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## RELIGIOUS OBSERVANCE POLICY

### Background

On July 20, 2010, the General Assembly amended N.C.G.S. § 115D-5 to add a subsection that provides the following:

The State Board of Community Colleges shall direct each community college to adopt a policy that authorizes a minimum of two excused absences each academic year for religious observances required by the faith of a student. The policy may require that the student provide written notice of the request for an excused absence a reasonable time prior to the religious observance. The policy shall also provide that the student shall be given the opportunity to make up any tests or other work missed due to an excused absence for a religious observance.

N.C.G.S. § 115D-5(u) (2010); S.L. 2010-112, s. 2. The legislation requires that community colleges have policies in place for the 2010-2011 academic year.

### Policy

Brunswick Community College shall allow two days of excused absence per academic year for religious observances required by the faith of a student. The academic year is defined consistent with the college calendar that begins with the fall term and continues with the subsequent spring and summer terms. The student shall provide written notice of the request at least two weeks prior to the religious observance. The instructor(s) of the student's class(es) for the day of the absence shall allow the student to complete any tests or other work due on that day, prior to the absence or within a reasonable period of time thereafter.

The procedure for administration of this policy will be developed and implemented jointly by Academic and Student Affairs.

Approved by Brunswick Community College Board of Trustees  
September 15, 2010  
June 28, 2013