

Spring 2016

Brunswick Community College CHOICES

Your guide to Continuing Education and Economic & Workforce Development



Give the Gift of Knowledge pg. 4

BRUNSWICK
COMMUNITY COLLEGE



Registration Information

REGISTRATION INFORMATION

Continuing Education students must complete registration and payment at least 72 hours (3 days) prior to the start of class unless stated otherwise. Should the College be closed 72 hours prior to the start of class, registration will be taken the first day the College is reopened. Registration forms are available in the Economic & Workforce Development Department and online at www.brunswickcc.edu under the Continuing Education tab. Please make checks payable to BCC.

Mail

Brunswick Community College, Continuing Education Registration, 50 College Road, Bolivia, NC 28422

Fax

Fax completed registration form with your VISA/MC/Discover account information.
(910) 755-7411 - 24 hours daily. This is a secure fax.

Walk-In

Economic and Workforce Development/Continuing Education, Building A, 50 College Road, Bolivia, NC 28422 or
Leland Center for Economic and Workforce Development, 2050 Enterprise Drive, Leland, NC 28451 or
South Brunswick Islands Center, 9400 Ocean Hwy West, Calabash, NC 28467
Brunswick Educational Transition Center (BETC), 104 Ocean Hwy East, Supply, NC 28462
Monday through Thursday, 8am. - 5pm., Friday, 8am - 3pm, except holidays

WHO MAY REGISTER

Any adult, 18 years of age or older, may register for a course. Individuals 16 to 17 years old may register upon recommendation of the chief administrative school officer and parent/guardian.

REGISTRATION FEES

A registration fee is charged for most Continuing Education courses. The North Carolina State Board of Community Colleges is responsible for our fee structure for Occupation Extension courses.

1 - 24 hours \$ 70.00
25 - 50 hours \$125.00
51 + hours \$180.00

TOBACCO POLICY

BCC is committed to providing its students, employees, and visitors with a safe and healthy environment. Smoking is recognized as a significant health risk to both the smoker and non-smoker, as well as a safety hazard to the College. The use of tobacco products is prohibited inside all facilities or in vehicles owned or leased by the institution. The use of tobacco products is only permitted in designated gazebos located throughout the College campus and Centers.

REFUND POLICY

Refunds are allowed under the following circumstances:

1. A student who officially withdraws, in writing, from an occupational extension class prior to the first class meeting or if a class is cancelled shall be eligible for a 100% refund.
2. After class begins, 75% shall be refunded at the request of the student if the student officially withdraws, in writing, from the class prior to or at the 10% point of the scheduled hours of the class. Note: This rule is applicable regardless of the number of times the class meets or the number of hours the class is scheduled to meet.
3. For contact hour classes, students must withdraw, in writing, within 10 calendar days.
4. Self-Supporting classes will refund 75% to the student with an official withdraw from the class prior to the start date. No refunds will be issued after the start date of class.
5. If a student, having paid the required registration fee for a semester, dies during that semester (prior to or on the last day of examinations of the course the student was attending), all registration fees for that semester will be refunded to the estate of the deceased.



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ECONOMIC AND WORKFORCE DEVELOPMENT *Mission Statement*

The mission of Brunswick Community College, is to provide opportunities for individuals to be successful through accessible, high quality programs and services that meet the educational, cultural and workforce development needs of the community.

A WORD ABOUT WAITING: *Don't Wait. Register Early*

Have you ever signed up for a class only to find it cancelled for lack of enrollment? Well here are two ways to help keep your selected class on the schedule. Register early - do it today! Each class has a minimum requirement enrollment. Once that number is reached the class is a go. If you find a class you like, encourage a friend to join you. Sometimes two or three people can make the difference between a Go or Cancel. So, the word about waiting is DON'T! Register NOW!



Give the Gift of Knowledge

Have you ever wondered what exactly education is or means? We believe education is the key to “opening futures” and in today’s society future has an expansive meaning.

Welding, machine technology, clinical medical assistant, and many more workforce pathways that lead to national certifications and local jobs in nine months or less, can all be looked at as a ‘future’. In addition, one might consider a future in small business as a photographer or as an artist. These career pathways, however, seldom come with scholarship support.

Therefore, during the upcoming season of giving, Brunswick Community College is offering individuals the opportunity to give those they admire, love, or appreciate the most precious gift of all – the Gift of Knowledge. By purchasing a Gift of Knowledge gift certificate, you put an opportunity in the recipient’s hands to advance their career with workforce development and/or personal enrichment classes.

Classes start as low as \$70, but our Gift of Knowledge gift certificates can be purchased for any amount. We also offer a series of free lectures that can accompany classes such as: Social Media Marketing for Small Businesses, Estate Planning: Trusts and Other Stuff, Introduction to Medicare, and more.

Always appropriate and uniquely special, a Gift of Knowledge gift certificate from Brunswick Community College may inspire someone to develop his or her best qualities or just have a little fun. To learn more about the courses we offer or to reserve your Gift of Knowledge gift certificate contact us at 910.755.7378.

Gift of Knowledge gift certificates offered in the following areas:

- Community Service Programs
- Computer Courses
- Culinary Arts Program
- Defensive Driving
- Ecotourism Programs
- Esthetics Technology
- Programs
- Green Programs
- Healthcare Courses
- Human Resources Development
- Language
- Notary
- Public Health and Safety
- Real Estate
- Small Business Center
- Workforce Development
- Teacher Renewal

COMMUNITY SERVICE PROGRAMS

Cosmetology

Four Stages of Acne & Treatment Options

We will go over the forms needed to understand the stage of acne and if your client should be referred to a Dermatologist. A complete Skin Analysis will be performed including Health/ History, Skin Typing, Pre and Post Treatment and Consent form. We will utilize the Woods Lamp as a tool in the Skin Analysis. We will discuss each stage of Acne and treatment for each stage. Registration fee is \$70.

5/13/16 8:30-5 F

Starting Your Own Salon or Spa

This workshop is designed for Manicurists, Cosmetologists, and Teachers who are interested in starting, owning, and operating a salon or spa business. Because there are many licensed Manicurists in the Beauty Industry that are interested in salon or spa ownership, this course is designed to give the business aspects of the salon spa business, as well as manicuring techniques that can enhance their spa services. In addition, the workshop will address the needs of how to start a salon and/or spa business within the aspects of - planning, implementation, and sustaining a successful operation. This seminar provides detailed steps and procedures for recommended salon and spa services that can enhance a salon business and build clientele. The full-service salon and day spa concepts are emphasized, which may offer more variety for salon and spa services. Registration fee is \$70.

3/18/16 8:30-5 F

Fitness Programs & Certifications

ACE Health Coach Certification

This online class will determine if candidates meet established competency levels to practice as safe and effective health coaches. The ACE Health Coach exam assesses the core competencies required of a coach working to help individuals to adopt structured

behavioral-change programs that focus on lifestyle and weight management through physical activity, nutrition and education. It is important to note that the ACE Health Coach certification is the only NCCA-accredited certification program in the health coaching profession. Registration fee is \$374 (includes National Exam).

1/21/16 - 4/25/16 ONLINE

NASM Personal Trainer Course

This course provides students with the necessary skills they will need to become a certified personal trainer. Upon completion of the course, students will be prepared to take the NASM National certification exam. Students will gain knowledge on human anatomy, basic nutrition, kinesiology and exercise physiology and will learn to design their own customized exercise program. Students will be required to have attended a 6-hour American Heart Association CPR and AED certification before completion of this course. Registration fee is \$182.50. National Exam fee is \$450 plus book \$100. Hybrid Class.

1/16/16 - 6/4/16 5:30-9:30 M
1/16/16 - 6/4/16 ONLINE TWTh



Educating today's
Emergency Responders
910.755.7378 to learn more.



Funeral Director CE Courses

Surviving the Epidemic

This 5-hour continuing education program will help funeral directors ensure that their workplace is complying with current standards in handling infectious diseases that may threaten the funeral professionals. Attendees will be provided with up-to-date information that will help the funeral providers handle infectious cases. This course will also help you develop a risk and control procedures that will help prevent or minimize exposure in handling the infectious diseases such as AIDS and Ebola virus. Registration fee is \$70.

4/15/16 9-3 F

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

3/10/16 3:30-5 Th

Getting Paid to Talk

This exciting class will cover all the basics including how to prepare a demo, be successful and earn great income in this exciting field. You will have an opportunity to ask questions and hear examples of demos recorded by professional voice actors and record a commercial script under the direction of our voice coach's producer! Registration fee is \$35.

2/29/16 6:30-9 W

Introduction to Medicare

This course offers the chance for you to get to know Medicare in simple terms, allowing you to make the most of your Medicare coverage. This class will survey services provided including: benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related will be available. FREE!

2/11/16 1-3 Th
4/7/16 1-3 Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

5/5/16 3:30-5 Th

Personal Enrichment Courses

Advanced Digital Photography DSLR

This class is taught by a working photographer. This gives students a real world perspective as they are guided in their investigations and development of Art imagery. Class will include a hands-on approach to learning camera features along with lighting modifiers, exterior lighting, and learning how to read a light meter. In addition, posing and perspective will be covered in depth for landscape and portraiture with models. Students must have a basic knowledge of camera settings and be able to set camera quickly or have taken Basic Digital Photography. Students must also bring their own DSLR Camera and owner's manual to each class. Registration fee is \$125.

2/16/16-5/3/16 6-9 T



Basic Dog Obedience Class

This 24 hour course will teach owners the strategies needed for canine obedience. The course is based on positive reinforcement and best practices for socialization. Students are expected to practice the skills and strategies at home and in the community, between classes. Upon completion of the program, the canine and the owner will take a CGC test. Each owner and canine will be expected to learn in a group atmosphere. Owners are expected to be able to control their canine and correct negative behavior while reinforcing and motivating positive behavior. Some of the basic skills will include a sit, down, sit-stay, down-stay, loose heel, and appropriate socialization behavior. In addition, topics such as basic grooming, health and safety, Pet CPR and first aid, and nutrition and diet will be discussed. The course will culminate in the administration of the Canine Good Citizen test allowing the handler and dog to earn a CGC certificate. Dogs must be at least four months old and have already received their rabies and distemper immunizations. Immunization documentation must be presented at the first class. Dogs with aggression problems will not be allowed to participate. No electronic collars will be used during this training. Registratoin fee is \$70.

3/3/16 - 5/5/16 1-3 Th

Bioprocessing in the Workplace

Students will gain the basic skills and general knowledge needed for entry-level process technicians in Bioprocessing, Pharmaceutical, and Chemical Manufacturing, as well as, participate in the Human Resource Development aspect of the course. The course includes twelve (12) modules such as Quality, Measurements, Transforming Matter, Growing Living Cells, Safety, Sterile Processes, Process Control, and Details. There are exams at the end of each module. The course has limited space. All materials for this course will be printed in house and distributed at the first day of class. Registration fee is \$180.

1/25/16 - 5/1/16 5:30-7:30 MW

How to play the Guitar: Level 1

Participants will be instructed on some of the basic techniques of guitar playing, including picking, fretting, strumming, reading tablature, and more. In six weeks, participants will receive enough information and instruction to get them started in what will hopefully become a satisfying hobby for years to come. Registration fee is \$70.

2/2/16-3/22/16 6-8 T

How to play the Guitar: Level 2

Participants will build on the skills learned in level one. This class will cover advanced and movable chord shapes, basic scales, advanced strumming and basic improvisational concepts. A six string guitar and capo are required for this course. Registration fee is \$70.

3/29/16 - 5/17/16 6-8 T

Introduction to Bluegrass Jamming

Playing with other musicians can be a daunting task for the uninitiated. This course will give you the tools and confidence to play with other musicians in large or small groups. The class will cover Bluegrass repertoire, common chords and keys, capo use, transposition, and musical communication. Registration fee is \$70.

2/3/16 - 3/23/16 6-8 W

**Retrain. Retool.
Learn a New Skill.
Scholarships Available.**

910.755.7378 to learn more.



Travel to Italy

This is a four class presentation about traveling in to and around in Italy. Is Italy in your travel plans in the near future or do you want to recall prior visits? From the northern reaches of the Dolomites to the temples on Sicily, this class will present information about traveling and visiting the places both well known and out of the way treasures that few tourists know. Our instructor, Mark Gordon Smith, lived at Ocean Isle Beach for twelve years. One of our most popular instructors, he has taught innumerable courses at BCC. He now lives in Asheville and teaches at UNCA's OLLI center. In addition to being the author of several books about Italy, Mark leads small groups across Italy in the spring/summer/fall of each year. Join us for a unique opportunity to learn, from an 'insider' how best to visit bella Italia! Registration fee is \$70.

2/2/16 - 2/5/16 6-8:30 TWTThF

Sewing

Basic Quilting

Learn the age-old art of quilting. We will take time to learn good cutting skills and easy, accurate seam allowances. You will learn all the "quilting definitions" and how to blend colors, use tone on tone fabric and quilt construction. We will make some old fashioned blocks using new tools, then join them and sandwich them to make a beautiful wall hanging or small quilt. Whether you prefer to hand quilt or machine quilt is up to you...we will work with them both. Registration fee is \$85.

3/24/16 - 5/12/16 5:30-8:30 Th

Hand to Stitch Appliqué Quilting Class

Love the look of hand appliqué, but don't always have the time? Good news, this course will teach you four different techniques in hand appliqué and two different appliqué techniques using your sewing machine. Both are great techniques for appliqué projects and can be accomplished quickly, with great success. So come and join our group of ladies in making beautiful prize winning appliqué quilt or wall hanging that you will be glad to hand down to the next generation. Registration fee is \$85.

1/28/16 - 3/17/16 5:30-8:30 Th

Sew it Yourself

Come sew with us in a relaxed casual environment. This class is designed to help you grow your sewing talent. Beginning students will make fun projects using basic sewing skills. While in this class you will be using computer sewing machines, serges, and an embroider machine. You will learn to read patterns, how to choose the correct fabrics for projects, how to use different sewing notions, install zippers, make buttonholes, measure yourself correctly, basic alteration skills, and the difference between interfacings, stabilizers and battings. After completing the beginner projects students are encouraged to choose projects on their own. Registration fee is \$85.

