

BCC MEMORIAL POLICY**POLICY**

An appropriate memorial will be sent from the College in the event of the death of a currently enrolled student, an employee, a college trustee, or an employee's or trustee's spouse, children, parent(s), brother or sister. Individual departments will be responsible for sending flowers, cards or gifts in the case of an employee's illness or hospitalization. Departments should notify the President's office of an employee's illness or hospitalization.

Approved by Brunswick Community College Board of Trustees

March 7, 1988; March 18, 1992; July 15, 1995; June 20, 2014; November 20, 2017