

BRUNSWICK
COMMUNITY COLLEGE



Customized Training Tailored Training for Your Business

A member of our team can customize training to focus on your area of specific work skill needs. Your employees will receive quality training from qualified instructors at a minimal cost to you. On site training will eliminate the costs of travel and reduce employees' time away from work. The training can occur at times that are most convenient to you and your employees, with minimal employee down time.

The Customized Training Program supports the economic development efforts of the state of North Carolina by providing education and training opportunities for eligible businesses and industries.

The Customized Training Programs recognizes the importance of a well trained workforce in the state of North Carolina. The goal of the Customized Training Program is to foster and support three key aspects of your company's well-being: Job Growth, Technology Investment, and Productivity Enhancement.

Eligible Businesses & Industry

- Manufacturing, Technology Intensive
- Regional/National Warehousing & Distribution Centers
- Customer Support Centers, Air Courier Services
- National Headquarters
- Civil Service Employees

"Brunswick Community College and Economic and Workforce Development, and specifically the Customized Training Program, is an exceptional partner in TRITECHFORENSICS' journey to obtain ISO 9001 Certification. This training and certification will enhance our ability to gain more business in the EU."

Eric A. Barton, Vice President
TRITECHFORENSICS

"Brunswick Community College is the 'one-stop-shop' for our Training needs. The College, and specifically the Customized Training Program, has been extremely responsive to ADM while delivering exceptional quality training. ADM will continue to partner with Brunswick Community College for our training needs."

Perry Sellers, Director
Safety/Security/Personnel, Food Additives Division
Archer Daniels Midland Company (ADM)

Get Started Today George Yu - Director, Customized Training Program
910.755.7339 • yug@brunswickcc.edu

BRUNSWICK
COMMUNITY COLLEGE



COMMUNITY SERVICE PROGRAMS

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

11/19/15 3:30-5pm Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

10/22/15 3:30-5pm Th

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms allowing you to make the most out of your Medicare coverage. The class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related topics will be available. FREE!

9/17/15-9/17/15 1-3:30pm Th
10/15/15-10/15/15 1-3:30pm Th

History

Time Gone by in Brunswick County

Brunswick County has a very long and diverse history. This course will explore the geography and the first Europeans to come to it, starting with a settlement on the Town Creek. We will explore the trades, travel, and life of these settlers and European colonists into its being incorporated into the British Empire. Slavery was a huge part of this lifestyle, and we will also examine the Belvedere Plantation owned by Benjamin Smith, and the importance of Brunswick County in the Revolutionary War. We will also study the government of Brunswick County after the Revolution, through the Antebellum period, into the Civil War. As this county held many important roads, we will also look at travel along them and their importance in the Civil War to the war's end, as well as how Reconstruction affected the area. Registration fee is \$60.00

8/25/15-9/26/15 6-8PM T

Personal Enrichment

Basic Bridge Two: Competitive Bidding

Competitive bidding, when the opponents enter the auction. This class will introduce the modern style of Bridge, Bidding in the 21st Century, using competitive bidding. The material is designed to be used for players with a wide range of experience and skill. It has met with success with classes who have just completed Bridge Basics 1 and equally appealing to classes of experienced duplicate players. Topics will include the concept of preemptive bidding at the 3 level and the weak two open; overcalls and advances; takeout doubles and advances and the competitive auction. The concepts are introduced using pre-dealt hands. Class discussion and replay of the hands will be used to reinforce concepts we move to supervised play with pre-dealt hands. Registration fee is \$75. The book, Bridge Basics 2 Competitive Bidding, will be required, price is \$12. Come and learn more about the best card game ever!

9/17/15-11/19/15 1:30-4pm Th



Basics of Painting

This class will teach you how to use light, shadow, and color that can turn a painting from ordinary into extraordinary. Using a limited palette of 5 colors, you will learn how to design and create luminosity by layering color. Appropriate for all levels, come join the fun. Registration fee is \$85.

8/25/15-10/13/15	9-2pm	T
10/20/15-12/8/15	9-2pm	T

Digital Photography for Amateurs and Picture Enthusiasts

This course is designated to initiate into the picture different techniques and applications in order to become a better photographer, from basic techniques of composition and color to how to use different adjustments of the camera. The target audience are students who want to learn the basics and get started to know about the art of Photography, also for both inexperienced to regular home photographers, explain the concepts needed to understand and choose your camera, lenses and photographic techniques, and basic notions of digital photo edition for home porpoises.

9/3/15-11/19/15	5:30-8:30pm	Th
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COMPUTER PROGRAMS

Microsoft Office

This class will introduce individuals to MS Word for word processing, MS PowerPoint for creating computerized presentations, MS Excel for spreadsheets, and MS Access for database management. Book required. Must have memory flash drive.

9/15/15-10/29/15	6-9pm	TTh
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HEALTHCARE COURSES

Nurse Aide I

This 192 hour course prepares the student to successfully complete the NC Nurse Aide I exam to become a Certified Nurse Aide I. The course involves lecture and laboratory. Upon successful validation of skills, students will be able to provide direct care to residents at a long term care facility during scheduled clinical rotation under the supervision of a faculty member. Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$210.

9/15/15-12/10/15	8-4:30pm	TTh
9/21/15-12/16/15	8-4:30pm	WF

HUMAN RESOURCES DEVELOPMENT

Fee waivers are available for most courses in this section.

Career Transitions Lab

The Career Transitions Lab is an open enrollment lab that should be used in conjunction with any HRD courses to provide individuals with additional instruction, CRC exam preparation, resume creation, and career search strategies. An instructor will be available to assist all participants as well as presenting weekly topics pertaining to employability skills. Fee waivers are available for those who qualify. Registration fee is \$180.

8/15/15-12/17/15	5-9pm	Th
	8-5pm	S



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BRUNSWICK COMMUNITY COLLEGE

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Computer Use Skills

This course is designed to provide employability skills training for adults who are unemployed, underemployed, or facing a career transition. The curriculum framework and the content of the instructional materials should focus on the following topics: assessing the individual's technology literacy, developing a moderate comfort level of basic computer-use skills, using technology to implement job search strategies, researching career and occupational information, compiling employment-related documents (resume, cover letters, applications and electronic employment portfolios), accessing governmental and educational resources, understanding the impact of social networking on employment, and emphasizing the role of technology in the workplace. Registration fee is \$130. Fee waivers may apply.

10/27/15-12/10/15 9-12pm TTh

Employability Lab

This course provides employability skills training for unemployed and underemployed adults. The curriculum address each of the six core Human Resources Development (HRD) components which are assessment of an individual's assets and limitations, development of a positive self-concept, development employability skills, development of communication skills, development of problem-solving skills; and awareness of the impact on information technology, in the workplace. Instruction is designed to be self-directed, self-paced, and structured on an open-entry, open-exit basis to meet the customized needs of individual. Registration fee is \$180.