2/2/16 - 3/22/16 2-5 T
2/2/16 - 3/22/16 5:30-8:30 T
3/29/16 - 5/17/16 2-5 T
3/29/16 - 5/17/16 5:30-8:30 T



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BRUNSWICK COMMUNITY COLLEGE

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Live Well. Join Today!*

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**No
Contracts**

COMPUTER COURSES

QuickBooks® Certification Prep Class

This course will prepare you to take the QuickBooks® Certified user exam. This exam prep course is what you need to successfully master QuickBooks® to prepare you for the next level, which is the exam. The exam validates your knowledge of the QuickBooks® software. The credential is ideal to add to your resume or to gain instant credibility as a bookkeeper, office manager or business owner. After successfully passing this course you may apply to take the certification exam and if you successfully pass the exam you will earn the QuickBooks Certified User designation. Book required. Student must have a good working knowledge of QuickBooks® to take this course or complete the QuickBooks® for Beginners class. Bring a USB Memory Stick to the first class. Registration fee is \$185.

TBD 6-9 TTh

QuickBooks® For Beginners

This class is designed for beginners with little or no knowledge of the program. Participants will learn how to set-up a company, navigate through the program, use lists, pay bills, invoice customers, reconcile bank accounts, account for credit cards, and pay employees. Book required. Students should have basic computer skills. Bring a USB Memory Stick to first class. Textbook required. Registration fee is \$75.

1/12/16 - 3/11/16 6-9 T

QuickBooks® Payroll

This course will introduce you to a variety of payroll service options within QuickBooks®, learn how to create employee paychecks, pay your payroll tax liabilities, how to prepare both federal and state tax reports and various other payroll reports. Students must have a good working knowledge of QuickBooks® to take this course or complete the QuickBooks® for Beginners class. Bring a USB Memory Stick to the first class. Registration fee is \$75.

3/15/16 - 4/12/16 6-9 T

CULINARY ARTS PROGRAMS

Basic Culinary Food Arts Technique II

Students will participate in four workstations: Roast; Grill and Sauté; Middle Station (vegetables, sides, and soups); and Garde Manger (pantry). Students will learn classical and modern cooking techniques, recipe development, importance of consistency and clean work methods. Upon successful completion of this course, the student will be able to apply modern techniques in the preparation and presentation of food using sauté and grill techniques. Students will gain an understanding of the four workstations including proper lock-down and clean up procedures. Preparation and presentation of appetizers, salads, cold meats, and sandwiches as well as garnishing and plating are all integral to this course. Registration fee is \$182.50 which includes insurance. Student supplies fee \$150.

1/20/16 - 4/4/16 6-10 MW

Basic Culinary Food Arts Technique III (International Cuisines)

This course is part III of a three part series of classes leading to an understanding of the global culinary industry. Unique ingredients, advanced techniques; regional and international cuisines, customs and traditions; culinary terminology and international cultures will be covered in this course. The student will learn products, foods, cooking techniques, tools, and menus indigenous to various regions of the United States as well as various countries. Registration fee is \$182.50 which includes insurance. Student supplies fee \$150.

5/2/16 - 7/27/16 6-10 MW



SEEKING A CAREER IN
CULINARY ARTS?
 CALL 910.755.7383 and
ENROLL TODAY!

Advanced Baking and Pastries: Part II

This course is part two of a three part class leading to a Baking and Pastries Certificate. Basic ingredients, advanced techniques, weights and measures, baking terminology and formula calculations are covered in this course. The student will learn to work with yeasts and sourdough. Preparing artisan breads, pastries, and rolls; to bake pies, tarts, cakes and cookies, as well as prepare icings, glazes, and fillings using advanced techniques to fill, glaze and decorate. Topics Include: Bread, Pies, and Tarts, Basic Bread Making, French pastries & Marzipan work, Cakes and Cookies/Icings and Glazes, Chocolate & Pralines, Cakes, gum paste and showpieces. Upon completion students will demonstrate proper scaling and measurement techniques and knowledge of preparation and presentation of a variety of bakery products required for advanced level employment within the food service/baking industry. Registration fee is \$182.50 and includes insurance. Student supplies fee \$200.

1/21/16 - 5/12/16 6-10 TTh

Baking and Pastry Presentation: Part III

This course is part three of the series leading to a Baking and Pastries Certificate. The Advanced Baking and Pastry certificate prepares students for fast track baking and pastry positions in restaurants, hotels, catering, retail bakeries and other food service operations. Students study theory and practice hands-on applications in the college's fine dining restaurant. This program meets advanced standards of education for the American Culinary Federation Certification levels in baking and pastry. Topics Include: advanced bread, pies, and Tarts, French pastries, Cakes and cookies/icings and glazes, mousses & soufflés, chocolate & pralines, sugar techniques, cakes, gum paste and showpiece, baking and pastry business operation. Upon completion students will demonstrate proper scaling and measurement techniques and knowledge of preparation and presentation of a variety of bakery products required for advanced level employment within the food service/baking industry. Registration fee is \$182.50 which includes insurance. Student supplies fee \$200.

5/17/16 - 8/11/16 6-10 TTh

DEFENSIVE DRIVING

The Defensive Driving program is made available through BCC and the National Safety and Health Council to train motorists in the principles of defensive driving. Brunswick Community College offers three programs [4 Hour Defensive Driving (Green School), 8 Hour Attitudinal Dynamics of Driving (Red School) and StreetSafe] that may minimize or prevent points on your driver's license and insurance. These one day courses will enable you become more confident and safe on the highway. For a complete listing of Defensive Driving course dates, please visit: www.brunswickcc.edu/continuing-education/defensive-driving.



Basic Rider CourseSM (BRC)

The Basic Rider CourseSM is a 22 hour course and is aimed at beginning riders of all ages. It is also a great course to reintroduce yourself to riding if you are re-entering motorcycling after not riding for a few years.

The course consists of classroom and range/riding time. Practical riding skills are developed in a controlled, off-street environment.

The course is mandatory for motorcyclists under the age of 18 in the state of NC. Also, participants under the age of 18 must have a release form from both their School and their parent/legal guardian in order to take this course. Participants must attend all sessions fully to get credit for the class.

Class Schedule: 6:00 p.m. - 10:00 p.m. Thursday
8:00 a.m. - 6:00 p.m. Saturday and Sunday

Graduates of the course will receive a waiver card for the NCDMV. This waiver card provides an NCDMV endorsement on your license without having to take the NCDMV riding test. You will still have to pass the NCDMV written exam and vision exam in order to get your full endorsement. Graduates will also receive a completion card. This card could potentially qualify you for discounts on your insurance. Registration fee is \$157.

January (21, 23, 24) February (4, 6, 7), (18, 20, 21)
March (17, 19, 20) April (14, 16, 17), (21, 23, 24)
May (19, 21, 22), (26, 28, 29) June (2, 4, 5), (23, 25, 26)



ECOTOURISM PROGRAMS

Outdoor Cooking

Learning how to cook outdoors using a variety of methods is a fun, useful skill. This six week course is designed to introduce the participant to different fuel sources to be used in an outdoor environment. In addition, the course will focus on how to cook a variety of different foods. Registration fee is \$70. Supplies not included.

4/29/16 - 6/03/16 2-5 F

Natural Wonders of Brunswick County

This course is designed to visit and introduce students to the natural habitats for a variety of animal and plant species in Southeastern, North Carolina. Discover the variety of carnivorous plants native to this area, the impact of the American alligator, the Long Leaf Pine historical significance, the Bobcat habitat, Black Bear population, and Osprey sites. Challenges and opportunities for preservation and interpretation for the agencies that manage them. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

3/19/16 - 4/22/16 9-12 F

Wilderness Survival

This course provides an essential overview of how to survive in wilderness settings. Emphasis is placed on shelter building, locating and purifying water, fire building, identifying wild edibles, trapping, cleaning, and cooking wild game, and basic first-aid. This program qualifies for the NC Environmental Educator Criteria II. Registration Fee is \$72.50.

4/29/16 - 6/03/16 9-12 F

Coastal Carolina Heritage: Life & Work in the Carolinas

This course will provide an entertaining and educational look at our region utilizing historical facts and information as well as local stories, folklore, old photographs, religious traditions, poetry and artifacts to create a sense of time and place. Topics will range

from the Scottish immigration of the 1700s to Gullah culture and traditions; from the history of Rosenwald schools to the work of locally born and nationally known poet A. R. Ammons; from travel networks of rivers and railroads to work in the timber industry and the introduction of strawberries to the region; from chicken bogs to smoke houses -- and more. This course is for individuals who want to add value to their job in the hospitality industry, tour guides interested in adding to their knowledge, or even volunteers who like to share with the public interesting local facts. Registration fee is \$70

2/4/16 - 3/17/16 2-5 Th

Coastal Carolina Heritage: History and Architecture of Brunswick County

This course will use the same format and resources as described in Coastal Carolina Heritage I but will focus exclusively on the six townships of Brunswick County--their unique stories, historical sites, architecture, artifacts and natural environment. How did Bolivia get its name? Where is Makatoka? What is a dog-trot house? Who is Joe Baldwin? Where are the oldest buildings in the county? What are the unique stories of some early churches? Two of the six classes will include on-site visits. This course is designed to appeal to life-long residents or individuals who want to add value to their job in the hospitality industry, tour guides or even volunteers interested in local facts. Registration fee is \$70.

4/7/16 -5/12/16 2-5 Th

Sustainability Talks

Ecotourism Marketing

Learn how to use ecotourism to attract and retain customers in the hospitality, retail industries, or service industry. This session will address what ecotourism is and how it can add value to an organization. Pre-registration required. FREE!

2/4/16 6-7 Th



ESTHETICS TECHNOLOGY PROGRAMS

NOW ACCEPTING NEW STUDENTS

Esthetics is the beautification of the skin, both the face and the body. Become a licensed skin care specialist through Brunswick Community College's Continuing Education's Esthetics Technology program. The Esthetics Technology program includes 600 instructional and clinical hours as required by the N.C. Board of Cosmetic Arts Examiners. In addition to comprehensive lectures, students spend the final 300 hours of the program in practical training. The \$1,170 fee is divided between the first and second semester which includes registration, books, esthetics kit and uniform. Students receive intensive training as skin care therapists. Licensed estheticians work as: Makeup Artists, Cosmetics Buyers, Cosmetic Researchers, Medical Estheticians, and Esthetics Instructors. Class size is limited to 12 students. Registration fee is \$180.

Weekend Course 1/15/16 - 10/29/16
Fall Course 8/15/16 - 12/12/16

Manicurist/Nail Technician

This course will focus on developing basic manicuring skills and includes acrylic nail techniques. You will learn acrylic overlay, sculpting methods and free hand nail art. Our goal is to provide comprehensive training and hands-on experience to prepare you to get your license and begin a new exciting career. Students learn the latest procedures in a hands-on, fast paced salon environment and gain valuable experience working with clients, providing a complete range of manicure and pedicure services. This program prepares the graduate for the North Carolina State Board Examination leading to a manicuring license. Registration fee is \$785 which includes books, kits and uniform.

1/11/16 - 5/10/16 5-10 MTWTh
5/16/16 - 8/14/16 3-10 MTWTh

ESTHETICS & MANICURE PROGRAM SERVICES

Please call 910.755.7378 for an appointment!

Facial Services

Deep Cleaning.....\$35 Rejuvenation Facial.....\$35
Basic Facial.....\$12 Microdermabrasion
Facial.....\$70

Back Cleansing

Double
Deep Cleansing.....\$35

Hair Removal

Brow.....\$7 Chin.....\$7
Hands.....\$7 Half Arm.....\$8
Whole Arms.....\$15 Underarm.....\$8
Lip.....\$7 Cheeks.....\$7
Feet.....\$7 Half Leg.....\$9
Whole Leg.....\$20 Back.....\$15



HEALTHCARE COURSES

Anatomy and Physiology

Definitions of anatomy & physiology. Relationship between structure-function & pathophysiology. Compare levels of structural organization within the human body. Define cell, tissue, organ, system and organism. Interrelationships of body system and homeostasis. This course is a pre-requisite for all students who wish to register for Clinical Medical Assistant in August 2016. Registration fee is \$180.

1/25/16 - 5/9/16 8-3 M
6/7/16 - 8/4/16 8-3 TTh

Career Focus

This is an 8 hour class which is a pre-requisite for: Nurse Aide I Course, Clinical Medical Assistant, EKG Technician & Pharmacy Technician. Power point presentation on course overview and requirements for each of the health care courses. Roles and responsibilities, employment opportunities, certification, time management, study skills, dressing for success, interviewing techniques and obtaining letters of recommendation from faculty. Work Keys Assessment measuring: Reading comprehension, Seeking information, and Math knowledge. Registration fee is \$70 or fee waived if student qualifies.

1/8/16	8-4:30	F
1/15/16	8-4:30	F
1/22/15	8-4:30	F
2/5/15	8-4:30	F
3/4/15	8-4:30	F
4/1/15	8-4:30	F
5/6/15	8-4:30	F
5/13/16	8-4:30	F
6/3/16	8-4:30	F
6/24/16	8-4:30	F

Clinical Medical Assistant

This combines lecture, lab & clinical. Course includes Anatomy, Physiology, Pathophysiology, Medical Terminology, Basic Math, legal, fundamental skill sets, Pharmacology, Phlebotomy, EKG, Assisting with Procedures and Clinical rotation at various clinical agencies. Rotations will take place in variety of Physician/Nurse Practitioner & Physician Assistant offices. Pre-requisites: All students must be Certified Nurse Aide I on NC state registry and have completed a State Approved Nurse Aide I Course, Completed Career Focus and the Career Readiness Certification (Bronze) Exam, Background check, immunizations and Physical exam prior to registration. Registration fee is \$251.

1/14/16 - 5/12/15	8:30-3:30	MTWTh
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Substance Abuse

Contemporary Issue in Addictions Treatment

This course provides a review of the diverse special populations, which are associated with addictions treatment. Emphasis is placed on individuals or groups with specific ethnic, cultural, and gender characteristics as well as persons dealing with HIV, co-occurring disabilities, and persons with criminal justice issues. Upon completion, students should be able to identify the effects, prevention strategies, and treatment methods associated within a variety of special populations. Registration fee is \$180.

