

COLLEGE IDENTIFICATION**POLICY**

All Brunswick Community College (BCC) employees, full time and part time students, as well as Board of Trustees, and Foundation Board of Directors are required to obtain a BCC identification or an official approved name tag.

PROCEDURE

Individuals are encouraged to display their identification while on campus. Campus officials may ask to see college identification at any time.

This card also must be used to access the Academic Center for Excellence (ACE) as well as the Learning Resource Center (LRC-Library). Adult residents of Brunswick County who desire to use the ACE or the LRC may obtain a Community Patron card for a nominal fee.

All visitors must check in at the front desk in Building A to obtain a visitor's pass.

Failure to comply with this policy will result in disciplinary action as outlined in the *BCC Catalog and Student Handbook* and the *BCC Employee Manual*.

(NOTE: This policy replaces Policy 3.12, Student Identification Card Policy and updates 3.9A to 3.9 which was originally the Library Card Fee policy.)