8/17/15-12/2/15 9-12pm MW

GREEN PROGRAMS

Sustainability Talks

Green Building

The benefits, challenges, credentials, businesses, training, and job opportunities. Guest Speaker Cape Fear US Green Building Council Cape Fear Chapter.

9/30/15 6-7pm W

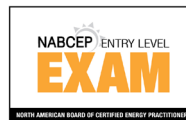
Energy Auditing Tools for Facility Operators



This course is designed for maintenance technicians and/or building operators of facilities. Areas include: 1) scope and challenges associated with maintaining an energy efficient building, 2) building science, 3) building shells, 4) heating and cooling, 5) energy usage, and 6) energy auditing. It will have an in-depth, hands-on to planning, conducting, documenting and evaluating energy audits in a facility. This class also introduces the participant to the EPA Energy Star Certification for facilities. Registration fee is \$70.

10/2/15-10/23/15 9-3pm F

Solar Photovoltaic NABCEP Entry Level Exam Prep:



This course provides instruction on the fundamentals of Solar Photovoltaic systems. Students will learn design criteria, installation, safety issues, and maintenance of photovoltaic systems, construction skills, and applied math skills. Upon completion, students will have the knowledge base for an entry level position with a dealer/installer Solar Photovoltaic industry. This class also prepares the student to obtain their OSHA 10 pocket card and sit for the North American Board of Certified Energy Practitioners (NABCEP) Solar PV Entry Level Exam. Registration Fee: \$282.50

9/26/15-11/14/15 9-4:30pm

NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

12/2/15 9-5pm W



SMALL BUSINESS CENTER

How to Start a Non-Profit Business

Presenter: Sam Gore, Risk Management Specialist, and director of Towards A Fruitful Ministry Inc.

There is a tremendous interest coming from our communities of wanting to know how to form a nonprofit business. Careful consideration should be given to this quest and much attention needs to be given to the proper steps to take. Failure to do so could result in with serious consequences for individuals as well as becoming detrimental to the original cause for which the non-profit was designed. If you are considering stating a non-profit business, please plan to attend this very informative seminar.

9/17/15 6-9pm Th

DOING THE 501(C)(3) THING

The Question: "Can we get 501(c)(3) status without hiring an attorney or accountant?" The benefits of 501(c)(3) status and the ability to apply for government and foundation grants, can be vital to the success of your non-profit organization. IRS receives tens of thousands of them each year! In 2008, one IRS official estimated that organizations not represented by attorneys, accountants or other tax professionals account for 70% of the exemption applications submitted. (This is down from a similar estimate of 85% in 2002.) This seminar will be carefully guide individual through the 1023 form and provide vital information concerning how to respond to statements and questions needed to satisfy IRS reviewers. Required Materials: Participants should download form 1023 from www.irs.gov and bring it to the seminar. The Answer:"Yes, you CAN get 501(c)(3) status on your own."

9/24/15 1-4pm Th

So You Think You Want to Start a Business

This seminar has been created for individuals who are thinking about starting and operating their own business; however, they do not know if they have the personality, drive, creativity, adaptability, and a host of other talents and attributes that comprise a successful entrepreneur. During this seminar, attendees will honestly assess "themselves" in order to discover their strengths and weaknesses; wherefrom, they can make a better informed decision on moving forward at this point in time. The seminar also incorporates various exercises and "role playing" events where the attendee will be faced with realistic challenges encountered by entrepreneurs and they will have to determine or design a solution. Attendees will also be given the opportunity to present their business "ideas" and they will be shown various ways they can determine if the idea is feasible and viable. After attending this seminar, if an attendee makes the decision to move forward, they will be strongly encouraged to register for the core seminars at their local Small Business Center starting with, "How to Start a Business."

9/29/15 6-9pm T



Small Business Success Series (6 Sessions)!

This six-part series is an essential professional development program for all potential new business owners and for owners of early-stage businesses. The six 3-hour workshops that make up this program progressively build on each other, providing valuable training and tools for all aspects of starting and managing a successful business. The first two sessions are devoted to organizing, planning and financing the young business. The third and fourth sessions focus on growth and marketing strategies for the business. Session five reviews all aspects of the critical subject of cash management. The sixth session provides tools for performance measurement and for determining what the business is worth. (It is recommended that participants attend all six sessions, although this is not mandatory.) Participants will gain valuable in-depth training and insights into small business management from a serial entrepreneur; they will take away many, proven and useful tools that can be immediately applied in their businesses. Take advantage of this free resource information!

- | | | | |
|----|----------|--------|---|
| 1. | 10/05/15 | 9-12pm | M |
| 2. | 10/07/15 | 9-12pm | W |
| 3. | 10/12/15 | 9-12pm | M |
| 4. | 10/14/15 | 9-12pm | W |
| 5. | 10/19/15 | 9-12pm | M |
| 6. | 10/21/15 | 9-12pm | W |

QuickBooks for the Small Business Owner

Participants will begin using QuickBooks accounting software as soon as they arrive. By the end of the session, they will have a business checking account and budget ready to use. See how you, the business owner or prospective business owner, can minimize your daily accounting tasks and maximize financial control of your business.

- | | | |
|----------|-------|---|
| 10/05/15 | 6-9pm | M |
| 12/07/15 | 6-9pm | M |

Business Essentials

The North Carolina Department of Revenue, North Carolina Secretary of State and NC Industrial Commission will present a seminar entitled "Business Essentials." Each agency will cover basic requirements to help businesses in North Carolina understand the laws and obligations necessary to be compliant. Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes. At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity.

10/8/15 1-3pm Th

Fueling Your Business

The North Carolina Rural Economic Development Center will offer a free seminar Monday, November 16th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process.

11/16/15 10-12pm M

CONTINUING EDUCATION CAREER TRAINING CAN GET YOU INTO A JOB QUICKLY

EKG Technician
Phlebotomy Technician
Nursing Assistant
Pharmacy Technician

Public Health & Safety
Esthetics & Manicurist
HVAC
Plumbing

Welding
General Contractor
And More!

910.755.7378
to learn more!



WORKFORCE DEVELOPMENT

Electrical Technician

This course prepares individuals for an entry level general maintenance position responsible for basic troubleshooting of electrically powered equipment. Topics include static electricity, Ohm's law, DC circuits, magnetism, alternating and direct currents, indicators, transformers, capacitors, and electronic components. Upon completion, students will have a basic understanding of electrical circuits and electronic logic. Students will have the opportunity to obtain the 10 hour OSHA Card and CRC certificate. Course work includes lecture, handouts, hands-on experience/field trips and NCCER credentials. Registration fee is \$222.50.

8/17/15-2/10/16 6-10pm MWF

Machine Technology

This course introduces machining operations as they relate to the metalworking industry. Topics include machine shop safety, measuring tools, lathes, drilling machines, saws, milling machines, bench grinders, and layout instruments. Emphasis is placed on setup and operation of machine tools including the selection and

use of work holding devices, speeds, feeds, cutting tools, and coolants. Upon completion, students should be able to safely perform the basic operations of measuring, layout, drilling, sawing, turning, and milling. Registration fee is \$247.50.

