



## **POLITICAL ACTIVITIES**

### **POLICY**

As an individual, each employee of Brunswick Community College retains all rights and obligations of citizenship provided in the Constitution and laws of North Carolina and the Constitution and laws of the United States.

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### **PROCEDURES**

The Board of Trustees of Brunswick Community College encourages employees of the College to exercise their rights and obligations of citizenship in accordance with the following:

1. Any employee who decides to run for a public office shall notify in writing, through the President, the Board of Trustees (30) days prior to filing for the office and shall certify that he/she will not campaign or otherwise engage in political activities during his/her regular work hours or involve the College in his/her political activities.
2. Any employee who is elected or appointed to a part-time public office shall certify in writing, through the President, to the Board of Trustees, that his/her participation will not interfere with his/her carrying out of duties of his/her position with the College. If the employee cannot provide the certification, the employee must request leave.
3. Any employee who is elected or appointed to a full-time public office or the General Assembly shall be required to take a leave of absence without pay upon assuming that office. The length of absence shall be determined by the Board of Trustees, depending upon the time of the elected office.
4. Any employee who becomes a candidate for public office shall be prohibited from soliciting support during his/her regular work hours. The employee in question is prohibited from soliciting support on College property.
5. The Board of Trustees shall notify the State Board of Community Colleges if the College's President should become a candidate for public office and if he/she is elected or appointed to a public office.