



BRUNSWICK COMMUNITY COLLEGE

Brunswick Community College
Board of Trustees Meeting
March 18, 2021
Minutes

Board Attendees: Mr. Alan Holden, Chair Mrs. Susan Carroll (Zoom) Ms. Sheila Grady Mrs. Myong Jensen Mr. Michael Norton	Dr. Gene Steadman Mr. Doug Terhune Mr. Olaf Thorsen Colonel Les Tubb Dr. Allen Williams	Absent: Rep. Frank Iler Mr. Ronnie Jenkins
Others in Attendance: Dr. Gene Smith, Recording Secretary; Executive Vice President Dr. Lois Smith; Vice President Sheila Galloway; Vice President Greg Bland; Vice President Denise Houchen-Clagett; Mr. Jack Luciano; Ms. Elizabeth Wassum; Mr. Dave Sorenson; Ms. Cindy Sterling; Ms. Erika Cribb, Student Government Association President; Mr. Michael Paul, State Port Pilot; LS3P Personnel: Mr. Charles Boney, Mr. Michael Cole, Mr. Jordan Peterson, Mr. Matt Bramstedt		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order via Zoom on Thursday, March 18, 2021 at 5:30 PM.

Ms. Cindy Sterling read the Ethics Statement and no conflicts of interest were stated.

Trustee Michael Norton provided the invocation.

Chairman Alan Holden announced the presence of a quorum, with 10 Trustees in attendance.

Chairman Alan Holden asked for approval of the Consent Agenda. Trustee Gene Steadman made a motion to approve the Consent Agenda. Trustee Olaf Thorsen seconded the motion. The motion was passed unanimously.

Items included in the Consent Agenda for Board approval:

- March 18, 2021 Agenda
- February 18, 2021 Minutes

Executive Committee: The Executive Committee did not meet, so there was no report.

Board Briefing: Facilities Master Plan – LS3P Personnel Charles Boney, Michael Cole, Jordan Peterson, and Matt Bramstedt presented the progress report for the master plan.

SGA: SGA President, Erika Cribb, reported the following:

Meetings:

- SGA Members and advisors aim to meet once a week in coordination with the group's schedule
- All SGA Members are communicating on a weekly basis via the group text message/email and Zoom meetings.

Topics Discussed:

- Continuing to discuss and implement ways to use social media platforms to promote the food pantry and keep students informed of services and upcoming events.
- Researching feasibility and means of funding for hammock pods between Buildings A and B as well as providing umbrellas for outside seating areas.
- Creating a plan for branding and updating student space within Dolphin Cove.
- Brainstorming potential fundraiser ideas.
- Discussing ways to increase the student involvement when students return to campus.

Academic & Student Affairs: Trustee Sheila Grady stated the Academic and Student Affairs Committee did not meet in March, therefore there was no report.

Buildings & Grounds: Michael Norton reported that the Building and Grounds Committee met Tuesday, March 16, 2021 at 12:00 p.m. in the main campus boardroom. The Committee discussed updates and recommendations on the following:

- The Facilities Master Plan progress report was presented by LSP3.
- The committee recommended rejecting the current \$350,000 verbal offer and remove the sale listing of the Thomasboro Road property.

Finance Committee: Finance Committee: VP Sheila Galloway presented the February 2021 Financial Report. Trustee Allen Williams made a motion to approve the February 2021 Financial Report. Trustee Susan Carroll seconded the motion. The motion was passed unanimously.

VP Sheila Galloway presented the 2021-2022 county budget request of \$4,790,554. On behalf of the Finance Committee, Trustee Allen Williams recommended the 2021-2022 county budget request of \$4,790,554 be approved as presented. Trustee Les Tubb seconded the motion. The motion was passed unanimously.