8/17/15-3/14/16 12-5pm MWF

Workplace Ethics

This course teaches skills for applying proper ethics in the workplace. How to encourage others to develop job skills that are a critical part of success in their workplace performance. Topics covered are: Ethics - absolute, desirable and variable. This session will provide examples to help you discover how you can individually control most personal performance factors in the workplace including: self-motivation, self-Image, controlling attitude, goals, relationships with others, gaining cooperation from others, forming good work habits, and time management skills. The emphasis is on the ethical impact on these factors. Registration \$70.00

8/24/15 1-5pm M

Save the Date



Sustainability symposium and EXPO

Sustainability INNOVATION Entrepreneurship



Fri. **September 11, 2015** Brunswick Community College **Leland Center** 8:00AM - 3:00PM



COMMUNITY SERVICE PROGRAMS

Arts and Crafts

Artistic Jewelry Making

Have fun learning the basics of jewelry techniques and design. You will make colorful earrings, a bracelet, and necklace. The student will learn basic chain construction using mainly wire stock. This class is great for beginners and students who wish to advance with their craft. Registration fee is \$75.

9/8/15-10/27/15 1-3:30pm T

Painting Exploration

Painting Exploration will delve into the fundamentals of painting in any medium and subject matter. We will learn to apply the tried and true methods passed down to us by artists from the past to improve overall painting skills. This class is designed for any skill level. The goal of our study will be to enhance each student's knowledge of drawing, color and composition as they apply to a student's particular painting. Participants will be encouraged to work from life as well as photography. Understanding the basic tenets of painting help an artist to be more confident of regarding the outcome of their work as they strive to obtain that often illusive image they wish to capture. It's that challenge that keeps us fascinated as painters and helps push us to the next level with our work, a true labor of love. A few particular areas we will focus on are learning to paint the types of light we encounter with our subjects, understanding warm and cool color as it applies to light and the "form principle". We will cover ways to strengthen our compositions not only by the placement of objects but also through the use of value keys. Learning about the various treatment of edges will make our painting surface more interesting. All of these elements and more will help us draw in a viewer looking at our work. With practice and Knowledge we can develop our work, with its own distinctive look, and become the artists we wish to be! Registration fee is \$85.

9/15/15-11/3/15 9-1pm T
11/10/15-1/12/15 9-1pm T

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

10/1/15 3:30-5pm Th

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms allowing you to make the most out of your Medicare coverage. The class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related topics will be available. FREE!

8/27/15-8/27/15 1-3pm TH
10/29/15-10/29/15 1-3pm TH

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

8/27/15 3:30-5pm Th



Personal Enrichment Courses

Fundamentals of Jewelry Making and Design

You will learn basic terminology and some hands-on-experiences in creating your own masterpiece. Instructor will teach you the proper way to use the tools, to learn what types of beads to use and basic loops and finishing techniques. Best of all before your finish this class you will have completed your own set of unique jewelry. Registration fee is \$75.

9/17/15-11/5/15 1-3:30pm Th

Introduction to Photography

This course is designed for students with an interest in pursuing photography. Students receive an introduction to film and digital photography and camera operations. Lighting, composition, exposure, and the fundamentals of traditional photographic concepts will all be covered. Weekly creative and technical assignments are given to support topics covered in class. An Introduction to Photoshop is covered to further enhance their portfolio. Students will learn how to see the world through the camera and to develop a language of photography as an image-making medium. Students are expected to have access to a 35mm or digital camera. Requirements include keeping a notebook/portfolio of prints and finished work and participating in weekly critiques. Registration fee is \$125.

8/25/15-10/27/15 6-8:30pm T

COMPUTER COURSES

Microsoft Office

This class will introduce individuals to MS Word for word processing, MS PowerPoint for creating computerized presentations, MS Excel for spreadsheets, and MS Access for database management. Book required. Must have memory flash drive.

10/13/15-11/24/15 6-9pm TTh

GREEN PROGRAMS

Sustainability Talks

Renewable Energy

This session will discuss industry size, why companies are installing solar, geothermal, and energy management systems from experts in the field. Among the speakers Gary Williams with Carolinas Energy Associates and home Inspections.

9/3/15 6-7pm Th

The Brunswick County Greenways, Blueways, Trailways

This presentation will give an overview of the plan and areas included. This is a business and quality of life opportunity for Brunswick County. Guest speaker Kirstie Cook, Brunswick County Senior Planner.

10/22/15 6-7pm Th

LANGUAGE

Conversational French

Bonjour! Come and explore the beauty of French language. This course is designed to facilitate oral communication and travel-specific vocabulary. It helps adults to enjoy learning French in a fun and relaxed atmosphere. This course is for beginner or intermediate students who are interested in exploring French language and culture for travel in France. Emphasis will be placed on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and be able to engage in basic conversations. You will have fun and learn about French culture: French wine making, cuisine, architecture, and Paris art galleries. Registration fee is \$70.

9/10/15-10/29/15 5:30-8:30pm Th



Conversational Italian

Buon giorno! Would you like to start speaking Italian? This course is for beginner or intermediate students who are interested in exploring Italian language and culture for travel in Italy. Emphasis will be on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and engage in basic conversations. You will have fun and learn a bit about Italian culture: Italian opera, cuisine and fashion. Registration fee is \$70.

9/1/15-10/20/15 1-4pm T

Conversational Russian

Privet! Kak dela? (How are you?). Do you want to negotiate Moscow like a native? Come and join me on a journey of exploring Russian language. This course is designed to facilitate oral communication and travel-specific vocabulary. Emphasis will be on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and engage in basic conversation. You will have fun and learn about Russian culture. You will learn about Russia cuisine, ballet, music, architecture, and much more. Let us make a virtual journey to Moscow for Russian caviar blini, Stroganoff and catch a ballet at Bolshoi Theater. Registration fee is \$70.

9/16/15-11/4/15 1-4pm W

HOSPITALITY

Bartending: The Right Mix

This 30-hour class is a fun and useful way to learn some of the required skills and recipes used by all professional bartenders. Those taking this class will receive North Carolina ABC Commission recognizes responsible alcohol seller/server training. You will learn the bartender's laws of NC/SC. This class consists of classroom learning and hands-on instruction, which will be in a "real" bar. Pre-registration is required. Class limited to 15 students. Registration fee is \$130.

9/17/15-11/19/15 6-9pm Th

ServSafe

This course is designed for students who desire an occupation in the food service industry and for those who are presently employed within the food service industry. Emphasis will be placed on the following areas in the food service industry: attitude development; sanitation and safety; food service terminology and procedure; tools and equipment; and basic food preparation. Registration fee is \$75.00. The student will have an additional fee for the final exam. This fee will be required at the time the student take the exam. The fee must be paid with a credit card.

