**Job Description**

**Job Title:** Adjunct-Associate Degree Nursing Instructor  
**Reports to:** Director of Associate Degree Nursing  
**FSLA:** Exempt  
**Date:** January 2019

The incumbent in this position is expected to support the College in achieving its mission and goals. Student focus, college services, and a willingness to assist as needed are expected from all employees.

**GENERAL FUNCTION:**
The Adjunct Nursing is responsible for all aspects of educational encounters with nursing students on-campus, in laboratory simulation, at clinical sites, and through other delivery methodologies in accordance with College policy and procedures. The relationship of this adjunct faculty member to the student is one of a leader, teacher, advisor, and facilitator of learning.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**
- Participates in development, implementation, evaluation and revision of curriculum as indicated
- Plans and provides learning experiences based on programs objectives/outcomes
- Provides clinical supervision and guidance (clinical and skills lab) to students as assigned
- Participates in academic advising and counseling as assigned
- Assists with test construction and proctoring of examinations as needed
- Evaluates student progress toward goal achievement
- Identifies at-risk students and intervene with assistance of Lead Instructor
- Maintains professional competence and licensure through continuing education, professional activities and/or practice
- Participate in program level meetings, and college committees as assigned
- Performs other duties as required including general administrative/office duties as needed

**MINIMUM REQUIREMENTS:**
- Bachelor's Degree in Nursing
- Must hold a current unrestricted license as a Registered Nurse in North Carolina, a Nurse Licensure Compact State, or to be eligible for licensure (must have temporary license prior to employment)
- Minimum of 2 years of clinical experience as a Registered Nurse
- Current Healthcare Provider Basic Life Support
- Current immunizations and annual tuberculosis screening per department policy

**PREFERRED REQUIREMENTS:**
- Master's Degree in Nursing preferred
- Five years of clinical experience
- Teaching experience at the college level

**OTHER RELEVANT KNOWLEDGE, SKILLS, AND ABILITIES:**
- Knowledge and support of College policies and procedures
- Must be able to work either days or evening clinical
- Ability to use Microsoft office, Office 365, Moodle and Internet
- Must have the ability and vocabulary required to communicate with all levels of staff, faculty, subordinates, students, and the public in the performance of the job

Salary range is determined by the candidate’s education and experience related to higher education. A completed and signed Brunswick Community College application, transcripts, a letter stating your qualifications related to the position requirements, skills and abilities and résumé are required. Applications may be found online at [www.brunswickcc.edu](http://www.brunswickcc.edu).

Applicants should send all documents and inquiries to Human Resources, Brunswick Community College, PO Box 30, Supply, NC, 28462. Telephone: 910.755.7300 or 800.754.1050.

**BCC is an EOE Employer**