

NUMBER	POLICY (Student Development)	PAGE
4.10	Request for Recalculation of Cumulative Grade Point Average	1 of 1

**REQUEST FOR RECALCULATION OF
CUMULATIVE GRADE POINT AVERAGE POLICY**

A currently enrolled student may request to have any grade of “F” removed from the calculation of the cumulative grade point average, provided that the course(s) is not in the student’s current program of study and was completed at least five years prior to the date of the request. The written request must include the (1) student’s name, (2) student identification number, (3) current and former programs(s) of study, (4) courses to be deleted from the cumulative grade point average calculation, and (5) the reason for the request.

A returning student must be enrolled the semester prior to making the request, having taken a minimum of 12 credit hours, and earned a semester grade point average of 2.0 or better.

Response to request for recalculation will be made within five working days of receipt of the request. If the request is approved, the courses selected for removal from the cumulative grade point average will still appear on the student’s transcript with an asterisk (*), and a recalculated cumulative grade point average will be shown on the transcript. If the request is denied, the student will receive a written explanation of the reason for denial of the request.

Approval of a request for recalculation is granted only once for each student.

*Approved by Brunswick Community College Board of Trustees
March 18, 1992
January 15, 1997
June 28, 2013*