8/17/15-8/31/15 8:30-12:30pm MW
 10/12/15-10/26/15 8:30-12:30pm MW

Event Planning Coordinator

This course is designed to instruct students in the planning and coordination of special events, meetings, and conventions. Topics include event and meeting design and objectives, program planning, food and beverage catering, and vendors and other resources and organizations available to assist with coordination of major events. This course will also provide information for students interested in starting their own small business in planning special events such as weddings, conferences, or other events. Registration fee is \$130.

9/10/15-11/12/15 6-9pm Th

Workplace Ethics

This course prepares employers/instructors to teach skills for applying proper ethics in the workplace. How to encourage employees/students to develop job skills that are a critical part of success in their workplace performance. The major topics covered are: Ethics - absolute, desirable and variable. This session will provide examples to help students discover how they can individually control most personal performance factors in the workplace including: self-motivation, self-image, controlling attitude, goals, relationships with others, gaining cooperation from others, forming good work habits, and time management skills. The emphasis is on the ethical impact on these factors. Registration \$70.

9/17/15 1-5pm Th

HUMAN RESOURCE DEVELOPMENT

Computer Use Skills

This course provides employability skills training for adults who are unemployed, underemployed, or facing a career transition. The instructional materials focuses on the following: assessing the individual's technology literacy, developing a moderate comfort level of basic computer-use skills, using technology to implement job search strategies, researching career and occupational information, compiling employment-related documents (resume, cover letters, applications and electronic employment portfolios), accessing governmental and educational resources, understanding the impact of social networking on employment, and emphasizing the role of technology in the workplace. Registration fee is \$130. Fee waiver may apply.

9/15/15-10/27/15 5:30-8:30 TTh

Customer Service: More than a Smile

This course is designed to inspire you to think about the customer service you provide. During this class you will learn how to apply best practice that will take you beyond just a SMILE. You will discuss customer service for a variety of service-related industries: telephone etiquette, office safety and etiquette, job readiness skills, keyboarding, teamwork, problem solving, attitude and self-esteem, time management, and written and oral communication. Registration fee is \$75. Fee waiver may apply.

9/3/15-9/29/15 6-9pm TTh

Employment Readiness

This course provides employability skills training for unemployed and underemployed adults. The curriculum addresses the six core HRD components: assessment of an individual's assets and limitations, development of a positive self-concept, development of employability skills, development of communication skills, development of problem-solving skills, and awareness of the impact of information technology in the workplace. Registration fee is \$70. Fee waivers may apply.

10/12/15-11/4/15 1-5pm MW

Money Matters

This course is designed to provide you with the information needed to make informed personal financial decisions. You will be introduced to economic concepts and innovative ways of thinking. You will also receive viable information and sound techniques on how to improve and increase spending power without spending a fortune. There is a fee waiver available for those who qualify. Registration fee is \$70.

10/6/15-10/27/15 6-9pm T

NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

8/21/15 9-5pm F



SMALL BUSINESS CENTER

Fueling Your Business

The North Carolina Rural Economic Development Center will offer a free seminar Tuesday, August 18th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process.

8/18/15 1-3 pm T



North Carolina Sales & Use Tax

Learn the basics about North Carolina Sales & Use tax. Understand general reporting requirements for the most common types of sales & use tax reporting situations, how to complete a sales tax form, and different ways to track your business transactions to help you stay on top of reporting compliance.

9/15/15 1:30-4pm T

Understanding Financial Statements

This expanded two-part seminar shares easy to follow explanations and practical examples designed especially for the non-accountant. Each two hour segment allows the presenter time to answer questions, explore the topic in depth, and help the student build a solid understanding of financial statements. (Part II does not require Part I as a pre-requisite).

Understanding Financial Statements Part 1:

The Balance Sheet - This seminar, led by an accountant and educator, answers the questions most often asked by business owners and those writing a business plan: What is a balance sheet and why does it "balance"? What is owner's equity? Why does my business need a balance sheet? How can I prepare a balance sheet if I am already in business? The presenter offers clear and easy to understand examples to help you have a better understanding of this important but often misunderstood financial statement.

9/15/15 6-9 p.m. T

Understanding Financial Statements Part II:

The Profit & Loss Statement - An insightful seminar that addresses the basics of preparing a profit and loss statement. Includes information on the "cost of goods sold" section and how it differs in retail and service-based business; how inventory costs are tracked; the difference between the cash and accrual basis method of accounting; and how historical data can help you manage your business. Also introduces break-even analysis, and offers tips on how to track sales information in financial software.

9/17/15 6-9pm Th

Business Essentials

Presented by The NC Department of Revenue
This class covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes. At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity.

11/3/15 1-3 pm T

plus 50

Brunswick Community College (BCC) joined a 2-year initiative called the Plus 50 Encore College Completion Program through the American Association of Community Colleges.

BCC offers support and flexibility Plus 50 adults need to reach their goals. From diverse courses of study and accommodating class schedules to help with financial aid, BCC has a pathway for you. *Career Paths Available:*

- CNA (I&II)
- Pharmacy Technician
- Billing and Coding
- EKG Technician
- Intro to Addictions Counseling
- Quickbooks Certification Prep
- Computer Use Skills
- Keyboarding 101
- Microsoft Access & Office
- Networking Technology
- Associate Degree Nursing
- Early Childhood Education
- Phlebotomy
- Practical Nursing

To learn more, call 910.755.8083.

BRUNSWICK COMMUNITY COLLEGE

Fireflies in a Jar: The Practical Magic of Songwriting

Led by, veteran songwriting instructor and Grammy-winning writer, Louisa Branscomb.
Registration fee is \$350.



OCTOBER 15 -18 SCHEDULE:

5pm - 7pm - Thursday

9am - 5pm - Friday (*Evening of live music
in Southport or writing time.*)

9am - 5pm - Saturday (*Group songwriter activity in town*)

10-2 Sunday

THE PROGRAM

The job of a song is to capture a unique idea along with a feeling, then provide it with a structure that preserves this magic and communicates it to the listener. This workshop, led by veteran songwriting instructor and Grammy-winning writer Louisa Branscomb, PhD, of PorchSong Productions, will offer an intimate small group setting for reflection, camaraderie, writing, and feedback. Experiential exercises, interactive discussion of topics, and song circles with feedback from instructor and peers will allow participants to move forward in their songwriting skills while also taking home a rewarding experience in personal artistic growth and new lasting relationships. Built-in opportunities to write and reflect in the extraordinary coastal setting of Southport, by the river or in corners of coffee houses and cafés, caps off a retreat style weekend nourishing for soul and craft.

CONTACT 910.755.7378 TO LEARN MORE

About Louisa Branscomb

- Louisa Branscomb, Ph.D, is Director of Season and Woodsong Songwriter Retreats, and founder of PorchSong Productions, a not for profit venture in community building among songwriters. With over 175 songs recorded in bluegrass, folk, and country, three prestigious World of Bluegrass Awards, numerous chart hits in acoustic music by artists ranging from John Denver to Alison Krauss, notably Krauss's break-out hit, Steel Rails, Louisa is considered a pioneer in contemporary Americana songwriting and a "powerhouse" among songwriters. Her background in Jungian psychology and creative transformation adds to the experience of workshop participants, and her workshop design has been commended as a new paradigm in songwriting and songwriter instruction.