Vice President Sheila Galloway stated that the 2019-2020 appropriation for OWA LED Stage Lighting was \$70,000. We expended \$59,211.09 in 2019-2020, which left an unexpended balance of \$10,788.91. On behalf of the Finance Committee, Trustee Allen Williams recommended the request to appropriate up to the remaining balance of \$10,788.91 be approved as presented. Trustee Gene Steadman seconded the motion. The motion was passed unanimously.

As required, Vice President Sheila Galloway provided information that since they last met in February, she has received a pension spiking letter and report for President Smith which is included in your board packet.

Trustee Allen Williams offered a thank you to Sheila for doing a great job with the Financial Reports.

Liaisons:

CE, EWD – In the absence of trustee Ronnie Jenkins, Vice President Greg Bland reported the following for Continuing Education, Economic and Workforce Development.

	March 18, 2021	March 19, 2020
FTE Occupational Extension	148	131
FTE Basic Skills	26	36
FTE Community Service / Self Supporting	13	13
Customized Training Program Courses	0	1

Total Courses Offered Thus Far This Semester 279

G.E.A.R. Program (Gateway to Employment & Academic Readiness):

- 51 students graduated since July 1, 2020 from the G.E.A.R Program.
- 7 students enrolled in our new virtual course at the Brunswick County Detention Center.
- In person training at the Detention Center is coming soon.

Trades Education

- 19 Local Employers Requesting Work-Based Learning Student Interns In Construction, Electrical, HVAC, and Plumbing.

Small Business Center

- The Small Business Center offered 10 webinars during February with 201 attendees.
- 12 new clients are receiving confidential counseling and business services.
- The Small Business Center will be applying for grant funding from the NCIDEA. *NC IDEA* is an independent private foundation committed to supporting entrepreneurial ambition and economic empowerment in North Carolina. The funds will be used to assist female owned business owners with executive training.

BCC's Business & Industry Incubator

- The Incubator is currently occupied by Alpha Off Road and Coastal Carolina Welding.
- The success team is currently reviewing three applications for our existing vacancy.
- Celebration Candles transitioned to their new location in Leland.

Southport Center

- The Southport center offered 46 Courses with a total of 350 students.

Customized Training

- ISO 9000 Internal Auditor training is scheduled for April 6 and 7 at the Leland Center. Twelve local industries will be represented in the training.

Board of Education – Mr. Thorsen stated that there was no report.

OWA – Trustee Doug Terhune reported:

- Since January 6, 2021 the nursing classes continue to use the main auditorium in order to social distance. We have them scheduled for summer and fall sessions in the auditorium, as well.
- The Virginia Williamson Event Center is still the mass COVID vaccination distribution center for Brunswick County since January 8, 2021.
- Governor Cooper's 250 capacity now allows us to host a previously scheduled dance competition next month.
- The Odell Williamson Auditorium is working on the Shuttered Venues Operator Grant. We are waiting on the application process to open the beginning of April.

Foundation – Trustee Susan Carroll reported:

- The Hamilton Family Scholarship was established on February 25, 2021 with Foundation Director, Jack Hamilton, and his wife Dana. This full scholarship will be awarded annually to a student athlete.
- The BCC Foundation is a finalist for the Community Impact Award through the annual Brunswick County Chamber Chairman's Awards Gala to be held on April 1, 2021. Congrats and thanks to all who made this nomination possible!
- Foundation staff have been excited to participate in enrollment's Dolphin Drive Thru events at the local high schools and student service's hot dog lunch events across campus.
- Our focus now turns to the annual scholarship awarding process which involves confirming donor contacts and scholarship criteria, uploading into our online application program, and advertising the opportunities for students. Scholarship applications are open March 1 until May 31, 2021.

Legislative – No report.

NCACCT – Trustee Sheila Grady reported the 2021 North Carolina Association of Community College Trustees (NCACCT) Virtual Law/Legislative Seminar is scheduled for Friday, April 23, 2021.

