**New Student Registration and Orientation Checklist**

*Directions: Answer “yes” or “No” to each question and then follow the specified directions.*

**Are you a minor (16 or 17)?**

* No 🢥 Call or email Rhonda Royster or DeRee Jackson to register for orientation.
* Yes 🡆 You must complete the minor application packet. This requires a legal guardian’s notarized signature. Packets are available at BCC Main Campus in Building H or McLamb Building (D) and on the BCC website.
	+ If you have been out of school less than six months, you will be required to get the principal’s signature and the superintendent’s signature on the form.
	+ If you have been out of school more than six months, only the legal guardian’s notarized signature is required.
	+ If you attended school outside of NC, you only need the legal guardian’s notarized signature.
	+ Return the completed forms to Rhonda Royster or DeRee Jackson before orientation.

**Do you wish to receive a traditional high school diploma?**

* No 🢥 For the High School Equivalency Diploma, no additional steps are needed. Just show up, on time, to orientation.
* Yes 🡆 For the Adult High School Diploma, you must provide an official copy of your high school transcript in a sealed envelope to Rhonda Royster or DeRee Jackson prior to the start of orientation. Copies from all high schools where you earned credits are required.

**Do you wish to attend Boot Camp to earn your HSE Diploma in five weeks?**

* No 🢥 No additional steps are needed. Just show up, on time, to orientation.
* Yes 🡆 You must score 9th grade level or above on the placement tests in reading and math that you take during orientation. Boot Camp classes always begin on a Monday at 8:30 am. You must meet all attendance requirements and make satisfactory progress to remain in Boot Camp.

**Do you need assistance in order to attend school?**

* No 🢥 No additional steps are needed. Just show up, on time, to orientation.
* Yes 🡆 We partner with two agencies to assist students with career training, work experience, and financial assistance. You make contact the agencies below before or after orientation.
	+ Are you 16 to 24 years old? If so contact one of the Next Gen representatives below or visit the NC Works Career Center in Shallotte.
		- Sabrina Utley can be reached at 910-754-6120 extension 203.
		- Nikheel Lalloo can be reached at 910-754-6120 extension 210.
	+ Are you over 24 years old? If so, contact Jason Dell at the NC Works Career Center at 910-754-6120 or visit his office in Shallotte.

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