Brunswick Community College
Continuing Education and Economic Workforce Development
Lori Summerlin • Director, Community Service Programs

www.brunswickcc.edu • 910.755.7378



*Southport classes are subject to change due to Center renovations. Please call 910.755.7378 to learn more.

COMMUNITY SERVICE PROGRAMS

Arts and Crafts

Advanced Silversmithing

Prerequisite: Introduction to Silversmithing. After a short review of tools and metal working methods students will explore ring making, stone setting and hollow form. All three skills start with the same process. Each student will plan a project or two making special pieces for themselves or gifts. Silver is the desired metal in this class but some projects can be made from less expensive metals such as copper or nu gold. Tools and solder are provided. Some copper will be available for practice. Registration fee is \$125.00

8/27/15-10/15/15	5:30-8pm	Th
10/22/15-12/17/15	2-4:30pm	Th

Introduction to Hand Built Pottery

This course introduces pottery as an art form and explores the basics of forming and shaping clay. Taken at the beginning of a ceramics or sculpture program, this course introduces glazing, firing, designing, and kiln loading. Students receive an overview of the history of ceramics and acquire techniques in hand building. Programs may require students to create glaze notebooks, which allow them to record accrued glaze recipes, preparation facts, and application techniques. Students will learn the diversity of clay art through hand building and throwing on the pottery wheel, you will be glazing you handmade ware as well. The time is now, because BCC has a brand new state of the art pottery studio, with all new equipment located on Lord St. in beautiful down town Southport. Classes meet once a week for 8 weeks. Registration fee is \$180.

8/6/15-9/24/15	8:30-2:30pm	Th
8/4/15-9/22/15	8:30-2:30pm	T
9/29/15-11/17/15	8:30-2:30pm	T
10/1/15-11/16/15	8:30-2:30pm	Th
12/1/15-2/2/16	8:30-2:30pm	T
12/3/15-2/4/15	8:30-2:30pm	Th

Introduction to Silversmithing

Join us in a unique class where you will not only learn how to cut, file, solder, form and finish metal but you will complete at least one project and have a nice piece of jewelry that you made yourself. Students will work in silver, brass or copper or all three. Proper use of tools, terms and safety will be the main focus. Make something new or recycle something you already have. Basic soldering techniques will be taught. All tools and copper provided for first class project. Other materials are optional and can be purchased as needed according to the project selected by each student. This is an amazing skill and much easier than you think. Registration fee is \$ 95.00

8/27/15-10/15/15	2-4:30pm	Th
10/21/15-12/17/15	5:30-8pm	Th

Lecture Series

Annuities Myths and Misconceptions Tuesdays

Come demystify the world of annuity investing, This three week course covers fixed, indexed, variable and immediate annuities, as well as income and investment strategies. The instructor Matthew Weissman is a Certified Financial Planner™. Registration fee is \$25.

10/27/15-10/11/15	3-5pm	T
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Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

9/17/15	3:30-5pm	Th
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*Southport classes are subject to change due to Center renovations. Please call 910.755.7378 to learn more.

Financial Decision Making Tuesdays

Retiree's financial concerns are discussed in this five week course which will cover Portfolio Balance, Which investments are right for you, Income Generation, Utilizing annuities, Eliminating estate taxation and probate, Reducing income taxes, Long term care planning and Much more. The instructor Matthew Weissman is a Certified Financial Planner™. Registration fee is \$25.

9/15/15-10/13/15 3-5pm T

Introduction to Medicare

This course offers the chance for you to get to know Medicare in simple terms, allowing you to make the most of your Medicare coverage. This class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related will be available. FREE!

9/3/15-9/3/15 1-3:30pm Th
 10/1/15-10/1/15 1-3:30pm Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

11/5/15 3:30-5pm Th

Personal Enrichment

Beginning Level Guitar

Want to learn to play the guitar? Here's your chance. Learning method uses a time honored way to get students playing fast in a fun group setting. Course instructs playing of major and relative minor keys in the 1st position. Additional instruction includes

reading music tablature and basic music concepts. Students should have an acoustic guitar, picks, capo, and a clamp on digital tuner. This course gets you started on the road to guitar mastery in a social, fun environment. Whether you like country, rock, R & B, folk, gospel jazz, blues or contemporary genres this course gets you started on an invaluable journey towards mastery. Registration fee is \$70.

8/27/15-10/15/15 5:30-7:30pm Th

Introduction to Basic Bridge I

The concepts introduced are based on Bridge in the 21st century. The main elements of contract bridge, play of the hand, bidding and planning the play will be the focus of the group. Through sequential predealt hands, the students are introduced to sound card play techniques. Guided discussion and replay of the deals are some of the techniques used to reinforce concepts. Mini-bridge will be used and begins with the mechanics of bridge play. The focus is not on the bidding at first we will progress to supervised play using pre-dealt hands which the students will bid and play with assistance as requested. Finally we will bid and play supervised random hands. Class assignments will be given for at home work. Registration fee is \$75.

9/17/15-11/19/15 9-11:30am Th

Intermediate Level Guitar

Guitar instruction designed to take students with basic skills to the next level. Students receive instruction in playing past the first position using bar chords. Advanced techniques include advanced music theory, bass runs, double stops, accents sweep picking, finger picking, hammer-on's and pull-offs. Instruction is done in a fun social setting playing using different music genres for instructional and practice purposes. Registration fee is \$70.

10/22/15-12/17/15 5:30-7:30pm Th



*Southport classes are subject to change due to Center renovations. Please call 910.755.7378 to learn more.

Painting

Painting

These classes are suitable for the beginner to the advanced student, providing individual instruction that allows students to progress at their own speed at any level. Students are instructed in the basics of color, design, line, and theory as well as the use of various mediums. Our instructor Rusty Hughes has been teaching painting for over 38 years at BCC. Classes held on an ongoing basis of seven-week sessions at Franklin Square Gallery on Monday and Wednesday. Call Rusty Hughes at (910) 457-5010 for class dates and further information. Course fee \$85.

8/19/15-9/30/15	9-3pm	W
8/24/15-10/12/15	9-3pm	M
9/30/15-12/2/15	9-3pm	W
10/7/15-11/18/15	9-3pm	W
10/19/15-12/7/15	9-3pm	M

Painting Exploration

Painting Exploration will delve into the fundamentals of painting in any medium and subject matter. We will learn to apply the tried and true methods passed down to us by artists from the past to improve overall painting skills. This class is designed for any skill level. The goal of our study will be to enhance each student's knowledge of drawing, color and composition as they apply to a student's particular painting. Participants will be encouraged to work from life as well as photography. Understanding the basic tenets of painting help an artist to be more confident of regarding the outcome of their work as they strive to obtain that often illusive image they wish to capture. It's that challenge that keeps us fascinated as painters and helps push us to the next level with our work, a true labor of love. A few particular areas we will focus on are learning to paint the types of light we encounter with our subjects, understanding warm and cool color as it applies to light and the "form principle". We will cover ways to strengthen our compositions not only by the placement of objects but also through the use of value keys. Learning about the various treatment of edges will make our painting surface more interesting. All of these elements and more will help us draw in a viewer looking at our work.

