



BRUNSWICK COMMUNITY COLLEGE

Brunswick Community College
Board of Trustees Meeting
May 17, 2018
Minutes

<p>Board Attendees: Mr. Alan Holden, Chair Mr. Dwight Flanagan Ms. Sheila Grady Mr. Bobby Long</p>	<p>Mr. Dwight Flanagan Mr. Michael Norton Mr. Art Skipper Mr. Doug Terhune Dr. Allen Williams</p>	<p>Absent: Mr. Mark Bachara Mrs. Jwantana Frink Dr. Gene Steadman, Jr., Vice Chair Michelle Cathey, SGA President</p>
<p>Others in Attendance: Dr. Susanne Adams, President; Mrs. Bea Palazzi; VP Sheila Galloway; VP Velva Jenkins; Dr. Lois Smith; Mrs. London Schmidt; Mr. Jack Luciano; Dr. Denise Houchen-Clagett; Ms. Rebecca Rock; Ms. Elina DiCostanzo; Mr. Eric Holloman; Ms. Ann Harrison (presenter); Ms. Paula Rosenblum (presenter); Mr. Michael Paul, <i>Pilot</i>; Ms. Lindsay Kriz</p>		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order in the Executive Board Room on Thursday, May 17, 2018, at 5:30 p.m.

Mrs. Bea Palazzi read the Ethics Statement, and no conflicts of interest were stated.

Trustee Jwantana Frink provided the invocation.

Chairman Holden announced the presence of a quorum.

Mr. Art Skipper Trustee Bobby Long made a motion to approve the Consent Agenda as amended. Mr. Frank Iler seconded the motion. The motion was passed unanimously.

Board Briefing: Dr. Lois Smith introduced Ann Harrison, Distance Learning Director, and Paula Rosenblum, Spanish Instructor, to present the the Board Briefing entitled *Online Learning at BCC*. Online education at BCC is possible through *Moodle*, which not only provides a variety of subjects but also offers flexibility for students whose schedules are not suitable for seated classes. Faculty and students interact by posting announcements and providing feedback in presentation/discussion forums that emulate lectures.

SGA: In the absence of SGA President, Michelle Cathey, Dr. Denise Houchen-Clagett presented the SGA report. The Election Committee is encouraging students to register to vote. Blood drives continue to be successful. The Campus Food Drive is being promoted in classrooms and includes attention from WECT-TV. Students are visiting the Learning Resource Center to enjoy snacks and participate in *Exam Jam* to prepare for upcoming finals. The Coastal Career Fair is April 26th from 11:00 a.m. – 2:00 p.m. in OWA.

Executive Committee: The Executive Committee did not meet this month.

Academic & Student Affairs: The Committee did not meet in April. Mr. Dwight Flanagan reported that BCC staff is ready to respond to the SACS Focus Report as soon as it is received. Dr. Lois Smith reported that SACSCOC requested that community colleges choose an IPEDS student

success metric. BCC chose student graduation rate. BCC's graduation rate was 23%, and the comparison group's graduation rate was 16%. BCC also ranked #3 in percentage of growth in a research study conducted by Wake Technical CC, which monitored enrollment growth among the 58 community colleges over a 17-year period.

Finance Committee: VP Sheila Galloway presented the March 2018 financial report. **Dr. Allen Williams made a motion to approve the March 2018 Financial Report. Ms. Sheila Grady seconded the motion. The motion was passed unanimously.**

Liaisons:

- **EWD** – Trustee Michael Norton reported on recent business and industry visits in the Leland area which included Victaulic, Feller, and Sansha. BCC's Customized Training Project (CTP) with Victaulic includes approximately 383 trainees (duplicated) in eleven different courses. More industry visits are scheduled on Wednesday, April 25, in Leland. Spring enrollment in EWD includes 94 FTEs, with 1873 unduplicated enrollment compared to Spring 2017 FTEs at 96.
- **Board of Education** – Trustee Sheila Grady reported that Brunswick County Schools will be adding 10 minutes to the beginning of the school day and 10 minutes to the end of the school day in May to make up for weather closings. The Board of Education (BOE) also approved the calendar for the upcoming year. The new school year begins August 27, 2018.
- **OWA** – Trustee Doug Terhune reported that the *Million Dollar Quartet* was a great show. He continues to encourage Trustees to attend the shows at OWA and to purchase season tickets.
- **Foundation** – Director Elina DiCostanzo expressed appreciation to all who attended the Lip Switch/Lip Sync event. Next year's event, which kicks off the annual *Campus Fund Drive*, will be scheduled on a Saturday to encourage a larger attendance. Scholarship applications include 205 applicants with 92 having been completed. The Long Bay Garden Club donated \$3,000 in March. The DAR is donating the first Scholarship for graduates of the High School Equivalency Diploma for Curriculum and ConEd classes (\$1,000), and Novant Hospital Volunteers donated \$2,500 for scholarships. The second Woodsong event is April 21; proceeds of the event will be added to the \$25,000 Woodsong endowment. Applications for scholarships close May 31, 2018. The Foundation is in need of "short answer" readers to score scholarship narratives. *Back to the Classroom* is May 30th and will include three instructors from local businesses and one from Moore County. The Foundation's Finance Committee recommended searching for a new investment advisor. At the completion of the search process, a new investment broker, LOC Investments from West Virginia, was chosen. The Foundation has one new Board member, Mr. Kent Wood of Caswell Beach.
- **Athletics** – Mr. Dwight Flanagan reported that men's baseball season is 23/14. Baseball graduation is Wednesday, May 9 at 10:00 a.m. on Founders Field. Interviews for a softball coach will begin in May. Trustee Flanagan also reported that the Fitness & Aquatics Center has increased its membership by 11 percent so far in 2018. In addition, all staff at the Center are certified in CPR and First Aid.
- **Legislative** – Representative Frank Iler reported that election primaries are estimated to have a twelve percent turnout. The short session for the General Assembly begins May 16th following the primaries. The main focus presently among legislators is fine-tuning the budget and concentrating on not making any cuts.
- **Personnel:** In consent agenda.