2/8/16 - 4/27/16	5:30-9:30	MW
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EKG Technician

This is a 48 hour course which leads to National Certification as an EKG Technician. Lecture includes: Cardiovascular anatomy-physiology-pathophysiology, ECG language, cardiac rhythm and sinus rules, atrial rhythms, junctional rhythms, ventricular rhythms, AV blocks, tachycardia, bradycardia, PVC, pacemakers, timing, cardiac stress, halter monitor, operating EKG machine. Laboratory includes: Understanding how the EKG machine operates with function settings, how to apply EKG leads to a patient, providing patient education on the process required to obtain an EKG, how to load paper, recognize adequate recordings and provide the Physician, Nurse Practitioner or Physician Assistant with EKG strips that reflect accurate recordings. Registration fee is \$135.

4/1/16 - 5/6/16	8-4:30	F
5/6/16 - 6/10/16	8-4:30	F



Sustainability through Innovation Leadership

Contact: Marilyn Graham • 910-755-8561



Introduction to Addictions Counseling

This is the first of three courses that will lead to the Substance Abuse Counseling's certification (CSAC). The course is designed to provide participants with the skills necessary to counsel clients in the recovery process. Topics and skills include assessment, treatment planning, individual and group counseling, case management, crisis intervention, client education, and community resources. The Substance Abuse Counselor Certificate Program is designed to help individuals acquire the skills and certification necessary to counsel those who suffer from the effects of substance abuse. Student must bring a copy of a photo ID, social security card and their High School Diploma or GED® to register for this class. Registration fee is \$180.

2/1/16 - 5/16/16 ONLINE

Nurse Aide I

This is a 192 hour course which prepares the student to successfully complete the North Carolina Nurse Aide I exam to become a Certified Nurse Aide I. Course involves lectures & laboratory. Upon successful validation of skills, students will be able to provide direct care to residents at a long term care facility. Registration fee is \$211.

1/25/16 - 4/20/16	8-4:30	MW
2/2/16 - 4/28/16	8-4:30	TTh
1/26/16 - 5/14/16	5-8	Th
	8-4:30	S
5/2/16 - 7/27/16	8-4:30	MW
5/10/16 - 8/4/16	8-4:30	TTH

Nurse Aide I Refresher

This class will prepare the student for NACES state testing to become a Certified Nursing Aide I. All students who attend this class must complete a STATE APPROVED Nurse Aide I course. prior to applying. This is not a substitute class for NA I. Registration fee is \$135.

2/12/16 - 3/11/16	8-4:30	F
5/27/16 - 6/24/16	8-4:30	F

Pharm Tech I

This is a two part course each 90 hours in length and includes information necessary to successfully pass the National Pharmacy Technician Certification Board Examination (PTCE). Registration fee is \$180.

2/9/16 - 5/3/16 5-9 TTh

Treatment of Addiction

This is the second course that will lead to the Substance Abuse Counseling's certification. This course provides theory and skills acquisition by utilizing intervention strategies designed to obtain therapeutic information, support recovery, and prevent relapse. Upon completion, students should be able to establish communication with clients, recognize disorders, obtain information for counseling, and terminate the counseling process. Registration fee is \$180.

2/2/16 - 4/21/16 5:30-9:30 TTh

HUMAN RESOURCE DEVELOPMENT

Fee waivers are available for most courses in this section.

Employment Readiness

This course provides Employment Readiness training for individual who are unemployed, under-employed, or seeking new career paths. The course will cover writing an effective resume that will highlight your skills and prepare you to become competent in an interview situation. It also covers skills assessment, career exploration, and job search strategies. Course work includes lecture, handouts and hands-on experience. Registration fee is \$70.

2/15/16 - 3/9/16 6-9 MW



Money Matters

This course is designed to provide you with the information needed to make informed personal financial decisions. You will be introduced to economic concepts and innovative ways of thinking. You will also receive viable information and sound techniques on how to improve and increase spending power without spending a fortune. Registration fee is \$70.

3/10/16 - 3/31/16 6-9 Th
4/7/16-4/28/16 2-5 Th

Computer Use Skills

This is a beginner hands-on class for those with limited computer experience. This course provides employability skills training for unemployed and underemployed adults. The content of the instructional materials focus on the following topics: compiling employment-related documents (resume, cover letters, and applications), using the computer to search for jobs and occupational information, accessing governmental and educational resources and emphasizing the role of information technology in the world of work. Registration fee is \$185.

4/4/16-6/9/16 6-9 MW

LANGUAGE

American Sign Language I

An introduction to the basic skills in production and comprehension of American Sign Language (ASL). Designed for the beginning signer or someone that wants to refresh their signing skills. Develops conversational ability, culturally appropriate behaviors, and exposes students to ASL grammar. Appropriate for required work force sign language training. Required Text Book by Edgar H. Shroyer - Gallaudet College Press- Signs of the Times. Registration fee is \$70.

2/25/16 - 4/14/16 5:30-8:30 Th

Conversational Spanish

¡Bienvenido! Would you like to start speaking Spanish? This class is for beginner or intermediate students who are interested in tuning up their Spanish conversational skills. Emphasis will be on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and engage in basic conversations. You will have fun and learn a bit about Spanish culture too. Registration fee is \$70.

3/23/16 - 5/11/16 5:30-8:30 W

Spanish for the Workplace

This course is designed to facilitate oral communication and career-specific vocabulary. It helps adults with limited Spanish proficiency to achieve their desired level of competency. Spanish courses can be customized for any organization, industry, or business. Registration fee is \$70.

1/27/16 - 3/16/16 5:30-8:30 W

NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

1/12/16 - 1/13/16 5:30-9 TW
3/15/16 - 3/16-16 5:30-9 TW
5/11/16 6-9 Th



PUBLIC HEALTH AND SAFETY PROGRAMS

All EMT Basic and EMT Intermediate Classes will be held at the following locations: Brunswick County Regional Emergency Services Training Center Located Behind Naber Dodge on Highway 17 or Brunswick Community College Leland Center on Highway 74/76.

Emergency Medical Services

Courses are designed to meet the needs of local EMS agencies, healthcare providers, and the public with emphasis on emergency patient care in traditional pre-hospital and nontraditional environments. Emergency Medical Science (EMS) courses are also designed to assist individuals desiring employment or retraining in health institutions or related fields. Classes include: EMT Basic, EMT Intermediate, EMT Paramedic, and EMT Continuing Education. To learn more, please call 910.755.7378 or visit the public health and safety section of the BCC website.

Emergency Medical Technician - Basic

This is the initial certification class to become a NC certified EMT. The class will be offered in a hybrid format with the majority of the time in a traditional seated classroom but also with an online learning component. Students should be comfortable learning in an online environment.

1/5/16 - 4/16/16. HYBRID TThS

CPR Classes - will be added as needed, call 910.755.7378 if needed.

Other EMS Programs- please visit BCC's Department of Public Health and Safety's website for the most current class list or call 910.755.7378 to learn more.

Law Enforcement In-service Classes

In-Service Law Enforcement Training offers courses designed to enhance the performance, and maintain the certifications of certified law enforcement officers by providing quality training, mandated by the NC Sheriff's Commission and/or the NC Criminal Justice Training and Standards Division of the NC Department of Justice (DOJ). Training is free and is offered to all NC sworn officers who are governed by either the NC

Criminal Justice Training and Standards Commission under DOJ, or the NC Sheriff's Standards Commission. Law Enforcement classes can be customized for your departments' specific needs and is conducted at various departments throughout the county and online. For more information, please call the Director of Public Health and Safety at 910.755.7378. All training is offered to all active officers statewide, not just specific to Brunswick County, NC.

Fire / Rescue

Fire Service Training is delivered directly to individual fire departments. Training held in local fire departments allows personnel to utilize equipment they will actually use in controlling fires. Fire Service classes include: Equipment, Rescue Practices, Rope Practices, Salvage and Overhaul Practices, The Company Officer, Ventilation Continuing Education, Arson and Unlawful Burning, Fire Apparatus Practices, Fire Fighting Practices, Forcible Entry, Hazardous Materials, Ladder Practices, Portable Fire Extinguishers, Protective Breathing.

Firefighter Certification — Certification courses are offered off campus at various fire departments throughout the county and are designed to help firefighters obtain training mandated by the state of NC for initial certification as a Firefighter I or II.

Technical Rescue Classes — these are the required state certification classes for Technical Rescuer certification and are also held off campus at various departments throughout the county.

Specialized Training / Officer Development

Designed to meet the training needs of various agencies, and individuals who wish to specialize and enhance their skills, these courses include Arson Investigation, Emergency Management, and LP Gas Emergencies along with specialty and officer development classes such as Fire Officer, Fire and Life Safety Educator series, Incident Command, Driver/Operator, etc. Classes scheduled on request of various Fire Departments as needed.

Other classes will be added throughout the semester. Please visit BCC's Department of Public Health and Safety's website for more information and current class listings or 910.755.7378.

REAL ESTATE

Broker Contract & Closings

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirements set forth by the North Carolina Real Estate Commission. This course consists of a high-level advance instruction covering contracts and closing. This course will also discuss license status and education issues. Book Required. Registration fee is \$125.

3/2/16 - 3/30/16 9-4 W

Real Estate Prelicensing Course

This course is designed to meeting the educational requirements for a provisional broker as prescribed by the NC Real Estate Commission. Topics include basic real estate principles and practices, law and contracts, financing, closing valuation, fair housing and real estate laws. All students are required to take the Workkeys assessment prior to registering for the class. Student must score fives on all parts of the assessment. A printout of the assessments scores must be presented when registering for the class. Book Required. Registration fee is \$180.

1/25/16 - 3/21/16 8:30-12:30 MTTh
 3/28/16 - 5/17/16 6-10 MTTh
 6/2/16 - 7/26/16 8:30-12:30 MTTh

Relationships & Responsibilities

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirement set by the North Carolina Real Estate Commission. This course consists of a high-level advance instruction covering Agency relationships and duties to principals and third parties, working with sellers and working with buyers. This course also includes issues confronted when agents leave/change firms with the resulting licenses and education concerns. Book Required. Registration fee is \$125.

4/19/16 - 5/18/16 9-4 W

Real Estate Finance

This Real Estate Finance course is designed to provide the skills necessary for real estate professional to explore the financial feasibility of real estate finance. This course is ideal for those in Real Estate Finance or have a desire to enter the real estate industry. Book required. Registration fee is \$70.

1/7/16 -1/21/16 8:30-12:30 MTTh
 3/10/16 - 3/22/16 6-10 MTTh
 5/16/16 - 5/26/16 8:30-12:30 MTTh

Selected Topics

This course is one of the three courses designed to assist the provisional broker to meet the 90-hour post-licensing educational requirements set forth by the North Carolina Real Estate Commission. This course consists of high-level advanced instruction covering special topics. It includes land use controls, miscellaneous law issues, sale of undeveloped land and other special topics. Book Required. Registration fee is \$125.

1/13/16 - 2/10/16 9-4 W
 6/1/16 - 6/29/16 9-4 W



SMALL BUSINESS CENTER

Business Essentials

The NC Department of Revenue, NC Secretary of State and NC Industrial Commission will present a seminar entitled "Business Essentials." Each agency will cover basic requirements to help businesses in NC understand the laws and obligations necessary to be compliant. Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes. At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity. FREE!

1/25/16 1-3 M



Why Successful Businesses ARE Successful

Too often we hear that "luck" is the main reason a business fails or succeeds. This could not be further from the truth as successful businesses share common traits and luck is not one of them. After researching hundreds of small businesses in North Carolina, South Carolina and Virginia for the past nine years, the presenter created this seminar which reveals common traits that successful small businesses possess. Small businesses that possess these traits have shown growth and produced handsome profits for their owners. This seminar is designed for the individual thinking of opening a new business as well as existing entrepreneurs who seek the inside secrets of how to make their business better. Opening and operating a small business involves a huge investment of time, talent and resources. Insure the success of your business and your personal success by planning to attend this informative and enlightening seminar. FREE!

2/2/16 6-9 T

Social Media Marketing for Small Businesses

Learn the basics with social media tools such as Facebook, Twitter, and LinkedIn. Find out how these tools can promote your small business. FREE!

2/22/16 6-9 M

How to Use Video Marketing to Attract More Customers

Video is the hottest marketing strategy for both local and national businesses. Your business and marketing messages can benefit from the competition between YouTube and Facebook for the most video views per day. You will learn how to create a video without ever appearing on camera, develop a video marketing strategy to sell your products while you sleep and make a good video with your smartphone or tablet. FREE!

3/15/16 2-5 T

Fueling Your Business

The North Carolina Rural Economic Development Center will offer a free seminar Thursday, April 14th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process. FREE!

4/14/16 1-3 Th

WORKFORCE DEVELOPMENT

Building Construction, Carpentry, & Plumbing Technician, Level I

In this course, students will be introduced to light construction building trades. Safety, tools, carpentry, plumbing, building codes, inspections, and energy efficiency will be covered. This course is designed to provide the student with the skills necessary to become employed in the construction industry. The course also covers the basic installation and maintenance of plumbing systems and practices, and installation/maintenance of piping, fittings, valves, appliances and fixtures used in plumbed systems. Upon completion, students should be able to install/maintain basic plumbing systems, components, appliances, and fixtures through appropriate use of plumbing tools and standard practices. Students will have the Employment Readiness training embedded in the program, as well as the opportunity to obtain the 10 hour OSHA card and NCCER credentials after passing exams with a 70% or higher. Course work includes lecture, handouts, and hands-on experience/field trips. Registration fee is \$227.50.

2/23/16 - 9/29/16 6-10 TTh
9-5 S



Electrical License Renewal

The purpose of this 8 hour class is to provide an update of changes in NEC and any N.C. amendments, along with coverage of other code content to licensed electricians to provide continuing education as required by the N.C. Board of Electrical Contractors for license renewal. Registration fee is \$70.

1/9/16	8-5	S
3/5/16	8-5	S
5/7/16	8-5	S

Electrical NEC Code License Prep

The purpose of this 24 hour course is to provide an update of changes in NEC and any N.C. amendments, along with coverage of other code content to licensed electricians to provide continuing education as required by the N.C. Board of Electrical Contractors for Electrical NEC Code License. Registration fee is \$ 70.

1/30/16 - 2/13/16	8-5	S
3/26/16 - 4/9/16	8-5	Su

General Contractor's Prep Class

This course will help prepare individuals for the NC Building Contractor's Licensure Board Certification exam. Class will emphasize codes, cost estimation, blueprint reading, and construction terms. The first class will be oriented to assist you with completing your application to the NC Building Contractors Licensure Board. Books required. Book list will be provided on first night of class. Books are estimated \$300 - \$500. For info regarding NC Licensing, go to: www.nclbgc.org and www.contractorsseminars.com. Registration fee is \$125.