With practice and Knowledge we can develop our work, with its own distinctive look, and become the artists we wish to be! Registration fee is \$85.

6/4/15-7/30/15	9-1pm	Th
8/6/15-9/24/15	9-1pm	Th
10/1/15-11/19/15	9-1pm	Th
12/3/15-2/4/16	9-1pm	Th

Sewing

Basic Quilting

This class will teach you how to use light, shadow, and color that can turn a painting from ordinary into extraordinary. Using a limited palette of 5 colors, you will learn how to design and create luminosity by layering color. Appropriate for all levels, come join the fun. Registration fee is \$85.

9/8/15-10/27/15	5:30-8:30pm	T
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Silversmithing

Advanced Independent Silversmithing Study

This class is for the very advanced students who wish to work independently on their own projects with the help of a silversmith. New tips and techniques will be taught along with organization and tool maintenance. Registration fee is \$125.

8/27/15-10/15/15	9-11:30am	Th
10/22/15-12/17/15	9-11:30am	Th



*Southport classes are subject to change due to Center renovations. Please call 910.755.7378 to learn more.

Women's Series

This program provides a comprehensive overview to educate and empower women through education. The purpose is to help women achieve their financial independence through understanding and gain confidence to implement investing principals. This program consists of power point presentations accompanied by the speaker's personal and professional experiences. Each segment to this series will be accompanied by worksheets to assess where you are and help you visualize where you want to go. FREE! The Six part series consists of the following segments:

Gender differences about money & planning	8/25/15-8/25/15	10-11:30am	T
Divorce	9/15/15-9/15/15	10-11:30am	T
Investment Basics (geared to women)	9/1/15-9/1/15	10-11:30am	T
Widowhood	9/22/15-9/22/15	10-11:30am	T
Caregiving/Healthcare/Longevity	9/8/15-9/8/15	10-11:30am	T
Second Marriages	9/29/15-9/29/15	10-11:30am	T

Megan F. Kopka shares her enthusiasm and passion for financial and retirement planning with men and women across the region. As Business Development Officer for Wilmington, NC-based Pathfinder Wealth Consulting, one of the region's leading independent financial services firms, Megan works day in and day out building and maintaining relationships with prospects, clients and other professionals. Ask Megan her real story however, and you'll hear about a devoted wife, loving mother and compassionate caregiver who fought by her husband's side up unto his death from amyotrophic lateral sclerosis, or ALS. From this experience, Megan knew she had a unique personal and professional message on "wealth and health" to deliver to audiences everywhere.

Language

Conversational French

This class is for beginner or intermediate students who are interested in tuning up their French conversational skills. Practical conversations, idioms, and every day expressions will be tailored to the groups' interests including travel, dining, and French culture. A bientot! Registration fee is \$125.

9/1/15-11/17/15 1-4pm T

Latin 102

This course is a continuation of Latin 101; history of the language, pronunciation and translating ancient writings. Continue the study of Latin grammar, vocabulary, and word derivatives. Continue the study of Roman history, culture, and famous authors. Registration fee is \$70

9/17/15-12/10/15 6-8pm Th

HEALTHCARE COURSES

Nurse Aide I

This 192 hour course prepares the student to successfully complete the NC Nurse Aide I exam to become a Certified Nurse Aide I. The course involves lecture and laboratory. Upon successful validation of skills, students will be able to provide direct care to

residents at a long term care facility during scheduled clinical rotation under the supervision of a faculty member. Healthcare Career Focus is a required pre-requisite for this course. Registration fee is \$210.

8/25/15-11/19/15 8-4:30pm Th



*Southport classes are subject to change due to Center renovations. Please call 910.755.7378 to learn more.

GREEN PROGRAMS

The Difference Between Sustainable Tourism, Agro Tourism, and Ecotourism.

This session will explain what the difference is, and how they impact businesses, jobs, and economic development. Guest speakers.

11/12/15 6-7pm TH



SMALL BUSINESS CENTER

Creative Marketing for Artists and Crafters Part 1: How to Make Your New or Existing Art Business Successful!

Come find out why marketing your work is as exciting and creative as the process of making art! Learn the top ten marketing methods of over twenty artists—painters, sculptors, folks artists, jewelry makers, musical instrument makers, theatre artists, writers, crafters, etc.—who make their livings from their art business. You'll come away with a palette of bold, bright ideas and a plan to implement them. Stop suffering from starving artist syndrome and instead become a marketing maven in this fun seminar!

9/29/15 1-4pm T

Creative Marketing for Artists and Crafters Part 2: 33 Creative Ways to Increase Your Art Business Sales and Success!

Are you running out of ideas for what to do with your art? Come to this fun, invigorating seminar and get a taste of thirty-three free or low-cost ways you can get your art out there, get it seen, and get it sold! Be sure to bring some of your art along so we can brainstorm what will work best for you and your art/talent.

9/29/15 6-9 p.m. T

Fueling Your Business

The North Carolina Rural Economic Development Center will offer a free seminar Tuesday, October 20th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process.

10/20/15 10-12pm T

WORKFORCE DEVELOPMENT

Workplace Ethics

This course prepares employers/instructors to teach skills for applying proper ethics in the workplace. How to encourage employees/students to develop job skills that are a critical part of success in their workplace performance. The major topics covered are: Ethics - absolute, desirable and variable as it relates to workplace requirements. This session will provide examples to help employees/students discover how they can individually control most personal performance factors in the workplace including: self-motivation, self-Image, controlling attitude, goals, relationships with others, gaining cooperation from others, forming good work habits, and time management skills. The emphasis is on the ethical impact on these factors. Registration \$70.00

11/16/15 6-10pm M



Small Business Center Opportunity Starts Here



The Small Business Center provides local, experienced counselors as advisors for new and existing businesses. Available on an as-needed basis, this confidential service acts as a sounding board for new ideas and/or concerns you may have about your business. Our professional staff will help you find solutions to your challenging business questions. No question is too simple or complicated.

Business Seminars and Workshops:

Small Business Centers offer a wide variety of seminars and workshops to help small businesses become successful. Some of the topics include:

- How to Start a Business
- How to write a Business Plan
- Financing Your Business
- Bookkeeping and Taxes
- Marketing for Success

Conveniently serving all of Brunswick County:

Business Counseling Services available by appointment. Please call between 8am and 5pm to schedule at a location near you.

