



Brunswick Community College
Board of Trustees Meeting
April 15, 2021
Minutes

<p>Board Attendees: Mr. Alan Holden, Chair Mrs. Susan Carroll (Zoom) Ms. Sheila Grady Rep. Frank Iler Mr. Ronnie Jenkins</p>	<p>Mrs. Myong Jensen Mr. Michael Norton Dr. Gene Steadman Mr. Doug Terhune Mr. Olaf Thorsen Dr. Allen Williams</p>	<p>Absent: Mr. Les Tubb</p>
<p>Others in Attendance: Dr. Gene Smith, Recording Secretary; Executive Vice President Dr. Lois Smith; Vice President Sheila Galloway; Vice President Greg Bland; Vice President Denise Houchen-Clagett; Mr. Jack Luciano; Ms. Elizabeth Wassum; Mr. Dave Sorenson; Ms. Cindy Sterling; Ms. Erika Cribb, Student Government Association President; Mr. Michael Paul, State Port Pilot; LS3P Personnel: Mr. Charles Boney, Mr. Michael Cole, Mr. Andrew Harrell</p>		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order via Zoom on Thursday, April 15, 2021 at 5:32 PM.

Ms. Cindy Sterling read the Ethics Statement and no conflicts of interest were stated.

Trustee Olaf Thorsen provided the Invocation.

Chairman Alan Holden announced the presence of a quorum, with 11 Trustees in attendance.

Chairman Alan Holden asked for approval of the Consent Agenda. Trustee Ronnie Jenkins made a motion to approve the Consent Agenda. Trustee Olaf Thorsen seconded the motion. The motion was passed unanimously.

Items included in the Consent Agenda for Board approval:

- April 15, 2021 Agenda
- March 18, 2021 Minutes

Executive Committee: The Executive Committee did not meet, so there was no report.

Board Briefing: Facilities Master Plan – LS3P Personnel Mr. Charles Boney, Mr. Michael Cole, and Mr. Andrew Harrell presented the progress report for the master plan.

SGA: SGA President, Erika Cribb, reported the following:

Meetings:

- SGA members and advisors aim to meet once a week in coordination with the group's schedule
- All SGA Members are communicating on a weekly basis via the group text message/email and Zoom meetings.

Topics Discussed and SGA Activities:

- Drafted Social Media Bylaws to begin posting on social media platforms.
- Continuing to gather pricing and staging for hammock pods between Buildings A and B and umbrellas for outside seating areas.
- Continuing to create a drawing for potential renovations for Dolphin Cove.
- Brainstorming potential fundraiser ideas.

Academic & Student Affairs: Trustee Sheila Grady stated the Academic and Student Affairs Committee did not meet in April, therefore there was no report.

Buildings & Grounds: Michael Norton reported that the Building and Grounds Committee met Tuesday, April 13, 2021 at 12:00 p.m. in the main campus boardroom. The Committee discussed updates and recommendations on the following:

- **Facilities Master Plan** – An update from LS3P architects was given in preparation of the Board of Trustees meeting on Thursday, April 15, 2021.
- **Culinary** – Maintenance staff are rewiring lighting circuitry. Installation of new lights, and controls are in progress.
- **Natural Gas / LP** – Horticulture greenhouses are being converted from propane to natural gas. Campus is no longer reliant on propane.
- **HVAC** – Discussed possible plans to replace inefficient air handler units as needed.

Finance Committee: Finance Committee: VP Sheila Galloway presented the March 2021 Financial Report. Trustee Allen Williams made a motion to approve the March 2021 Financial Report. Trustee Myong Jensen seconded the motion. The motion was passed unanimously.

Liaisons:

CE, EWD – Trustee Ronnie Jenkins reported the following for Continuing Education, Economic and Workforce Development.

	April 15, 2021	April 2020
FTE Occupational Extension	152	131
FTE Basic Skills	37	36
FTE Community Service / Self Supporting	13	13
Customized Training Program Courses	1	1

Total Courses Offered Thus Far This Semester: 292

G.E.A.R. Program (Gateway To Employment & Academic Readiness):

- 56 Graduates Since July 1, 2020 .

Trades Education

- Students enrolled in electrical, carpentry, HVAC, and plumbing are invited to participate in a trades hiring event on April 28 at the Leland Center
- Electrical students will receive industry recognized credentials on May 12 and May 15. A total of 34 students will be recognized and the media will be invited.
- BCC began serving eight female residents of the Rose House this week. Our first course will focus on computer skills. The Rose House is part of the Brunswick Christian Recovery organization.

Small Business Center

- 68 attendees and 17 client visits.
- SBC team will offer a six part series addressing Entrepreneurship in Spanish. This will include how to start a business, bookkeeping, loan processes, digital marketing, and labor laws.