1/12/16 - 4/5/16	6-9	Th
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Heating and Air Conditioning I

This course will prepare students to make a successful start toward becoming craftsman in the HVAC field. The student will become familiar with mechanical codes, have the opportunity to obtain the National Center for Construction Education and Research (NCCER) pocket card as well as OSHA ten hour pocket card upon successfully completion of the required exams. Course work includes lecture, handouts and hands-on experience. Book required. Class limited to 12 students. Registration fee is \$258.50.

1/6/16 - 5/3/16	6-10	MTW
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Heating and Air Conditioning II

As a continuation of Heating and Air Conditioning I, this is designed to provide the student with advanced skills in the subject matter. You will venture into a more in-depth study of the Heating and Air Condition industry. You will have the opportunity to obtain your CFC Certification. The course will better familiarize the student with mechanical codes. Pre-registration required for class. This is a National Center for Construction Education and Research (NCCER) class. Book required. Class limited to 12 students. Registration fee is \$202.50.

1/15/16 - 5/19/16	6-10	MTTh
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PC Repair A+ Certification Prep I

This course covers the basic hardware of a personal computer, including installation, operations and interactions with software. Upon completion, students should be able to select appropriate computer equipment and software, upgrade/maintain existing equipment and software, and troubleshoot/repair non-functioning personal computers. This course prepares student for the CompTIA A+ Certification. HRD Employability Skills is embedded in this program. Registration fee is \$202.50.

2/6/16 - 8/2/16	6-8:30	T
	8:30-12:30	S



Pipe Fabrication (Fire Sprinkler Installation)

This course is designed to cover procedures for cutting, treading, welding, supporting, testing, and install complex piping systems. Topics include pipe setup, cutting/installing gaskets, fluid flow, pipe support methods, piping layout, and other related topics. Upon completion, students should be able to select the proper materials and equipment to safely construct complex industrial piping systems. This course prepares students for entry-level work in fire sprinkler fitter companies at new construction sites and on remodeling and renovation projects. Core topics will focus on the design and installation of sprinkler systems based on specific codes and standards from the National Fire Protection Association and OSHA. Upon completion, students may sit for multiple industry recognized credentials. Registration fee is \$227.50.

2/29/16 - 8/8/16 6-10 MTF

Vehicle Escort

This course satisfies the requirements set by the North Carolina Department of Transportation for certification of oversize-overweight load escort vehicle drivers. Course components consist of defensive driving, escort driver requirements, updates, and an examination. Registration fee is \$75.

3/12/16 8-5 S

Vehicle Safety Inspection and/or Vehicle OBD Inspection

This course is designed to meet the training requirements (initial and /or renewal) for the Auto Safety and Emission Inspection Program administered by the NC Division of Motor Vehicles, License and Theft Bureau. Topics covered include an overview of DMV regulations, inspection procedures, and proper use of diagnostic equipment.

2/9/16 - 2/11/16 6-10 TTh
 4/12/16 - 4/14/16 6-10 TTh
 6/14/16 - 6/16/16 6-10 TTh
 8/9/16 - 8/11/16 6-10 TTh

Welding I

The purpose of this course is to prepare students to make a successful start toward becoming craftsman in the welding trade. Students learn to use gases and/or welding processes and to braze and solder metal parts according to diagrams, blueprints, or written specifications. Students will have the opportunity to receive the National Center for Construction Education and Research (NCCER) pocket card as well as the OSHA ten hour pocket card upon successful completion of the required exams. Book Required. Class is limited to 12 students. Registration fee is \$258.50.

1/6/16 - 5/12/16 6-10 MWTh

Welding II

This course will begin where Welding I ended. You will receive more in-depth instruction in welding metal with oxyacetylene equipment, using tools to shape and cut metals; braze welding with oxyacetylene equipment, interpreting blueprints, welding metals with shielded metal arc equipment, and understanding welding tests and codes. This is a National Center for Construction Education and Research (NCCER) class. Book Required. Registration fee is \$202.50.

1/19/16 - 5/19/16 6-10 TTh

Workplace Ethics

This course prepares employers/instructors to teach skills for applying proper ethics in the workplace. How to encourage employees/students to develop job skills that are a critical part of success in their workplace performance. The major topics covered are: Ethics - absolute, desirable and variable as it relates to workplace requirements. This will provide examples to help employees/students discover how they can individually control most personal performance factors in the workplace including: self-motivation, self-Image, controlling attitude, goals, relationships with others, gaining cooperation from others, forming good work habits, and time management skills. Registration fee is \$70.

5/12/16 6-10 Th
 3/9/16 1-5 W



TEACHER RENEWAL

Empowering Students with Disabilities

Teaching students with disabilities is a rewarding challenge, and this course gives you the tools you'll need to succeed. No matter what grade you teach—from preschool through high school—you'll learn powerful strategies you can put to work immediately in your classroom. In addition, you'll gain the knowledge you need to understand and cope with the most common disabilities you'll encounter. Registration fee is \$75.

2/9/16 - 3/29/16 5-8 T

Motivating Students

Based on current theories of motivation from the field of Educational Psychology, this course will discuss underachievers and uninterested students as well as key concepts of personal and external factors that influence a student's motivation to learn. Participants will develop practical classroom applications for individual learners at all grade levels. Registration fee is \$75.

4/4/16 - 5/23/16 6-9 M

Solving Classroom Discipline Problems

Why do some teachers enjoy peaceful, orderly classrooms while others face daily discipline battles? The answer is that some teachers know the secrets to solving discipline problems. This course reveals those secrets and presents a step-by-step approach to effective, positive classroom discipline. Registration fee is \$75.

6/21/16 - 7/19/16 5-8 Th

A Note from the Dean of Continuing Education

Over the course of the last year, the Continuing Education, Economic & Workforce Development team at BCC have engaged in an ongoing listening tour throughout the county.

We have heard from a variety of builders, manufacturers, chamber of commerce members, elected officials, job seekers, and staffing agencies. Our findings are consistent with national data. We are in the midst of a skilled workforce crisis that includes trades and manufacturing. We see new construction popping up throughout the county; however, young skilled craft workers are not part of the labor team. An estimated 74% of firms in this area have predicted a shortage of skilled trade workers. Many are convinced that this labor shortage will eventually impact our ability to supervise and manage construction in our state. The construction industry first recognized the shrinking supply of skilled craft professionals in the late 1980's. Little has been done to change the perception of craftsmanship, leading to an estimated 31 million vacant spots in 2020. With these vacant spots threatening the horizon, it is not unforeseeable to experience a recruitment and wage hike in the near future. Brunswick Community College considers trades education among its highest priorities. We are proud to offer affordable career pathways that lead to national credentials. Our classes take students beyond theory so that they are well prepared for the real world of construction, metal work, and management.

Please join us in promoting these valuable skills and instilling pride in our emerging workforce. Our youth need to understand that success does not always arrive in a suit. We intend to honor those that are committed to making our nation one of production rather than continual consumption.

Thank you for reviewing our Spring 2016 course offerings. Your feedback and suggestions are always welcome.

Greg Bland
Dean, Continuing Education, Workforce Development



COMMUNITY SERVICE PROGRAMS

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

3/10/16 3:30-5 Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

3/24/16 3:30-5 Th

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms allowing you to make the most out of your Medicare coverage. The class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related topics will be available. FREE!

1/28/16 1-3 Th
4/28/16 1-3 Th

Painting

Basics of Painting

This class will teach you how to use light, shadow, and color that can turn a painting from ordinary into extraordinary. Using a limited palette of 5 colors, you will learn how to design and create luminosity by layering color. Appropriate for all levels, come join the fun. Registration fee is \$85.

2/9/16 - 3/29/16 9-2 T
4/5/16 - 5/24/16 9-2 T

ECOTOURISM PROGRAMS

Introduction to Birding

This course provides an introduction to birding in Southeastern, North Carolina. Emphasis will be placed on identifying common species, anatomy, flight, migration, breeding, and habitats. The class will meet at various outdoor locations to observe various bird populations. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

3/18/16 - 4/22/16 9-12 F



Certified Interpretive Host Train-the-Trainers Workshop

The Certified Interpretive Host category is designed for staff and volunteers at interpretive sites who have public contact but don't usually deliver interpretive programs. Receptionists, maintenance workers, law enforcement officers, campground hosts, greeters, and sales clerks are among the individuals who may find the program helpful. CIH training combines customer service with informal interpretation to help participants improve their responses to guests in general while helping achieve stewardship goals of the organization. This program prepares you to take the NA I-Certified Interpretive Host Exam.

3/7/16 - 3/10/16 To Learn More: 910.755.8561



Sustainability Talks

Food and Farm FREE Film Series

This is in collaboration with the Cooperative Extension and the BCC Sustainability through Innovation Leadership Center. The focus of these films are to challenge the way you think about what goes on your plate and how it gets there. After each showing there will be a panel discussion comprised of farmers, chefs, and others. Come meet the people who grow and cook our food, and find answers to your questions about the local food systems. The goal for this documentary series is to teach the community about issues surrounding the food system and how we can be a part of improving it. Pre-registration is required. For additional Information please call 910.755.8561.

1/8/16	6-8	F
3/11/16	6-8	F
5/13/16	6-8	F

The Brunswick County Greenways, Blueways, and Trails Plan

This presentation will give an overview of the plan and areas included. This is a business and quality of life opportunity for Brunswick County. Guest speaker Kirstie Cook, Brunswick County Senior Planner. Pre-registration required. FREE!

2/25/16	6-7	Th
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Introduction to Sustainability Reporting for Businesses

Many companies may already be practicing sustainability in their organization, but are not celebrating their efforts. This session will discuss how to do a sustainability assessment, how to identify money saving measures, and regulatory standing. Pre-registration required. FREE!

3/30/16	6-7	W
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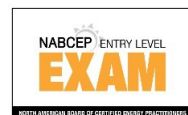
GREEN PROGRAMS



Energy Star Auditing Tools for Facility Operators

This workshop is designed for maintenance technicians and/or building operators of facilities. Areas include: scope and challenges associated with maintaining an energy efficient building, heating and cooling, energy usage, and energy auditing. It will have an in-depth, hands-on to planning, conducting, documenting and evaluating energy audits in a facility. This class introduces the participant to the EPA Energy Star Certification for facilities. Registration fee is \$70.

4/6/16 - 4/8/16	9-5	Th
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Solar Photovoltaic Installer

With instruction on the fundamentals of Solar Photovoltaic systems, students will learn design criteria, installation, safety issues, and maintenance of photovoltaic systems, construction skills, and applied math skills. Upon completion, students will have the knowledge base for an entry level position with a dealer/installer Solar Photovoltaic industry. This class also prepares the student to obtain their OSHA 10 pocket card and sit for the North American Board of Certified Energy Practitioners (NABCEP) Solar PV Entry Level Exam. Registration fee is \$282.50

3/05/16-4/30/16	9-4	S
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Sustainable Landscaping

The course will define a Sustainable Habitat, why it is important to the ecosystem, individuals and to achieve a sustainable habitat for your home or workplace. The course includes: understanding the role of the soil and how to condition it, the effect of chemicals and invasive plants on the ecosystem, using native plants and encouraging pollinators. The skill sets obtained in this class are applicable to: commercial growers, nurseries, grounds crews, and groundskeepers for golf courses, institutions and resorts. Registration fee is \$70.

4/19/16 - 5/12/16	6-9	TTh
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HEALTHCARE COURSES

Nurse Aide I

This 192 hour course prepares you to successfully complete the North Carolina Nurse Aide I exam to become a Certified Nurse Aide I. Course involves lectures & laboratory. Upon successful validation of skills, students will be able to provide direct care to residents at a long term care facility. Registration fee is \$211.

1/25/16 - 4/20/16	8-4:30	MW
2/9/16 - 5/5/16	8-4:30	TTh
5/12/16 - 8/9/16	8-4:30	TTh

HUMAN RESOURCES DEVELOPMENT

Fee waivers are available for most courses in this section.

Money Matters

This course is designed to provide you with the information needed to make informed personal financial decisions. You will be introduced to economic concepts and innovative ways of thinking. You will also receive viable information and sound techniques on how to improve and increase spending power without spending a fortune. Registration fee is \$70.

2/8/16 - 2/29/16	6-8	M
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NOTARY

Notary

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

2/10/16	8:30-4:30	W
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SMALL BUSINESS CENTER

Starting a Small Business for Under \$100

Can you still start a business for under \$100? Can one of those pieces of paper with Benjamin Franklin's picture on it be your first step to owning your own business? The answer is YES! There are lots of small business that you can start for under \$100. The sources of the business can be right in front of you in your home, yard, hobbies or past or current work experiences. During this seminar you will learn how to find a business that fits you, where to find resources to get you started, how to plan your small business like it is a big business and how to make a small business larger. Businesses such as personal services, business services, computer businesses and service businesses will all be covered. You will also learn how to write a simple business plan and where to start. The presenter of this seminar is Mike Collins, President of the Perfect Workday Company and creator of a number of \$100 businesses. FREE!

1/28/16	6-9	Th
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Get Your Business Found on Google +

Do you want to increase your sales and attract more leads to your business? Google is a fantastic marketing tool that allows business owners to stand out online, connect with customers and take advantage of a number of features to grow their businesses. In this course we touch on a broad range of subjects to cover both the basics as well as advanced concepts and strategies. This course provides step-by-step information for all levels of knowledge - from adding or claiming your business on Google Local, to Search Engine Optimization (SEO) concepts, and attaining a complete understanding of Google My Business features. FREE!

2/17/16	4-7	W
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QuickBooks for the Small Business Owner

Participants will begin using QuickBooks accounting software as soon as they arrive. By the end of the session, they will have a business checking account ready to use. See how you, the business owner or prospective business owner, can minimize your daily accounting tasks and maximize financial control of your business. FREE!

2/22/16	6-9	M
4/25/16	6-9	M

Fueling Your Business

The NC Rural Economic Development Center will offer a free seminar Monday, March 7th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in NC for small businesses. Finally, the seminar will cover the Rural Center’s Microenterprise Loan Program and provide details about its lending criteria and application process. FREE!

3/7/16	6-8	M
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Business Essentials

The North Carolina Department of Revenue, North Carolina Secretary of State and NC Industrial Commission will present a seminar entitled “Business Essentials.” Each agency will cover basic requirements to help businesses in North Carolina understand the laws and obligations necessary to be compliant.

Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes.

At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don’t miss this great opportunity. FREE!

3/15/16	1-3	T
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Small Business Success Series (6 Sessions)

This six-part series is an essential professional development program for all potential new business owners and for owners of early-stage businesses. The six 3-hour workshops that make up this program progressively build on each other, providing valuable training and tools for all aspects of starting and managing a successful business. The first two sessions are devoted to organizing, planning and financing the young business. The third and fourth sessions focus on growth and marketing strategies for the business. Session five reviews all aspects of the critical subject of cash management. The sixth session provides tools for performance measurement and for determining what the business is worth. (It is recommended that participants attend all six sessions, although this is not mandatory.) Participants will gain valuable in-depth training and insights into small business management from a serial entrepreneur; they will take away many, proven and useful tools that can be immediately applied in their businesses. Take advantage of this free resource information! FREE SERIES!

2/29/16	9-12	M
3/2/16	9-12	W
3/7/16	9-12	M
3/9/16	9-12	W
3/14/16	9-12	M
3/16/16	9-12	W

WORKFORCE DEVELOPMENT

Career Transitions Lab

This prepares people to successfully complete the requirements for a Career Readiness Certificate (CRC). Course work entails working through lessons in a computer or online mode. Evaluations are completed through quizzes given at the end of each lesson. Students can attend optional lectures as a part of the lab if they so desire. Upon completion, students are prepared to sit for the CRC Exam. Registration fee is \$180.

1/7/16 - 5/14/16	5-9	Th
	8-5	S



Employability Lab

This provides employability skills training for unemployed and underemployed adults. The curriculum address each of the six core Human Resources Development (HRD) components which are assessment of an individual's assets and limitations, development of a positive self-concept, development employability skills, development of communication skills, development of problem-solving skills, and awareness of the impact on information technology in the workplace. Instruction is designed to be self-directed, self-paced, and structured on an open-entry, open-exit basis to meet the customized needs of individual. Registration fee is \$180.

1/11/16 - 8/10/16 9-12 MW

Electrical Technician

This prepares individuals for an entry level general maintenance position responsible for basic troubleshooting of electrically powered equipment. Topics include static electricity, Ohm's law, DC circuits, magnetism, alternating and direct currents, indicators, transformers, capacitors, and electronic components. Upon completion, students will have a basic understanding of electrical circuits and electronic logic. Students will have the opportunity to obtain the 10 hour OSHA Card and CRC certificate. Course work includes lecture, handouts, hands-on experience/field trips and NCCER credentials. Registration fee is \$227.50.

2/8/16 - 7/13/16 6-10 MWF

High School Equivalency Exam Preparation GED® in Spanish

This program prepares adults to take the High School Equivalency Exam. The test assesses academics in: Language Arts - reading; Social studies; Science; Mathematics. Once a student has passed all four sections of the GED® Test, they are awarded the High School Diploma Equivalency, issued by the NC State Board of Community Colleges. There is a charge of \$350.00 of the 180 hour course for the preparation of classes; however, there is a \$30.00 fee for each (4) GED® test.

2/6/16 - 8/20/16 8-3:30 S

Machine Technology

This course introduces machining operations as they relate to the metalworking industry. Topics include machine shop safety, measuring tools, lathes, drilling machines, saws, milling machines, bench grinders, and layout instruments. Emphasis is placed on setup and operation of machine tools including the selection and use of work holding devices, speeds, feeds, cutting tools, and coolants. Upon completion, students should be able to safely perform the basic operations of measuring, layout, drilling, sawing, turning, and milling. Registration fee is \$252.50.

2/23/16 - 9/3/16 6-10 TTh
10-5 S

plus 50

Brunswick Community College (BCC) joined a 2-year initiative called the Plus 50 Encore College Completion Program through the American Association of Community Colleges.

BCC offers support and flexibility Plus 50 adults need to reach their goals. From diverse courses of study and accommodating class schedules to help with financial aid, BCC has a pathway for you. [Career Paths Available:](#)

- CNA (I&II)
- Pharmacy Technician
- Billing and Coding
- EKG Technician
- Intro to Addictions Counseling
- Quickbooks Certification Prep
- Computer Use Skills
- Keyboarding 101
- Microsoft Access & Office
- Networking Technology
- Associate Degree Nursing
- Early Childhood Education
- Phlebotomy
- Practical Nursing

To learn more, call 910.755.8083.



COMMUNITY SERVICE PROGRAMS

Arts and Crafts

Painting Exploration

Taught by nationally known portrait artist Terry Sellers Harrison, this class will delve into the fundamentals of painting in any medium and subject matter. We will learn to apply the tried and true methods passed down to us by artists from the past to improve our overall painting skills. This class is designed for any skill level. The goal of our study will be to enhance each student's knowledge of drawing, color and composition as they apply to a student's particular painting. Participants will be encouraged to work from life as well as photography. Understanding the basic tenets of painting help an artist to be more confident regarding the outcome of their work as they strive to obtain that often illusive image they wish to capture. It's that challenge that keeps us fascinated as painters and helps push us to the next level with our work, a true labor of love. A few particular areas we will focus on are learning to paint the types of light we encounter with our subjects, understanding warm and cool color as it applies to light and the "form principle". We will cover ways to strengthen our compositions not only by the placement of objects but also through the use of value keys. Learning about the various treatment of edges will make our painting surface more interesting. All of these elements and more will help us draw in a viewer looking at our work. With practice and knowledge we can develop our work, with its own distinctive look, and become the artists we wish to be. Registration fee is \$85.

1/26/16 - 3/15/16	9-1	T
3/22/16 - 5/10/16	9-1	T

Portraiture in Oils

Portrait artist Terry Sellers Harrison will teach a class on the basics of oil portraiture. This class will cover the process of portraiture when working from life or photography, how to analyze the subject and take the portrait though to completion. Approaches to sharpening drawing skills, color mixing and achieving correct values will be discussed as well as composition. This class is for anyone who loves portraiture from

the beginning painter to more experienced. Bring in a photograph for a potential portrait and a drawing pad and pencils for the first session, a more detailed materials list and additional information will be provided on the first day of class. Registration fee is \$85.

2/24/16 - 4/13/16	9-12	W
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Lecture Series

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms allowing you to make the most out of your Medicare coverage. The class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related topics will be available. FREE!

4/14/16	1-3	Th
5/12/16	1-3	Th

Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. You will want to coordinate care and maximize quality of life. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

3/3/16	3:30-5	Th
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Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

2/18/16	3:30-5	Th
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Personal Enrichment Courses

Introduction to Photography

This course is designed for students with an interest in pursuing photography. Students receive an introduction to film and digital photography and camera operations. Lighting, composition, exposure, and the fundamentals of traditional photographic concepts will all be covered. Weekly creative and technical assignments are given to support topics covered in class. An introduction to Photoshop is covered to further enhance their portfolio. Students will learn how to see the world through the camera and to develop a language of photography as an image-making medium. Students are expected to have access to a 35mm or digital camera. Requirements include keeping a notebook/portfolio of prints and finished work and participating in weekly critiques. Registration fee is \$125.

2/2/16 - 4/19/16 6-8:30 T

iPhone/iPad Basics 1: Getting to know your Device

Congratulations, you finally got your very own iPhone or iPad! In this personalized, eight week course, you'll be guided through how to make calls, send emails, send texts, download music and add applications. A course for those new to the smart phone/wireless device world each session provides one-on-one help and comes with instructional handouts so you can practice at home. Do not let that amazing technology sit in its box any longer! This class is for Apple devices only. Registration fee is \$70.

2/11/16 - 3/31/16 5:30-7:30 Th

iPhone/iPad Basics 2: Essential Applications

Need a refresher for using your iPhone or iPad? Are you using the latest iOS 8? This course will review some of the basics of using your device. We will show you how to get the most out of your built-in apps including Photo editing, iCloud, Calendar, Siri, E-mail, Texting, Facetime, Maps/GPS, and more! In this two week course, you will practice using these essential applications included with your iPad/iPhone. We will

show you how to find out what version of the device you are using and when/how to upgrade. We'll introduce the steps to find and install new apps, and show you how to update, delete and organize your apps for easy access. A perfect sequel to the 'Getting To Know Your Device' class. Bring your Apple iPhone or iPad to class along with your apple ID and password. Registration fee is \$70.

4/7/16 - 5/26/16 5:30-7:30 Th

Life Can Be a Fairy Tale

Who remembers their favorite fairy tale? What are the elements that make up a great creative writing piece? Choosing among 3 popular fairy tales, we will do our own modern day version in a fairy tale style. We will incorporate our own creative energy and develop a host of short stories/fairy tales and even get a chance to "publish" them. No prior writing experience necessary but a keen interest in using our imaginations is a must. We will find our own writing style and share our ideas and journals. Registration fee is \$70.

3/8/16 - 4/25/16 10-1 T

ZEN Doodling

Using markers and watercolors and relaxing music, we will discover a peaceful retreat within our creative mind. No drawing skill necessary. We will focus on repeating patterns and designs and also learn some very easy relaxation methods that can help ease the stress in our lives. Registration fee is \$70.

3/9/16 - 5/25/16 10-1 W

ECOTOURISM PROGRAMS

Sustainability Talks

Rain Garden Basics

This session shares information on how to build a rain garden at your home or site, native plants used, tools needed, and maintenance tips. Pre-registration required. FREE!

4/14/16 4-5 Th

LANGUAGE

Conversational French

This course is for beginner or intermediate students who are interested in exploring French language and culture for travel in France. Emphasis will be placed on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, you will express ideas clearly and be able to engage in basic conversations. Registration fee is \$70.

2/16/16 - 4/30/16 5:30-8:30 T

Conversational French 2

This course is a continuation of the French I class and is more suited for Intermediate to Advanced students. Registration fee is \$ 70.

2/16/16 - 4/30/15 1-4 T

Conversational Italian

This course is for beginner or intermediate students who are interested in exploring Italian language and culture for travel in Italy. Emphasis will be on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations . Upon completion, students should be able to express ideas clearly and engage in basic conversations. Registration fee is \$70.

2/18/16 - 4/7/16 1-4 Th

Italian 2: La Dolce Vita

This course is for intermediate students who are interested in improving their knowledge of Italian language and culture for travel in Italy. Registration fee is \$70.

2/18/16 - 4/7/16 5:30-8:30 TH

Conversational Spanish

This course is designed to facilitate oral communication and travel-specific vocabulary. This course is for beginner or intermediate students who are interested in exploring Spanish language and culture for travel

in Spain, South and Latin America. Emphasis will be placed on basic vocabulary acquisition, common phrases and practical expressions used in everyday situations. Upon completion, students should be able to express ideas clearly and be able to engage in basic conversations. Registration fee \$ 70.

2/10/16 - 4/5/16 1-4 W

HOSPITALITY

Event Planning

This course will instruct students in planning and coordination of special events, meetings, and conventions. Topics will include event and meeting design and objectives, program planning, food and beverage catering, and vendors and other resources and organizations available to assist with coordination of major events. This course will also provide information for students interested in starting their own small business in planning special events such as weddings, conferences, or other events. Class schedule will vary depending on current events/ fieldtrips, this will be discussed the first night of class. Registration fee is \$130.

1/7/16 - 3/10/16 6-9 Th

ServSafe

This course is designed for students who desire an occupation in the food service industry and for those who are presently employed within the food service industry. Emphasis will be placed on attitude development, sanitation and safety, food service terminology and procedure, tools and equipment, and basic food preparation. The student will have an additional fee for the final exam and will be required at the time the student take the exam. The fee must be paid with a credit card. Registration fee is \$75.

2/1/16 - 2/15/16 8:30-12:30 MW
 4/4/16 - 4/18/16 8:30-12:30 MW
 7/11/16 - 7/25/16 8:30-12:30 MW

HUMAN RESOURCE DEVELOPMENT

Fee waivers are available for most courses in this section.

Employment Readiness

This course provides Employment Readiness training for individual who are unemployed, under-employed, or seeking new career paths. The course will cover writing an effective resume that will highlight your skills and prepare you to become competent in an interview situation. It also covers skills assessment, career exploration, and job search strategies. Course work includes lecture, handouts and hands-on experience. Registration fee is \$70.

4/5/16 - 4/28/16 1-4 TTh

NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

5/11/16 8:30-4:30 W



SMALL BUSINESS CENTER

Basic Bookkeeping for Small Business Owners

Small business owners learn how to utilize basic bookkeeping practices. Bring your questions to address your specific business needs. FREE!

3/15/16 2-5 T

Learn How to Use LinkedIn to Land Your Dream Job or Launch Your New Business

The LinkedIn strategies revealed in this workshop will help you supercharge your profile to get more connections, leads and sales. You will learn step-by-step on how to get your profile in the top 10% of profiles on this powerful platform and have people contacting you, even if you are a beginner. LinkedIn has over 300 million users with an average annual household income of \$100,000. If you are trying to expand your network, this workshop was designed for you. FREE!

4/7/16 9-12 Th

Business Essentials

The NC Department of Revenue, North Carolina Secretary of State and NC Industrial Commission will present a seminar entitled "Business Essentials." Each agency will cover basic requirements to help businesses in NC understand the laws and obligations necessary to be compliant. Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes. At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity. FREE!

4/28/16 6-8 Th

Fueling Your Business

This is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in North Carolina for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process. FREE!

5/3/16 1-3 T

THINK Education

Spring Registration: **Wednesday & Thursday, January 6 & 7**



College Transfer

Associate in Arts	Associate in Science	Associate in Fine Arts	Associate in Engineering
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Nursing & Allied Health

Associate Degree Nursing	Nursing Aide	Practical Nursing	Phlebotomy
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Professional & Technical

Accounting	Computer Programming	General Occupation Technology	Office Administration
Associate in General Education	Cosmetology	Geomatics Technology	Turfgrass Management
Aquaculture Technology	Cosmetology Instructor	Health and Fitness Science	Technology
Basic Law Enforcement Training	Early Childhood Education	Health Information Technology	Welding Technology
Biotechnology	Early Childhood Education/ Administration	Healthcare Business Informatics	
Business Administration	Early Childhood Education/ Special Ed Option	Horticulture Technology	
Small Business Entrepreneur	Electronics Engineering Tech.	Infant and Toddler Care	
Computer Information Technology		Marine Biotechnology	
		Medical Assisting (NEW)	



COMMUNITY SERVICE PROGRAMS

Arts and Crafts

Advanced Silversmithing

Prerequisite: Introduction to Silversmithing. After a short review of tools and metal working methods, students will explore ring making, stone setting, and hollow form. All three skills start with the same process. Each student will plan a project or two making special pieces for themselves or gifts. Silver is the desired metal in this class but some projects can be made from less expensive metals such as copper or nu gold. Tools and solder are provided. Some copper will be available for practice. Registration fee is \$125.