- BCC Leland Center on Monday, Tuesday, and Thursday
- Main Campus on Wednesday
- Community locations also available by request

Collaboration:

- Brunswick County Economic Development
- Brunswick County Chamber of Commerce
- North Brunswick Chamber of Commerce
- Southport-Oak Island Chamber of Commerce
- Little River Chamber Chamber of Commerce
- Bald Head Island Chamber of Commerce
- Brunswick County Government
- UNCW Center for Innovation and Entrepreneurship
- Small Business Administration
- Small Business and Technology Center
- SCORE

Get Started Today Kimberly Wiggs Gamlin - Director, Small Business Center
910.755.7306 • gamlink@brunswickcc.edu

BRUNSWICK
COMMUNITY COLLEGE



COMMUNITY SERVICE PROGRAMS

Moodle Programs

ACE Health Coach Certification

This online class will determine if candidates meet established competency levels to practice as safe and effective health coaches. The ACE Health Coach exam assesses the core competencies required of a coach working to help individuals to adopt structured behavioral-change programs that focus on lifestyle and weight management through physical activity, nutrition and education. It is important to note that the ACE Health Coach certification is the only NCCA-accredited certification program in the health coaching profession. Registration fee is \$374 (includes National Exam).

8/24/15-12/7/15 ONLINE

Introduction to Addictions Counseling

Introduction to Addictions Counseling is the first of three courses that will lead to the Substance Abuse Counseling's certification (CSAC). The course is designed to provide participants with the skills necessary to counsel clients in the recovery process. Topics and skills include assessment, treatment planning, individual and group counseling, case management, crisis intervention, client education, and community resources. The Substance Abuse Counselor Certificate Program is designed to help individuals acquire the skills and certification necessary to counsel those who suffer from the effects of substance abuse. Student must bring a copy of a photo id, social security card and their High School Diploma or GED® to register for this class. Registration fee is \$180.

9/8/15-12/21/15 ONLINE

Microsoft Office Specialist: Word

This class will prepare you to take and successfully complete the CERTIPORT Microsoft Office Specialist: Word course. This course is for those individuals seeking to validate their skills and advance their careers. The credential enables individuals to tap the full features and functionality of the Microsoft Office

2013 system, resulting in increased academic and job performance, individual differentiation and personal confidence. Each student that successfully completes this class will receive a FREE voucher that will give them the opportunity to take the exam for Certification. Students will need to have memory stick/flash drive for this course. Must have an email address and working knowledge of MS Word. Registration fee is \$185.

9/2/15-12/11/15 ONLINE

GREEN PROGRAMS

Aquaponics/Sustainable Agriculture

This online course is a comprehensive introduction to aquaponics, the combination of fish production in recirculating aquaculture systems (RAS) and hydroponic plant production. The course will include considerable information on the design and construction of aquaponic systems, with emphasis on the use of locally available and low-cost construction materials. Other major topics include techniques for fish culture in recirculating systems, water quality management, nutrition and feeds, diseases, genetics and breeding, harvesting and transport, economics and business, sustainability, and regulatory issues. Hydroponic plant production, particularly the production of food plants, is incorporated into the course, with information on the various types of hydroponic systems, selection of growth media, plant species selection and production, maintenance of plant nutrient solutions, and plant disease and pest management. Alternative marketing of fresh fish and vegetables through local niche markets will be discussed as well. The course is structured in 14 weekly modules requiring approximately 5.5 hours each. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course wiki or by email. Registration fee is \$180.

8/31/15-12/6/15

Introduction to Aquaculture

This online course is a comprehensive introduction to commercial aquaculture, or the farming and husbandry of aquatic organisms, including fish, mollusks, and crustaceans. The course will include the fundamentals of fish and shellfish culture, including discussions of the various types of culture systems (ponds, raceways, recirculating systems, etc.), water quality management, nutrition and feeds, diseases, genetics and breeding, harvesting and transport, economics and business, sustainability, and regulatory issues. Culture techniques for species of commercial importance are incorporated into the course, including catfish, tilapia, trout, yellow perch, hybrid striped bass, marine shrimp, freshwater shrimp, oysters, clams, mussels, and other species. The course is structured in 9 weekly modules requiring approximately 5.5 hours each. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course wiki or by email. Registration fee is \$180.

8/31/15-12/6/15



Learn without leaving the comfort of your home! Visit www.ed2go.com/brunswick for

course titles, descriptions, requirements, demonstrations, and additional information. Here, you can find out if your course requires any prerequisite, software or textbook. Find the title of the course and follow the instructions to enroll and pay for your course. When your course starts, return to our Online Instruction Center and click the "My Classroom" link. To begin your studies, simply log in with your email address and password you selected during enrollment. These courses award 2.4 CEUs unless otherwise noted. (Check with your certifying agency to see if courses meet its guidelines.) You have eight weeks to complete all the lessons. You may access your lessons at any time—day or night, week-ends, and holidays. Lessons are released on Wednesdays and Fridays and run for six weeks beginning on the following dates:

July 15 • Aug 12 • Sept 16 • Nov 11 • Dec 9

NOTE: All coursework is completed over the Internet. Unless otherwise noted, courses have a \$70 registration fee plus a \$5 technology fee. To register, contact Lori Summerlin at (910) 755-7408



BCC is excited to offer

AlphaSprout, a new on-demand e-learning portal, featuring more than 300 online courses with prices starting at \$75.00. The most exciting offerings prepare learners for key business and technical certifications. These online courses are available anytime; anywhere you can access the Internet. All you need is a computer and an email address. Courses prepare learners for key business and technical certifications.

Course topics include: Project Management (PMP) - Business Analyst Professional (CBAP) • Cisco Certification for: CCNA, CCDA, CIT, ICND, ROUTE, SWITCH, TSHOOT - CISSP Security Professional - Certified Internet Profession (CIW Foundations & Security) - Comp Tia A+ for: Essentials, Practical Application, Depot Technician, Remote Technician, Network+ & Security + - Linux Red Hat • Microsoft for: MCTS & MCPD for .NET, Exchange Server, Office Project, SharePoint and Windows Server - WebDevelopment (Flash, GUI Design, Java, Visual C#, XML)

These highly interactive courses are designed for adult-learners and utilize audio, video, graphics and simulations to teach. Sign up for a class today to increase your knowledge and job opportunities. Prices start at only \$75 for classes covering the latest in-demand topics. To learn more, contact Lori Summerlin at 910.755.7408 or summerlin@brunswickcc.edu.

HP LIFE e-Learning

Online training for entrepreneurs- Empowering you with entrepreneurship, business, and IT skills-On Demand. This free, online training program will help you gain real-life business and technology skills to start or grow your business or integrate entrepreneurship lessons into your educational program. The courses are interactive, self-paced, and full of practical exercises. HP LIFE offers participants a path to realizing their business dreams. The NC Small Business Center Network, in partnership with the National Association for Community College Entrepreneurship (NACCE), is pleased to offer this innovative program to NC entrepreneurs and small business owners free of charge! Register at: <https://www.ncsbc.net/reg.aspx?mode=event&event=60350036> FREE!

Available until December 31 ONLINE



HUMAN RESOURCES DEVELOPMENT

Career Transitions Lab

This course prepares people to successfully complete the requirements for a Career Readiness Certificate (CRC). Course work entails working through lessons in a computer or on line mode. Evaluations are completed through quizzes given at the end of each lesson. Students can attend optional lectures as a part of the lab if they so desire. Upon completion, students are prepared to sit for the Career Readiness Exam. Registration fee is \$180.00.