Customized Training

- Internal Auditor training occurred on April 6 and 7. Ten Brunswick County manufacturers were represented with 24 students. Our friends at Feller Power Cords provided lunches for everyone.
- BCC will provide another two day training in May for additional companies.

Grants

- The Small Business Center submitted an application for grant funding through NCIDEA totaling \$5,000.
- GEAR leadership applied for Detention Center funding in the amount of \$137,000 to expand educational opportunities.

Board of Education – Mr. Thorsen, Board of Education liaison, reported the following:

- All schools are now in Plan A (100% face-to-face instruction) with the option of requesting 100% remote learning for the remainder of the 2020-21 school year. Students who chose Plan A will be counted absent if not in the classroom. There will be no virtual log ins on days they are absent. Asynchronous learning will be a major part of the remote learning plan.
- During the March 30, 2021 Special Meeting to vote on Phase 2 redistricting, Board Members voted to unanimously approve Plan A redistricting, the consultants recommendations, with the exception that students in the Mallory Creek area would NOT be moved to SBHS to help relieve projected growth in the northern region should the student population hit 1,400 at NBHS in the future. Instead, the district will move forward with the consultant's alternative recommendations to look for ways to add capacity at NBHS by 300-400 seats to avoid overcrowding within the next 5 years.

OWA – Trustee Doug Terhune reported:

- The nursing classes are still using the main auditorium since January 6, 2021 in order to social distance. We have them scheduled for Summer and Fall sessions in the auditorium, as well.
- The Virginia Williamson Event Center (VWEC) continues to be the mass COVID vaccination distribution center for Brunswick County since January 8, 2021.
- Governor Cooper's 50% capacity now allows us to host up to 441 socially distanced.
- OWA Advisory Committee will meet on Monday, April 26, 2021 to discuss several show options for the future.
- We are hosting 3 dance competitions this season. On Stage America – April 18, Star Systems Dance – Apr 30 through May 2, and Celebrations May 8 and 9.
- Recitals begin May 22 and run through June 19. We even have a recital rental from Lumberton in June because they have been to our venue for competitions in the past.
- College graduation is scheduled for Saturday, May 8, 2021 and the Baseball graduation is Friday, May 7, 2021.
- The Odell Williamson Auditorium is anxiously waiting on the Shuttered Venues Operator Grant to reopen. The SBA site crashed on April 8, 2021 when it opened and no applications went through that morning.

Foundation – Trustee Susan Carroll delivered the following report:

- The Hamilton Family Scholarship was established on February 25, 2021 with Foundation Director, Jack Hamilton, and his wife Dana. This full scholarship will be awarded annually to a student athlete.
- On April 30, 2021 Mary Gorman established the Kathleen Mary Gorman scholarship in memory of her daughter. This annual scholarship award will support a nursing student.
- On April 13, 2021, Kamin Brennan presented an idea to the Brunswick County Arts Council to partner with us in planning an Arts, Culture, and Technology Series to be held at BCC locations Spring 2022. We are exploring funding options for a free series open to the community and students to bring attention to our great facilities.

- On April 13, 2021, President Gene Smith and Elizabeth Wassum accepted a check from the Assistance League of Greater Wilmington for \$10,000 in support of student scholarships in the upcoming year.
- On April 15, 2021, we traveled to the Oak Island Moose Lodge to accept a \$45,000 check from the organization to support curriculum scholarships in the coming year. This is a new scholarship and organization, and we're beyond excited to work with them to help them reach their goals of serving Brunswick County students at BCC!
- Myong and Paul Jensen recently established a new endowed scholarship that will support both curriculum and CEWD student scholarships. We are eager to work with them to identify an appropriate campus naming opportunity.
- The BCC Foundation was proud to be a finalist for the Community Impact Award through the annual Brunswick County Chamber Chairman's Awards Gala that was held on April 1, 2021. Congrats to the winner, Hope Harbor Home, and thanks to all who made this nomination possible!
- Please join us in raising funds and support for our BCC Men's Basketball Team as they travel to the national championship. Please share with your contacts and let me know if you have any questions! A big thank you to those of you who have already contributed after hearing the news this weekend!

Legislative – Representative Frank Iler reported that the General Assembly is in midstream. The Session started in late January and plan to finish by June 30, 2021.

NCACCT – Trustee Sheila Grady stated the 2021 North Carolina Association of Community College Trustees (NCACCT) Virtual Law/Legislative Seminar is scheduled for Friday, April 23. The deadline to register is April 21.

Athletics – In the absence of Trustee Les Tubb, President Smith delivered the Athletic report:

- BCC's Women's Basketball team finished the season with a record of 8-10 and ended the season with a Region 10 first round loss.
- BCC's Men's Basketball team finished the regular season with a Record of 15-3 and 10 Regular Season Champions, Atlantic Division Tournament Champions, and National Tournament Participants. The team leaves for Hutchinson Kansas on Thursday at 9:30 to play on Monday at 1:00p.m. We are seeded 24th in the 24 team tournament. Josiah Shackelford and Jalen Johnson were named to the All Region 10 First Team, Christian Koonce was named to Region 10 Second Team, and Walter Shaw was named Region 10 Coach of the Year and Atlantic Division Coach of the Year.
- Baseball is 23-10 and in first place in Region 10 Eastern Division and ranked 4th in the national NJCAA Division II polls. The baseball team hosts Bryant and Stratton this Friday and Saturday afternoon.