President's Report: President Adams announced that Brunswick County Commissioners approved funding the Southport Roof Project. The RFP has been submitted for the College's Presidential Search. The Board's Subcommittee will review proposals prior to the May 17th Board of Trustees meeting. Dr. Adams made a clarification, in reference to the College's recent Financial Aid Audit, that no money was owed to the Federal Government as was recently stated by the media. Findings in timing related to enrollment of students were indicative of identical findings at other institutions, and no fines were levied against the College.

President Adams reported that to date Brunswick Guarantee (BG) billing to the county has totaled over \$175,000 serving 64 students in the fall semester and 56 students in spring semester. Sixty percent of Brunswick Guarantee students in the spring semester were male; 73% were full-time students. At present, the College has received 75 BG applications for fall 2018. The Federal Government is offering Pell grants for summer classes this year.

Ladies basketball player, Katisha Hyman, was named Region X, Division II Player of the Year. In addition, four other ladies from Brunswick CC made the Women's Basketball All-Academic Team. The annual St. James Flea Market earned funds towards scholarships at last week's event. Discussions are ongoing regarding the BCS moving to one cafeteria. BCC hosted 100 middle school students on campus for STEM Speaks.

Dr. Adams expressed appreciation to Trustees Sheila Grady and Dwight Flanagan for attending the Phi Theta Kappa and National Technical Honor Society induction which included 32 students. "Dare to Be a Dolphin" recruitment drives are planned for next week in Brunswick County High Schools. Interviews are scheduled this week to replace Bea Palazzi who is retiring in June. London Schmidt has organized a Safety Committee to refine safety policies and create more campus awareness of safety initiatives for students and employees. Cabinet members will review and refine safety policies and procedures for review and approval by Trustees.

Faculty tailgated at this week's BCC baseball game. Appreciation was extended to Trustee Flanagan for his attendance and participation. Mr. Flanagan will be the keynote speaker and provide the invocation at the baseball graduation on May 9th. Dr. Adams reminded Trustees to review the Calendar of Events for the remainder of April and specifically May, which will include the week of graduation and nursing pinnings.

Trustees were reminded to review information in the Presidents Evaluation packet and to complete their evaluation of the President to be discussed at the May 17, 2018, Board meeting.

Chair Holden reported that he participated in a four course meal prepared by the College's Culinary Program. He expressed that he was very impressed with the students and instructors and had a "first class" experience.

Buildings & Grounds:

Mr. Art Skipper reported that the Committee met April 11th and discussed the Southport Roof Project. The contract with Millennium is valid until April 21, 2018. **Mr. Art Skipper made a motion to accept the contract with Millenium Contractors in the amount of \$415,000. Mr. Dwight Flanagan seconded the motion. The motion was passed unanimously.**

Mr. Skipper reported that the Allied Health Project, Phase 2 Design Development, was submitted to State Construction for review. Also, Building “T” (Assembly Hall) has been approved for demolition. **Mr. Art Skipper made a motion to proceed with complete demolition of Building “T”. Mr. Bobby Long seconded the motion. The motion was passed unanimously.**

Mr. Skipper reported that the sale of the Thomasboro property has been approved by the NCCCS.

Mr. Art Skipper made a motion to go into closed session to discuss a legal matter. Mr. Doug Terhune seconded the motion. The motion was passed unanimously and the Board went into closed session.

Following discussion, Dr. Allen Williams made a motion to go back into open session. Mr. Art Skipper seconded the motion and the Board went back into open session.

Mr. Art Skipper made a motion to approve a tolling agreement if deemed necessary by Rod Malone, the attorney representing the College in the Southport Center litigation. Mr. Frank Iler seconded the motion. The motion was passed unanimously.

Mr. Art Skipper made a motion to accept Attorney Rod Malone’s recommendation to prepare a joint defense agreement with Architect John Thompson to extend attorney/client privilege, which will not waive rights for any claims vs Thompson. Dr. Allen Williams seconded the motion. The motion was passed unanimously.

Mr. Art Skipper made a motion to adjourn the meeting. Dr. Allen Williams seconded the motion and the meeting adjourned at 7:20 p.m.

Respectfully submitted,
Dr. Susanne H. Adams, Recording Secretary