8/18/15-12/17/15 12-4pm TTh

High School Equivalency Exam Preparation GED in Spanish

This program prepares adults to take the High School Equivalency Exam. The test assesses academics in the following areas: Language arts - reading; Social studies; Science; Mathematics.

Once a student has passed all four sections of the GED® Test, they are awarded the High School Diploma Equivalency, issued by the NC State Board of Community Colleges. There is a charge of \$350.00 of the 180 hour course for the preparation of classes; however, there is a \$30.00 fee for each (4) GED® test.

8/17/15-3/2/16 6-10pm MW
8/19/15-11/10/15 8-4:30pm T
8-3:30pm W



Community

West Brunswick High School

Teaching Smarter with SMART Boards

SMART Boards are revolutionizing today's classroom. Using these exciting interactive white boards, you can create multimedia lessons that engage learners and address their diverse needs. In this class, you'll discover how to create outstanding presentations with SMART Board and SMART Notebook technology. Registration fee is \$70.

9/1/15-10/20/15 5-8pm T



**2014
Womanpreneur
Empowerment
Summit**

Friday, September 25th

\$45 - 9am-3pm

The Womanpreneur Empowerment Summit is sure to educate and empower participants with resources and tools to benefit their business or career, enhance their life and provide a support system to allow them to reach both their personal and professional goals. This event will include a panel discussion on female entrepreneurship and workshops on personal branding and reputation management, leadership and healthy living. Registration Fee is \$45 (includes refreshments, lunch, and book).

Please call 755-7378 for more information.

Adult High School Diploma (AHS)

The Adult High School Program is designed to allow students the opportunity to complete a high school credential that mirrors a public school credential. The program is accredited by the Southern Association of Colleges and Schools. This diploma is the same as those offered through public school systems.

Leland, Rm 106	8:30-2pm	MTWTh
Main, Bldg I	8:30-2pm	MTWTh
Seaside Methodist Church	9-12pm	TTh
Leland, Rm 106	5:30-8:30pm	TTh
Main, Bldg I	5:30-8:30pm	MW
Seaside Methodist	5-8pm	TTh

Adult Basic Education (ABE)

BCC's ABE program is designed to improve students reading, communication, problem solving, computation, and writing skills. Instruction includes practical, real-life content that will prepare adults for employment, family finances, parenting, and contemporary society.

Leland, Rm 106	8:30-2pm	MTWTh
Main, Bldg I	8:30-2pm	MTWTh
Seaside Methodist Church	9-12pm	TTh
Leland, Rm 106	5:30-8:30pm	TTh
Main, Bldg I	5:30-8:30pm	MW
Seaside Methodist	5-8pm	TTh

High School Diploma Equivalency (GED®)

This program prepares adults to take the General Education Development Test (GED®) through the Pearson Vue Test Center located at BCC. The test battery assesses academics in the following areas: Reading and Writing, Social Studies, Science, and Mathematics. Once a student has passed all four sections of the GED® test battery, he/she is awarded the high school equivalency diploma. There is no charge for classroom instruction to prepare for these tests. However, there is a fee for taking the test. Pearson Vue Test Center charges \$20 per test.

Leland, Rm 106	8:30-2pm	MTWTh
Main, Bldg I	8:30-2pm	MTWTh
Seaside Methodist Church	9-12pm	TTh
Leland, Rm 106	5:30-8:30pm	TTh
Main, Bldg I	5:30-8:30pm	MW
Seaside Methodist	5-8pm	TTh

Brunswick Interagency Program

Over 25 years of enabling adults with Developmental Disabilities to fully participate in their communities. BIP provides Compensatory Education classes in Language Arts, Math, Health, Social Studies, Community Living, and Vocational Education. Instruction includes independent living skills and utilizes the BIP's apartment complex.

To learn more about the Brunswick Interagency Program please call (910) 755-7394.



EARN YOUR HIGH SCHOOL EQUIVALENCY DIPLOMA

(FORMERLY KNOWN GED®)

910.755.7358 TO ENROLL

BRUNSWICK
COMMUNITY COLLEGE



Excellence

Fostering a culture of continual advancement through superior academics and quality service.

Enroll for Fall Classes:

Main Campus Registration:

Wednesday, August 12 &
Thursday, August 13
8:00 am – 6:00 pm

Leland Registration:

Wednesday, August 12 &
Thursday, August 13
9:00 am – 11:00 am

Short on Time?

At Brunswick Community College, you have the option to enroll in sixteen (16), twelve (12), eight (8) or four (4) week sessions.

2015-16 Curriculum

PROGRAMS OF STUDY

Seated, Online, and Hybrid Courses Available

College Transfer

Associate in Arts

Associate in Science

Associate in Fine Arts

Associate in Engineering*

Nursing & Allied Health

• Associate Degree Nursing

• Nursing Aide

• Practical Nursing

• Phlebotomy

Professional & Technical

• Accounting

• Associate in General
Education

• Aquaculture
Technology

• Basic Law
Enforcement Training

• Biotechnology

• Business
Administration

• Small Business
Entrepreneur

• Computer Information
Technology

• Computer

Programming

• Cosmetology

• Cosmetology Instructor

• Early Childhood
Education

• Early Childhood
Education/
Administration

• Early Childhood
Education/Special
Education Option

• Electronics Engineering
Technology

• General Occupation
Technology

• Geomatics Technology

• Health and Fitness
Science

• Health Information
Technology

• Healthcare Business
Informatics

• Horticulture
Technology

• Infant and Toddler Care

• Marine Biotechnology

• Medical Assisting*

• Office Administration

• Turfgrass Management
Technology

• Welding Technology

* Pending SACSCOC approval.

www.brunswickcc.edu
910.755.7320
admissions@brunswickcc.edu

BRUNSWICK
COMMUNITY COLLEGE

BRUNSWICK COMMUNITY COLLEGE

Continuing Education & Workforce Development
PO Box 30 • Supply, NC 28462



brunswickcc.edu/choices

RETRAIN. RETOOL. LEARN A NEW SKILL.

Do you desire a new skill? Have you recently been laid off or want to start a new career? If so, then it's time to retrain and retool. At Brunswick Community College (BCC) you can learn a new skill with third-party credentials in six months or less. Career paths like Machine Technology, HVAC, Nursing Assistant, Certified Medical Assistant, and Small Engine Repair can lead you to a great job or career.

Our team of friendly and dedicated staff will help you explore your career options and align you with a career path that suits you and local employers.

Ready to Retrain?

Learn a new skill with Workforce Development and career path programs by calling 755.7378.

Need to Enroll in Curriculum?

Don't fret. We are ready for you.
Enroll in person **August 12th** on Main Campus or the Leland Center. To learn more, call 755.7320.



Seated, Online, and Hybrid Courses Available.
To learn more visit us online at www.brunswickcc.edu