Athletics – Trustee Les Tubb thanked the Board of Trustees for approving the capital outlay item for a baseball locker room in the 2021-2022 County Budget request. The men and women's basketball teams are nearing the end of their playing season. The baseball team is 18-7. The women's basketball team is 8-7 and the men's basketball team is 9-3, and currently in first place. Head coach Walter Shaw had his 400th win as the men's basketball head coach. A cookout is planned once the season is over, where Walter's celebration will be held.

President's Report:

Dr. Smith presented the March, 2021 Human Resources Personnel Report.

Dr. Smith reported that Brunswick County Health, Brunswick County EMS, Novant Health and BCC have partnered to provide over 38,000 first doses and 25,000 vaccination series completed on campus. BCC Employees were able to get their vaccines on March 5 and are scheduled for second doses (if needed) on April 5. Dr. Smith recognized the vaccination team in helping our employees get their vaccinations as Group 3. The BCC BIP students were able to get vaccinated on March 11, 2021. Dr. Smith recognized David Stanly of Brunswick County Health and his Strike Team for helping our students get their vaccinations.

The 2021-2022 NCCCS Legislative Priorities were presented and include the following:

- Increase Employee Salaries by 5% (\$60,098,240 R). Unlike state employees, community college employees did not receive a salary increase in 2019-2020 and 2020-2021. For 2019-2019, NC Community Colleges ranks 40th in the nation for public 2 year college faculty salaries while NC K-12 ranks 30th and UNC system ranks 22nd.
- Fund Budget Stabilization (\$60,000,000 NR) – Provide one-time funds to maintain budget stability for colleges which have experienced enrollment declines due to COVID-19 and allow funds to remain available through June 2023.
- Continue Funding Modern and Secure College IT Systems (\$28,500,000 NR) (\$3,500,000 R)
- Fund Cybersecurity Positions and Resources (\$1,497,301 R – 9 positions) (\$750,000 NR) (\$1,500,000 NR) (Total \$3,747,301) – Since 2019 there have been 4 major ransomware attacks at community colleges. These funds will provide for 9 regional positions to assist colleges in preventing and responding to cyberattacks. Funds will also provide professional expertise for a security engineering and technical assistance plan and funds to implement the plan across the system.
- Include Community Colleges in Capital Funding Proposals

Dr. Smith reported that Robbie Allen and the BCC Baseball team volunteered in the Grissettown area to help remove debris from the recent tornado. He shared the text thanking the baseball team for their assistance.

Dr. Smith shared that Onya Gardner and Dr. Lois Smith were both nominated for the 2021 YWCA of Lower Cape Fear Women of Achievement Awards in the Education Category. Onya was the recipient of the 2021 Education Award. He congratulated Onya and thanked Greg Bland for nominating Onya for this award.

Dr. Smith reported that he and Greg Bland met with Jim Fish, President / CEO of Brunswick Senior Resource Center, to discuss upcoming collaboration with culinary, safe driving, patient assessment and general safety courses.

Dr. Smith and Greg Bland met with Randall Woodruff and the Brunswick County Human Resources Department regarding collaboration with professional development with the county. This will include leadership, OSHA, safety, EMS and many other areas.

BCC continues to practice measures to provide a safe educational and work environment at BCC. We are working to get back to more normal each day.

Dr. Smith thanked the Board of Trustees for their leadership and continued support.

Unfinished Business: Chair Holden asked if there was any unfinished business, but there was none.

New Business: Chair Holden recommended a congratulatory letter from the Board of Trustees be written to Coach Walter Shaw on his 400 wins with the men's basketball team. It was decided that President Smith would create a Resolution to be presented at the end of the playing season.

Any other Business: Chair Holden asked if there was any other business, but there was none.

As there was no further business, Trustee Susan Carroll made a motion to adjourn the meeting. Trustee Gene Steadman seconded the motion. The meeting was adjourned at 7:17 PM.

Respectfully submitted,
Dr. Gene Smith, Recording Secretary