For more information about location, please call 910.755.7378.

2/18/16 - 4/7/16	1-3:30	Th
4/14/16 - 6/2/16	5:30-8	Th

Introduction to Silversmithing

Join us in a unique class where you will not only learn how to cut, file, solder, form and finish metal but you will complete at least one project and have a nice piece of jewelry that you made yourself. Students will work in silver, brass or copper or all three. Proper use of tools, terms, and safety will be the main focus. Make something new or recycle something you already have. Basic soldering techniques will be taught. All tools and copper provided for first class project. Other materials are optional and can be purchased as needed according to the project selected by each student. This is an amazing skill and much easier than you think. Registration fee is \$ 95.

For more information about location, please call 910.755.7378.

2/18/16 - 4/7/16	5:30-8	Th
4/14/16 - 6/2/16	1-3:30	Th

Basic Drawing

Learning to draw is easy to do with the right type of instruction. We will teach you how to focus on seeing and learning how to represent your observations on paper. Knowing the fundamentals of drawing informs and enhances all forms of art from painting to sculpture. Registration fee is \$85.

1/14/16 - 3/3/16	5:30-7:30	Th
3/10/16 - 4/28/16	5:30-7:30	Th
5/5/16 - 6/23/16	5:30-7:30	Th

Painting - Oil, Watercolor, Acrylic

These classes are suitable for the beginner or advanced student providing individual instruction that allows students to progress at their own speed at any level. Students will be instructed in the basics of color, design, line and theory as well as the use of various mediums. Classes taught on Monday will be offered at the Franklin Square Galleries and classes offered on Wednesday will be held at our new facility on Lord Street. Instructor Rusty Hughes has been teaching painting for over 30 years at BCC. Classes are held on an ongoing basis. Seven-week sessions at Franklin Square Gallery on Monday and Wednesday and Eleven-week sessions are held at our South Brunswick Island Center in Calabash on Thursday. Call Rusty Hughes at 910.457.5010 for class dates and further information. Course fee \$ 80.

12/7/15 - 2/3/16	9-3	M
12/9/15 - 2/3/16	9-3	W
2/10/16 - 3/23/16	9-3	W
2/15/16 - 3/28/16	9-3	M
3/30/16 - 5/11/16	9-3	W
4/4/16 - 5/16/16	9-3	M



Beginning Print Making

The Monotype, Collagraph, Linocut and Drypoint mediums will provide an introduction to the art of printmaking to the novice and a refresher course for the experienced. A combination of ongoing demos and informal critiques allows all skill levels to work together in an environment of mutual support. Advanced printmakers can repeat the class to continue to grow and be challenged in our spacious studio with state of the art press. Limit: 8 students. Registration fee is \$70.

1/12/16 - 3/1/16	6-8	T
3/8/16 - 4/26/16	6-8	T
5/3/16 - 6/21/16	6-8	T

Coll Building Ceramics

Use basic handbuilding techniques to start on your way to creating an array of ceramic pieces such as vases, cups and bowls. The more you take the class, the more accomplished you will become! Ceramic tools and clay are purchased separately. Registration fee is \$70.

1/12/16 - 3/1/16	3-5	T
3/8/16 - 4/26/16	3-5	T
5/3/16 - 6/21/16	3-5	T

Discovering Pottery

The feel of clay in the hand, molding it into a shape or figure or form is a magic of its own. Basic fundamentals of learning about clay will be explored and then the sky is the limit. Beauty is in the eye of the creator. With our state of the art kilns, glazes and equipment, the sky is the limit! Students will be encouraged to study and develop their own unique style. We will learn many techniques of hand building, decorative clay work and under glazes and over glazes. Registration fee is \$180.

3/10/16 - 4/28/16	8:30-2:30	Th
5/5/16 - 6/23/16	8:30-2:30	Th

Fundamentals Painting & Drawing

This course will familiarize the student with theory and practice, to increase the understanding and usage of language in creating art. Each of the elements of design will be presented and studied. Drawing is by nature a large part of the design process. Falling under the fundamental of Line, drawing teaches the student powers of observation and increases hand/eye coordination needed to create. Registration fee is \$85.

1/26/16 - 3/8/16	9-3	W
3/15/16 - 4/26/16	9-3	W
5/3/16 - 6/14/16	9-3	W

Intermediate Potter's Wheel

This class is for people who already have experience throwing on the potter's wheel. Techniques like lids, spouts, feet, and multiple part forms will be explored. Ceramic tools and clay are purchased separately. Registration fee is \$180.

1/12/16 - 3/1/16	8:30-2:30	T
3/8/16 - 4/26/16	8:30-2:30	T
5/3/16 - 6/21/16	8:30-2:30	T

Introduction to Hand built Pottery

This course introduces pottery as an art form and explores the basics of forming and shaping clay. Taken at the beginning of a ceramics or sculpture program, this course introduces glazing, firing, designing, and kiln loading. Students receive an overview of the history of ceramics and acquire techniques in hand building. Programs may require students to create glaze notebooks, which allow them to record accrued glaze recipes, preparation facts, and application techniques. Students will learn the diversity of clay art through hand building and throwing on the pottery wheel, you will be glazing your handmade ware as well. BCC has a brand new pottery studio, with all new equipment. Registration fee is \$180.

1/19/16 - 3/10/16	6-9	TTH
3/15/16 - 5/5/16	6-9	TTH
5/10/16 - 6/30/16	6-9	TTH



The Beauty of Watercolor

Discover the beauty of watercolor and techniques that are simple and change an ordinary piece of art into some extraordinary. A variety of techniques will be explored and students will be asked to bring in a photo of their own to use as reference for their watercolor design. This course will cover learning how to mix colors, create a great composition and end up with students realizing that everyone is creative. Registration fee is \$85.

3/10/16 - 4/28/16 3-5 Th
 5/5/16 - 6/23/16 3-5 Th

Painting Exploration

Nationally known portrait artist Terry Sellers Harrison, will delve into the fundamentals of painting in any medium and subject matter. We will learn to apply the tried and true methods passed down to improve our overall painting skills. This class is designed for any skill level. The goal will be to enhance each student's knowledge of drawing, color and composition as they apply to a student's particular painting. Participants will be encouraged to work from life as well as photography. Understanding the basic tenets of painting help an artist to be more confident regarding the outcome of their work as they strive to obtain that often illusive image they wish to capture. It's that challenge that keeps us fascinated as painters and helps push us to the next level with our work, a true labor of love. A few particular areas we will focus on are learning to paint the types of light we encounter with our subjects, understanding warm and cool color as it applies to light and the "form principle". We will cover ways to strengthen our compositions not only by the placement of objects but also through the use of value keys. Learning about the various treatment of edges will make our painting surface more interesting. All of these elements and more will help us draw in a viewer looking at our work. With practice and knowledge we can develop our work, with its own distinctive look, and become the artists we wish to be. Registration is \$85.

1/21/16 - 3/10/16 9-1 Th
 3/17/16 - 5/5/16 9-1 Th
 5/12/16 - 7/7/16 9-1 Th

Lecture Series

Estate Planning: Trusts and Other Stuff

Estate Planning encompasses a broad range of legal planning issues, such as the use of a will versus a revocable living trust; the use of rights of survivorship; prenuptial property agreements; and the preparation of Medicaid Asset Protection Trusts and Special Needs Trusts. Long-term care planning and asset preservation are often of major concern. FREE!

5/12/16 3:30-5 Th

Financial Decision Making

Retiree's financial concerns are discussed in this five week course which will cover Portfolio Balance, Which investments are right for you, Income Generation, Utilizing annuities, Eliminating estate taxation and probate, Reducing income taxes, Long term care planning and Much more. The instructor Matthew Weissman is a Certified Financial Planner™. Registration fee is \$25.

3/1/16 - 3/29/16 3-5 T

Introduction to Medicare

This free course offers the chance for you to get to know Medicare in simple terms allowing you to make the most out of your Medicare coverage. The class will survey services provided by Medicare including benefits, supplemental insurance, and preventive services. You will also learn about Medicare's coverage of long-term care, prescription drugs and more. A variety of helpful resource materials about Medicare and related topics will be available. FREE!

3/31/16 1-3 Th



Life Care Planning

In addition to planning for the possibility of long-term illness and nursing home care, it is important to plan for present and future care needs, as well as for preservation and distribution of assets. A Life Care Plan should protect assets, coordinate public and private resources to pay for long-term care and preserve family wealth for future generations. FREE!

3/10/16 3:30-5 Th

Personal Enrichment

Bridge Basics 2: Competitive Bidding

Competitive bidding, when the opponents enter the auction. This class will introduce the modern style of Bridge, Bidding in the 21st Century, using competitive bidding. The material is designed to be used for players with a wide range of experience and skill. Perfect for students who have just completed Bridge Basics 1 and equally appealing to classes of experienced duplicate players. Topics include the concept of preemptive bidding at the 3 level and the weak two open; overcalls and advances; takeout doubles and advances and the competitive auction. The concepts are introduced using pre-dealt hands. Class discussion and replay of the hands will be used to reinforce concepts we move to supervised play with pre-dealt hands. The book, Bridge Basics 2 Competitive Bidding, will be required, price is \$12. Registration fee is \$75.

2/18/16 - 4/21/16 9-11:30 Th

Beginning Level Guitar

In a fun group setting this course instructs playing of major and relative minor keys in the 1st position. Additional instruction includes reading music tablature and basic music concepts. Students should have an acoustic guitar, picks, capo, and a clamp on digital tuner. This course gets you started on the road to guitar mastery in a social, fun environment. Whether you like country, rock, R & B, folk, gospel, jazz, blues or contemporary genres this course gets you started on an invaluable journey towards mastery. Registration fee is \$70.

2/16/16 - 4/5/16 5:30-7:30 T

Digital Photography for Amateurs and Picture Enthusiastics

This course will teach different techniques and applications in order to become a better photographer, from basic techniques of composition and color to how to use different adjustments of the camera. The target audience are students who want to learn the basics and for both inexperienced to regular home photographers. The course will explain the concepts needed to understand and choose your camera, lenses and photographic techniques, and basic notions of digital photo edition for home porpoises. Registration fee is \$125.

2/4/16 - 4/21/16 5:30-8:30

Genealogy: Find Your Family History

Tracing your family's history is a fascinating journey. Introduction to Genealogy will help you understand the genealogy research process and the way we interpret the information we find. This course guides you through the search process for family names using several subscription-based Web sites, which you can access while you are enrolled in the class. You'll learn through hands-on examples to dig deeper into your family's past. You will develop a strategy to accomplish your objectives, evaluate the results, and share that information with others. You will discover where to look, who to contact, and how to make your family history come alive. Registration fee is \$70.

2/17/16 - 4/6/16 10-12 W

Intermediate Level Guitar

Guitar instruction designed to take students with basic skills to the next level. Students receive instruction in playing past the first position using bar chords. Advanced techniques include advanced music theory, bass runs, double stops, accents sweep picking, finger picking, hammer-on's and pull-offs. Instruction is done in a fun social setting playing using different music genres for instructional and practice purposes. Registration fee is \$70.

4/12/16 - 5/31/16 5:30-7:30 T



Life Can Be a Fairy Tale

Who remembers their favorite fairy tale? What are the elements that make up a great creative writing piece? Choosing among 3 popular fairy tales, we will do our own modern day version in a fairy tale style. We will incorporate our own creative energy and develop a host of short stories/fairy tales and even get a chance to "publish" them. No prior writing experience necessary but a keen interest in using our imaginations is a must. We will find our own writing style and share our ideas and journals. Registration fee is \$70.

3/8/16 - 4/26/16 10-1 T

Piano and Beyond

For beginners, this class provides a welcome and easy introduction to the keyboard. You will learn note-reading and rhythm skills and will develop technique to play repertoire at your skill level. No prior keyboard experience is required. If you have had experience playing piano, through personalized instruction this class can help you boost your technique and progress to a more advanced level of repertoire. Registration fee is \$70.

3/3/16 - 4/21/16 5:30-7:30 Th

Sewing

Sew it Yourself

This class is designed to help you grow your sewing talent. Beginning students will make fun projects using basic sewing skills. While in this class you will be using computer sewing machines, serges, and an embroider machine. You will learn to read patterns, how to choose the correct fabrics for projects, how to use different sewing notions, install zippers, make buttonholes, measure yourself correctly, basic alteration skills, and the difference between interfacings, stabilizers and battings. After completing the beginner projects students are encouraged to choose projects on their own. Registration fee is \$85.

2/3/16 - 3/23/16 9-12 W
3/30/16 - 5/18/16 9-12 W

Basic Quilting

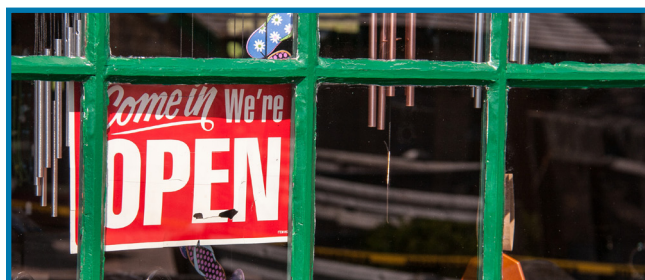
Learn the age-old art of quilting. We will take time to learn good cutting skills and easy, accurate seam allowances. You will learn all the "quilting definitions" and how to blend colors, use tone on tone fabric and quilt construction. We will make some old fashioned blocks using new tools, then join them and sandwich them to make a beautiful wall hanging or small quilt. Whether you prefer to hand quilt or machine quilt is up to you...we will work with them both. Registration fee is \$85.

2/16/16 - 4/5/16 5:30-8:30 T

Hand to Stitch Appliqué Quilting Class

Love the look of hand appliqué, but don't always have the time? Good news, this course will teach you four different techniques in hand appliqué and two different appliqué techniques using your sewing machine. Both are great techniques for appliqué projects and can be accomplished quickly, with great success. So come and join our group of ladies in making beautiful prize winning appliqué quilt or wall hanging that you will be glad to hand down to the next generation. Registration fee is \$85.