President's Report:

- Dr. Smith provided the April 2021 Human Resources Personnel Report.
- Dr. Smith announced to the Board of Trustees that Southport Watchman, Willie Brown passed away on April 14, after a short battle with cancer. Mr. Brown served BCC since December 2015 and was very much appreciated by the BCC Administration, Southport Center students and staff. Dr. Smith shared that Willie was always a gentleman, very polite, and a dedicated employee to BCC. He would often walk our students to their cars. The Southport staff has noted that he is the soul of the Southport campus. He will be missed.
- Dr. Smith reported that Brunswick County Health, Brunswick County EMS, Novant Health and BCC have collaborated to provide over 100,000 first and second COVID 19 vaccination doses on campus. BCC Employees were able to get their vaccines and are fully vaccinated with two weeks after the second shot on April 22. All employees will be back to a normal work schedule on campus on April 26.
- Dr. Smith and Sheila Galloway presented County Budget to County Manager Randall Woodruff and CFO Julie Miller on Tuesday May 12, 2021.
- Dr. Smith announced that the Cape Fear Workforce Development Board awarded Brunswick Community College with two grants totaling \$850,000. The funding, known as WIOA Title I (Workforce Investment Opportunity Act of 2014), will enable BCC to provide career counseling, case management, training, and credentialing to the following individuals in Brunswick County:
 - Residents receiving public assistance or earning a low income (below poverty level).
 - Residents who are basic skills deficient.
 - Residents that have been separated from their employment due to no fault of their own.
 - Veterans and spouses receive priority of service.
 - During fiscal year 2021-2022, BCC will work closely with the Brunswick County Career Center in order to assist all job seekers that fit "Adult" and "Dislocated Worker" criteria. Adult Workers - \$550,000 / Dislocated Workers - \$300,000.
- Both proposals required industry support letters, non-profit support letters, financial statements, budgets, founding documents, and detailed narrative responses. Special thanks to our GEAR leadership, workforce development staff, and business office team.
- Dr. Smith recently attended the AACC Commission on Small and Rural Colleges. The topics of conversation were the importance of broadband to economic and educational opportunity in rural America and initiatives to strengthen rural community colleges. ACCT and AACC provide a lot of advocacy for all community colleges throughout the United States.
- Dr. Smith shared that the South Brunswick Islands Rotary Club will provide an appreciation cookout on Monday April 19 for the staff and students of BIP. The SBI Rotary would like to recognize their resiliency in attending BCC since September and overcoming the challenges of COVID. This was initiated and will be provided by South Brunswick Islands Rotarian, Ed O'Neil.

- Dr. Smith shared that BCC continues to practice measures to provide a safe educational and work environment and that the College is working to get back to more normal each day.

Unfinished Business: Chair Holden asked if there was any unfinished business, but there was none.

New Business: President Smith announced a donation from Doug Terhune to be used for the culinary area and made a recommendation to name the new culinary area, **The Douglas Terhune Center for Culinary Arts**. Trustee Allen Williams made a motion to approve the new culinary area be named **the Douglas Terhune Center for Culinary Arts**. Trustee Ronnie Jenkins seconded the motion. The motion was passed unanimously.

President Smith presented to the Board of Trustees that Myong and Paul Jensen recently established a new endowed scholarship that will support both curriculum and CEWD student scholarships. This donation will allow us to identify an appropriate campus naming opportunity. President Smith suggested a motion be made to name a building the **Myong and Paul Jensen Work Force Development Center**. Trustee Frank Iler made a motion to approve the naming of a building the **Myong and Paul Jensen Work Force Development Center**. Trustee Susan Carroll seconded the motion. The motion was passed unanimously.

Trustee Susan Carroll asked for a motion to create a Resolution for Carolyn Felton, who has served on the Foundation Board of Directors for twelve years and is leaving in June. Trustee Doug Terhune made the motion to move forward with the Resolution for all the work that Carolyn has done. Trustee Sheila Grady seconded the motion. The motion was passed unanimously.

President Smith asked the board to consider moving the May board meeting to Wednesday, May 19, 2021 at 5:30. The request was approved by consensus of the board.

Any other Business: Chair Holden asked if there was any other business, but there was none.

As there was no further business, Trustee Gene Steadman made a motion to adjourn the meeting. Trustee Olaf Thorsen seconded the motion. The meeting was adjourned at 7:16 PM.

Respectfully submitted,
Dr. Gene Smith, Recording Secretary