4/12/16 - 5/31/16 5:30-8:30 T



BCC Small Business Center

- FREE Counseling Services
- FREE Business Seminars & Workshops
- FREE Business Plan Development

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Women's Series

This program provides a comprehensive overview to educate and empower women through education. The purpose is to help women achieve their financial independence through understanding and gain confidence to implement investing principals. This program consists of power point presentations accompanied by the speaker's personal and professional experiences. Each segment to this series will be accompanied by worksheets to assess where you are and help you visualize where you want to go. FREE! The Six part series consists of the following segments:

Gender differences about money & planning

2/2/16 10-11:30am T

Divorce

3/3/16 10-11:30am Th

Investment Basics (geared to women)

2/11/16 10-11:30am Th

Widowhood

3/15/16 10-11:30am T

Caregiving/Healthcare/Longevity

2/23/16 10-11:30am T

Second Marriages

3/24/16 10-11:30am Th

Megan F. Kopka shares her enthusiasm and passion for financial and retirement planning with men and women across the region. As Business Development Officer for Wilmington, NC-based Pathfinder Wealth Consulting, one of the region's leading independent financial services firms, Megan works day in and day out building and maintaining relationships with prospects, clients and other professionals.

Ask Megan her real story, however, and you'll hear about a devoted wife, loving mother and compassionate caregiver who fought by her husband's side up unto his death from amyotrophic lateral sclerosis, or ALS. From this experience, Megan knew she had a unique personal and professional message on "wealth and health" to deliver to audiences everywhere.

Language

Latin 101

The course provides an introduction to the Latin language; including the history of the language, pronunciation, and oral readings. The vocabulary studies etymology, prefixes, suffixes, word derivatives, and loaner word and compound words. Grammar studies include the eight parts of speech, syntax, techniques in reading comprehension and translation. The course will increase your knowledge of Roman culture, history, and famous authors. The results of your studies will help you increase your mastery of the English language and communication skills. Registration fee is \$70.

1/12/16 - 3/29/16 6-8 T

Latin 103

The course is a continuation of Latin 102. The vocabulary studies etymology, prefixes, suffixes, word derivatives, and loaner word and compound words. Grammar studies include the eight parts of speech, syntax, techniques in reading comprehension and translation. The course will increase your knowledge of Roman culture, history, and famous authors. The results of your studies will help you increase your mastery of the English language and communication skills. Registration fee is \$70.

1/14/16 - 3/3/16 6-8 Th

Conversational French

This class is for beginner or intermediate students who are interested in tuning up their French conversational skills. Practical conversations, idioms, and every day expressions will be tailored to the groups' interests including travel, dining, and French culture. A bientot! Registration fee is \$125.

2/9/16 - 4/26/16 1-4 T



HEALTHCARE COURSES

Nurse Aide I

This is a 192 hour course which prepares the student to successfully complete the North Carolina Nurse Aide I exam to become a Certified Nurse Aide I. Course involves lectures & laboratory. Upon successful validation of skills, students will be able to provide direct care to residents at a long term care facility. Registration fee is \$211.

2/16/16 - 5/12/16 8-4:30 TTh

HUMAN RESOURCE DEVELOPMENT

Fee waivers are available for most courses in this section.

Employment Readiness

This course provides Employment Readiness training for individual who are unemployed, under-employed, or seeking new career paths. Course work includes lecture, handouts and hands-on experience. Registration fee is \$75.

1/19/16 - 2/11/16 9-2 TTh

Money Matters

This course is designed to provide you with the information needed to make informed personal financial decisions. You will be introduced to economic concepts and innovative ways of thinking. You will also receive viable information and sound techniques on how to improve and increase spending power without spending a fortune. Registration fee is \$70. Fee waivers may apply for this class.

3/10/16 - 3/31/16 6-9 Th

ECOTOURISM PROGRAMS

Aviation Ground School

This will prepare students to take the Federal Aviation Administration Private Pilot Knowledge Exam. Course covers aerodynamics, aircraft systems, regulations, airport procedures, weather, flight planning, navigation, radio communication procedures, flight physiology, and aircraft performance. This course is for individuals interested in starting to fly or pilots who need a refresher course, and aspiring pilots who are preparing for the Federal Aviation Administration examination. Registration fee is \$180.00 plus text books.

1/12/16 - 3/22/16 6-9:30 TTh

Nature and History Interpretive Guide Certificate

This program combines classroom and field trip experiences, puts the student in touch with guest speakers' experts in their field. It is designed for job seekers looking for employment in a nature or history-based field, individuals interested in a change of career, volunteer, or interested in starting a nature or history-based business. The course is designed to: enable guides to provide clients with nature and history based experiences; educate business owners and employees on resource sustainability; create a natural and historical-centered network of guides and program participants; and provide information and knowledge of Brunswick County. This program also includes safety guidelines, CPR training and certification, outdoor activity basics, customer service, and interpretive skills to inform, plan and organize tours. Admission fees to some of the site visits are not included. NC Environmental Educator Criteria II and NAI Interpretive Host Certificate. Registration fee is \$182.50.

3/15/16 - 5/12/16 5-8 TThS

Hiking the Coastal Plain

Hiking the Coastal Plain is a course designed to introduce students to the varied hiking locations in Southeastern, North Carolina. Locations will be within urban, suburban, and rural areas. The hikes themselves will take in a variety of terrain and ecosystems. Viewing opportunities of flora and fauna unique to this region will be a focus. The hiking will be presented in a way to be welcoming to all abilities and interests. This program qualifies for the NC Environmental Educator Criteria II. Registration fee is \$70.

3/17/16 - 4/21/16 9-12 Th

Sustainability Talks

Carolina Shore Tour Program

This free workshop will lead an informative, interactive tour through a dune system and along one of our beautiful Carolina beaches. It prepares the participants to plan and give guided beach tours. This program is sponsored by NC Cooperative Extension and the Coastal Reserve and the National Estuary Research Reserve. Pre-registration required. FREE!

3/31/16 2-5 Th

NOTARY

Notaries play an important role in preventing fraud and provide a means of validation records of certain actions and agreements. They verify the identity of individuals executing documents that transfer valuable property or establish important legal rights of obligations. Must have the latest edition Notary book prior to class. Must submit copy of Driver's License when registering for class. Registration fee is \$70.

4/13/16 8:30 - 4:30 W



SMALL BUSINESS CENTER

SBA Academy:

This six-part seminar series facilitated by the Small Business Administration provides in depth, critical information for small business success. The series consists of : 50 Home Based Businesses for Start Up Entrepreneurs or A Second Career, Intro to SBA & Its Small Business Resource Programs, 337 Ways to Market for Greater Profits In Your Business, Developing Personal And Commercial Credit for Your Small Business Success, Veteran Entrepreneurship Programs by the SBA, and Alternative Financing for Your Small Business. Mark your calendars now and attend all of these valuable FREE resource programs. This academy will establish you with the educational foundation needed for a successful business! We look forward to seeing you at one or all of these seminars! All will be held fall semester on the MAIN CAMPUS, dates and times are listed below. FREE SERIES!

50 Home Based Businesses for Startup Entrepreneurs or a Second Career

In 2013, over 25% of all startup small businesses were home based businesses. This course is designed to provide start up entrepreneurs with the flexibility they seek in career options by exploring the availability of a home based small business career. Offered by the US Small Business Administration, topics will include developing the key processes for a home based business such as the startup requirements; the business plan; the marketing plan; the financial plan; and how to obtain alternative lending for your home based small business. SPECIAL OFFER: A 200+ page E-book of all 50 Home Based Business ideas is provided for students attending the seminar that take you through how to jump start and grow that home based business! (Part 1 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

1/26/16 2-5 T

Intro to SBA & Its Small Business Resource



Programs

The U.S. Small Business Administration provides a variety of resources to assist small businesses. This course will help you gain knowledge that may help you grow your own small business opportunities through SBA programs and partnerships in your area. In this overview of the SBA, learn about SBA alternative capital lending programs, how to qualify for lending assistance, natural disaster preparation and lending, take advantage of SBA managed procurement programs (HUBZONE and 8a) to help market your business to the federal government for women, minority owned, disabled veterans, and those lacking net worth of under \$250k. (Part 2 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

2/2/16 2-5 T

Fueling Your Business

The NC Rural Economic Development Center will offer a free seminar Thursday, February 4th. The seminar is designed to help small business owners and prospective entrepreneurs understand how to access credit and capital for their businesses. It will review the six basic principles many lenders use to make credit decisions and provide an overview of the resources available in NC for small businesses. Finally, the seminar will cover the Rural Center's Microenterprise Loan Program and provide details about its lending criteria and application process. FREE!

2/4/16 6-8 Th

337 Ways to Market for Greater Profits in Your Business

The key to any successful business is a successful marketing program that gets measureable results and keeps marketing costs low. Every business has a marketing expense - either by direct labor or purchasing. Learn how to maximize that marketing investment and improving your strategic visibility by generating leads, closing sales opportunities, increasing customer transactions and purchasing, utilize strategic pricing techniques, and dramatically improve bottom line profits. This course is a "must see" for those small businesses seeking to gain maximum exposure of their product or service within their community and be able to better measure the effectiveness of their marketing efforts through a step by step formula - the 337 ways! (Part 3 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

2/9/16 2-5 T

Developing Personal and Commercial Credit for Your Business Success

A good-to-excellent personal credit score is vital for every small business. The lender decision is based on personal credit score. The course focuses on how to build good personal credit and establishing commercial credit. Commercial credit is key for those companies needing short term credit for their cash flow management. Good commercial credit becomes a tangible asset of your business. Learn about the factors of credit scoring; how to overcome negative credit issues; the hidden costs of bad credit; how to minimize the risk of identity theft; how to rebuild negative credit reports, and how to engage creditors successfully. (Part 4 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

2/16/16 2-5 T

Sustainability EXPO
symposium and

Sustainability INNOVATION Entrepreneurship

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**SUSTAINABLE SPIRITS: GROWING, BUILDING,
AND BREWING SUSTAINABLY**

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Business Essentials

The NC Department of Revenue, NC Secretary of State and NC Industrial Commission will present a seminar entitled "Business Essentials." Each agency will cover basic requirements to help businesses in NC understand the laws and obligations necessary to be compliant. Department of Revenue - Covers the basics of tax compliance ranging from registering your business, to withholding from employees, and sales and use tax requirements. Information will be provided on a program for businesses that have fallen behind on sales and use, withholding, and other trust taxes. At the end of the seminar, there will be a question and answer session with the presenters and networking possibilities with other business owners. Don't miss this great opportunity. FREE!

2/23/16 1-3 T

Veteran Entrepreneurship Programs by the SBA

Veteran businesses succeed 250% greater than non-veterans? The SBA provides veteran entrepreneurs with a honorable discharge with special benefits they are automatically eligible for when starting or growing their small business. Veterans can gain startup or expansion capital or to purchase and occupy commercial real estate property. SBA provides opportunities for veterans contracting with the federal government. Take advantage of your veteran benefits through the SBA available to you and your current spouse (or a widowed survivor). (Part 5 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

2/23/16 2-5 T

Alternative Financing For Your Small Business

DID YOU KNOW: Most startups and those in business less than two years can only gain access to capital to start or grow business through the US Small Business Administration and their affiliated resource partners! Unfortunately, it's true!! This course, offered by the US Small Business Administration, will provide information about the current US lending environment and issues shaping lending practices of the banking community. This seminar discusses how to successfully obtain a commercial credit loan and how to approach your lender regarding an SBA loan guaranty. Discussion points include personal and professional credit; the business plan; managing cash flow; business accounting; collateral requirements; the commercial loan process; and a discussion of small business lending programs available with the U.S. Small Business Administration. SBA guaranty loans provide clients with access to capital when collateral is an issue, or fixed term financing is not available by your lender. SBA programs can also save you money through their commercial real estate loan program. There is also a key topic on "alternative lenders and brokers" who may assist you in gaining access to capital when your bank does not and the SBA cannot. (Part 6 of the SBA Academy or you may attend as a stand-alone seminar) FREE!

3/1/16 2-5 T

Small Business Book Publishing & Printing 101

Are you considering a career in the publishing industry? Are you trying to get your small press off the ground? Are you struggling to keep up with the changes? L. Diane Wolfe walks you through the steps of locating or creating a marketable product, business setup, production, printing, and distribution. Learn how to use the Internet as a resource and platform for your business and tap into the eBook revolution. Those serious about writing and publishing are encouraged to attend this informative seminar! This session is offered in combination with Publishing & Promoting 102. FREE!

4/21/16 9-12 Th



Customized Training

Timothy Randall - Director, Workforce Development
910-755-7383 • randallt@brunswickcc.edu

Small Business Book Publishing & Promoting 102

Are you new to the publishing industry? Looking to boost sales? Are you searching for other options and fresh ideas? L. Diane Wolfe walks you through the steps of identifying marketable products, budgeting, developing contacts, building an online presence, and generating publicity. Learn to identify potential reviewers and key social media without plunging a fortune into advertising. Those serious about publishing and book promotion are encouraged to attend this informative seminar. This session is offered in combination with Publishing and Printing 101. FREE!

4/21/16 1-4 Th

WOMANPRENEUR Empowerment Summit

The Womanpreneur Empowerment Summit is sure to educate and empower participants with resources and tools to benefit their business or career, enhance their life and provide a support system to allow them to reach both their personal and professional goals. This event will include a panel discussion on female entrepreneurship and workshops on personal branding, reputation management, leadership and healthy living. If you need assistance reaching your goals in 2016, mark your calendars to attend this event! Registration fee is \$45.

5/5/16 9-3 Th

TEACHER RENEWAL

Teaching Smarter with SMART Boards

SMART Boards are revolutionizing today's classroom. Using these exciting interactive whiteboards, you can create multimedia lessons that engage learners and address their diverse needs. In this class, you'll discover how to create outstanding presentations with SMART Board and SMART Notebook technology. Registration fee is \$75.

2/9/16 - 3/29/16 5-8 T



Brunswick Community College Foundation would like to thank all of our 2015-2016 business partners for participating in Building the Futures Campaign.

- Alan Holden Realty
- Atlantic Electric Systems
- Bessie Berger
- Carolinas Connect Realty
- Carolina Craftsman Builders
- Carolina Plantation Real Estate
- Cat on a Whisk
- Chenier and Smith Accounting
- Coldwell Banker Sea Coast Advantage
- Cox Subscriptions
- CresCom Bank
- Don Bullard Insurance
- Family Pharmacy INC.
- Floor Coverings International
- Grand Strand Realty Group LLC.
- Hewett Law
- James Payne Law Firm
- John Mohr Realty
- Just for You Florist
- Leland ACE Hardware
- L.M. McLamb & Son Construction Co., INC.
- Luxe Home Interiors
- MVB Mortgage - Vince Bacchi
- Pizzetta's
- Shallotte Electric
- Tax Pro
- Thompson Disaster Recovery Associates INC.
- Trusst Builder Group
- Walton's Accounting
- Warner Painting

For more information on how to become a Brunswick Community College Foundation business partner contact Elina DiCostanzo at 910-755-8517 or dicostanzoe@brunswickcc.edu



GREEN PROGRAMS

Moodle Programs

Introduction to Aquaculture

This online course is a comprehensive introduction to commercial aquaculture, or the farming and husbandry of aquatic organisms, including fish, mollusks, and crustaceans. The course will include the fundamentals of fish and shellfish culture, including discussions of the various types of culture systems (ponds, raceways, recirculating systems, etc.), water quality management, nutrition and feeds, diseases, genetics and breeding, harvesting and transport, economics and business, sustainability, and regulatory issues. Culture techniques for species of commercial importance are incorporated into the course, including catfish, tilapia, trout, yellow perch, hybrid striped bass, marine shrimp, freshwater shrimp, oysters, clams, mussels, and other species. The course is structured in 9 weekly modules requiring approximately 5.5 hours each. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course wiki or by email. Registration fee is \$180.

1/25/16 - 5/1/16 ONLINE
5/2/16 - 6/27/16 8-weeks Course

Advanced Aquaculture Part I

This course provides advanced information designed for persons seeking greater and more in-depth knowledge about particular topics in aquaculture including: 1) aquaculture facilities design and construction, 2) fish nutrition, 3) fish genetics and breeding, and 4) diseases and parasites of fish and shellfish. The course is designed to follow our continuing education course called "Introductory Aquaculture", but is open to anybody with a good introductory background in aquaculture. It may be taken in series starting with Intro to Aquaculture, then Advanced Aquaculture, Part 1, and finally Advanced Aquaculture, Part 2. Advanced Aquaculture, Parts 1 and 2 may be taken simultaneously. Both of these courses may also be taken simultaneously with "Introductory Aquaculture". The course is set up in 16 weekly modules, requiring approximately 5 hours each

week. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course questions forum or by email. Registration fee is \$180.

1/25/16 - 5/1/16 ONLINE

Advanced Aquaculture Part II

Advanced Aquaculture, Part 2 provides advanced information designed for persons seeking greater and more in-depth knowledge about particular topics in aquaculture, including 1) advanced water chemistry, aquatic ecology, and environmental requirements for aquaculture 2) water discharge and effluent management 3) pond dynamics, liming, fertilization, and aeration, 4) management of aquatic weeds, and 5) hatchery management. The course is designed to follow our continuing education course called "Introductory Aquaculture", but is open to anybody with a good introductory background in aquaculture. It may be taken in series starting with Intro to Aquaculture, then Advanced Aquaculture, Part 1, and finally Advanced Aquaculture, Part 2. Advanced Aquaculture, Parts 1 and 2 may be taken simultaneously. Both of these courses may also be taken simultaneously with "Introductory Aquaculture". The course is set up in 16 weekly modules, requiring approximately 5 hours each week. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course questions forum or by email. Registration fee is \$180.

1/25/16 - 5/1/16 ONLINE



Aquaponics/Sustainable Agriculture

This online course is a comprehensive introduction to aquaponics, the combination of fish production in recirculating aquaculture systems (RAS) and hydroponic plant production. The course will include considerable information on the design and construction of aquaponic systems, with emphasis on the use of locally available and low-cost construction materials. Other major topics include techniques for fish culture in recirculating systems, water quality management, nutrition and feeds, diseases, genetics and breeding, harvesting and transport, economics and business, sustainability, and regulatory issues. Hydroponic plant production, particularly the production of food plants, is incorporated into the course, with information on the various types of hydroponic systems, selection of growth media, plant species selection and production, maintenance of plant nutrient solutions, and plant disease and pest management. Alternative marketing of fresh fish and vegetables through local niche markets will be discussed as well. The course is structured in 14 weekly modules requiring approximately 5.5 hours each. The course is self-paced, and may be accessed any time 24 hours a day, 7 days a week. The instructor is available any time via questions posted on the course wiki or by email. Registration fee is \$180.

1/25/16 - 5/1/16 ONLINE
 5/2/16 - 6/27/16 ONLINE

BCC, in partnership with ed2go, offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. Programs are designed by a team of professionals, who work to provide you with an effective web-based learning experience. Instructors/mentors are actively involved in your online learning experience. They respond to any questions or concerns, as well as encourage and motivate you to succeed. Each program includes a set of lessons and evaluations; grades are a combination of the instructor/mentor's evaluation of students' work and computer graded tests. Visit www.gatlineducation.com/brunswick to view other requirements, course descriptions, prices, and registration information.



Learn without leaving the comfort of your home! Visit www.ed2go.com/brunswick for course titles, descriptions, requirements, demonstra-

tions, and additional information. Here, you can find out if your course requires any prerequisite, software or textbook. Find the title of the course and follow the instructions to enroll and pay for your course. When your course starts, return to our Online Instruction Center and click the "My Classroom" link. To begin your studies, simply log in with your email address and password you selected during enrollment. These courses award 2.4 CEUs unless otherwise noted. (Check with your certifying agency to see if courses meet its guidelines.) You have eight weeks to complete all the lessons. You may access your lessons at any time—day or night, weekends, and holidays.

Lessons are released on Wednesdays and Fridays and run for six weeks beginning on the following dates:

Jan. 13 • Feb. 10 • March 16 • April 13 • May 18

NOTE: All coursework is completed over the Internet. Unless otherwise noted, courses have a \$70 registration fee plus a \$5 technology fee.

To register, contact Lori Summerlin at 910.755.7408 summerlinl@brunswickcc.edu



Brunswick Community College is excited to announce

AlphaSprout, a new on-demand e-learning portal, featuring more than 300 online courses with prices starting at \$75.00. The most exciting offerings prepare learners for key business and technical certifications.

These online courses are available anytime; anywhere you can access the Internet. All you need is a computer and an email address. Courses prepare learners for key business and technical certifications, Course topics include:

Project Management (PMP) ~ Business Analyst Professional (CBAP) • Cisco Certification for: CCNA, CCDA, CIT, ICND, ROUTE, SWITCH, TSHOOT ~ CISSP

Security Professional - Certified Internet Profession (CIW Foundations & Security) - Comp Tia A+ for: Essentials, Practical Application, Depot Technician, Remote Technician, Network+ & Security + - Linux Red Hat • Microsoft for: MCTS & MCPD for .NET, Exchange Server, Office Project, SharePoint and Windows Server - Web Development (Flash, GUI Design, Java, Visual C#, XML)

These highly interactive courses are designed for adult-learners and utilize audio, video, graphics and simulations to teach. Sign up for a class today to increase your knowledge and job opportunities.

Prices start at only \$75 for classes covering the latest in-demand topics. To learn more, contact Lori Summerlin at 910.755.7408 or summerlinl@brunswickcc.edu.



SMALL BUSINESS CENTER

HP LIFE e-Learning

Online training for entrepreneurs- Empowering you with entrepreneurship, business, and IT skills-On Demand, available until December 31. This free, online training program will help you gain real-life business and technology skills to start or grow your business or integrate entrepreneurship lessons into your educational program. The courses are interactive, self-paced, and full of practical exercises. HP Learning Initiative for Entrepreneurs (HP LIFE) is a global program that offers aspiring entrepreneurs and small business-owners valuable business skills. HP LIFE offers participants a path to realizing their business dreams. The NC Small Business Center Network, in partnership with the National Association for Community College Entrepreneurship (NACCE), is pleased to offer this innovative program to NC entrepreneurs and small business owners free of charge! This program is self-paced, making it possible for more aspiring entrepreneurs to participate. All you have to do is register to start. (Speaker: Various & Location: Online) Register at: <https://www.ncsbc.net/reg.aspx?mode=event&event=60350036>. FREE!

ONLINE



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HUMAN RESOURCES DEVELOPMENT

Career Transitions Lab

This course prepares you to successfully complete the requirements for a Career Readiness Certificate. Course work entails working through lessons in a computer or online mode. Evaluations are completed through quizzes. Students can attend optional lectures as a part of the lab. Upon completion, students are prepared to sit for the Career Readiness Exam. Registration fee is \$180.

1/4/16 - 5/10/16 4-10 TW

High School Equivalency Exam Preparation GED® in Spanish

This program prepares adults to take the High School Equivalency Exam. The test assesses academics in Language Arts-reading, social studies, science, mathematics. Once a student has passed all four sections of the GED® Test, they are awarded the High School Diploma Equivalency, issued by the NC State Board of Community Colleges. Registration fee is \$350 plus a \$30 fee for each (4) GED® test.

2/10/16 - 5/3/16 8-4:30 T
 8-3:30 W

Building Inspection III

This course is designed for the education and training of the Building Level III code enforcement official who has the responsibility of inspecting all types of construction of unlimited size and is built upon the information presented in the Building Levels I and II Standard Inspection Courses. Upon completion, course participants will have a better understanding of the Building Code, the Residential Code, and the Accessibility Code of the NC State Building Code and will be able to apply the Codes in the inspection field. In addition, with the successful completion of this course and the Law and Administration course in conjunction with other education and experience requirements specified by the NC Code Officials Qualification Board, course participants will be eligible to take the Building Level III state examination for inspector certification. Registration fee is \$125.

2/13/16 - 3/12/16 9-5:30 S

Construction Management II and III

This course will prepare individuals with backgrounds in construction to advance to supervisory or management positions. Such positions may include project manager, superintendent, estimator, foreman and inspector. Course work includes safety, planning, scheduling, estimating, Cost Analysis, blueprint reading, supervision, and building codes. An overview of the trades involved in construction will be presented. Upon completion of the course, students will be qualified to manage construction projects. Registration fee is \$227.50.

2/12/16 - 7/29/16 9-5:30 S

Construction Supervision I Fundamentals of a crew Supervisor (Leadership)

This course has been designed to assist the recently promoted crew leader, its beneficial for anyone in management. This course covers basic leadership skills and explains different leadership styles, communications, delegating and problem solving. Job site safety and crew leader's role in safety are discussed, as well as project planning, scheduling and estimating. Includes performance tasks to assist the learning process. Registration fee is \$125.

1/30/16 - 3/19/16 9-5:30 S

First Steps in Digital Photography for Amateurs and Picture Enthusiastic in Spanish

This course is designated to initiate into the picture different techniques and applications in order to become a better photographer, from the basics of composition and color to how to use different adjustments of the camera. Registration fee is \$125.

2/8/16 - 8/1/16 4-6 M

Please call 755-7358 for more information.

Adult High School Diploma (AHS)

The Adult High School Program is designed to allow students the opportunity to complete a high school credential that mirrors a public school credential. The program is accredited by the Southern Association of Colleges and Schools. This diploma is the same as those offered through public school systems.

Leland, Rm 106	8:30-2	MTWTh
Main, Bldg I	8:30-2	MTWTh
Seaside Methodist Church	9-12	TTh
Leland, Rm 106	5:30-8:30	TTh
Main, Bldg I	5:30-8:30	MW
Seaside Methodist	5-8	TTh

Adult Basic Education (ABE)

BCC's ABE program is designed to improve students reading, communication, problem solving, computation, and writing skills. Instruction includes practical, real-life content that will prepare adults for employment, family finances, parenting, and contemporary society.

Leland, Rm 106	8:30-2	MTWTh
Main, Bldg I	8:30-2	MTWTh
Seaside Methodist Church	9-12	TTh
Leland, Rm 106	5:30-8:30	TTh
Main, Bldg I	5:30-8:30	MW
Seaside Methodist	5-8	TTh

High School Diploma Equivalency (GED®)

This program prepares adults to take the General Education Development Test (GED®) through the Pearson Vue Test Center located at BCC. The test battery assesses academics in the following areas: Reading and Writing, Social Studies, Science, and Mathematics. Once a student has passed all four sections of the GED® test battery, he/she is awarded the high school equivalency diploma. There is no charge for classroom instruction to prepare for these tests. However, there is a fee for taking the test. Pearson Vue Test Center charges \$20 per test.

Leland, Rm 106	8:30-2	MTWTh
Main, Bldg I	8:30-2	MTWTh
Seaside Methodist Church	9-12	TTh
Southport Center	9-12	TTh
Leland, Rm 106	5:30-8:30	TTh
Main, Bldg I	5:30-8:30	MW
Seaside Methodist	5-8	TTh
Southport Center	5-8	TTh

Brunswick Interagency Program

Over 25 years of enabling adults with Developmental Disabilities to fully participate in their communities. BIP provides Compensatory Education classes in Language Arts, Math, Health, Social Studies, Community Living, and Vocational Education. Instruction includes independent living skills and utilizes the BIP's apartment complex.

To learn more about the Brunswick Interagency Program please call 910.755.7364.



EARN YOUR HIGH SCHOOL EQUIVALENCY DIPLOMA

(FORMERLY KNOWN GED®)

910.755.7358 TO ENROLL

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Continuing Education & Workforce Development
PO Box 30 • Supply, NC 28462



brunswickcc.edu/choices

RETRAIN. RETOOL. LEARN A NEW SKILL.

Do you desire a new skill? Have you recently been laid off or want to start a new career? If so, then it's time to retrain and retool. At Brunswick Community College (BCC) you can learn a new skill with third-party credentials in six months or less. Career paths like Machine Technology, HVAC, Nursing Assistant, Clinical Medical Assistant, and Small Engine Repair can lead you to a great job or career.

Our team of friendly and dedicated staff will help you explore your career options and align you with a career path that suits you and local employers.

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Learn a new skill with Workforce Development and career path programs by calling 755.7378.

Need to Enroll in Curriculum?

Don't fret. We are ready for you.
Enroll in person **January 6th-7th** on Main Campus or the Leland Center. To learn more, call 755.7320.



Seated, Online, and Hybrid Courses Available.
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