



# BRUNSWICK

COMMUNITY COLLEGE

Brunswick Community College  
Board of Trustees Meeting  
May 19, 2021  
Minutes

<b>Board Attendees:</b> Mr. Alan Holden, Chair Ms. Sheila Grady Mr. Ronnie Jenkins Mrs. Myong Jensen	Mr. Michael Norton Mr. Doug Terhune Mr. Olaf Thorsen Mr. Les Tubb Dr. Allen Williams	<b>Absent:</b> Mrs. Susan Carroll Rep. Frank Iler
<b>Others in Attendance:</b> Dr. Gene Smith, Recording Secretary; Executive Vice President Dr. Lois Smith; Vice President Sheila Galloway; Vice President Greg Bland; Vice President Denise Houchen-Clagett; Mr. Jack Luciano; Ms. Elizabeth Wassum; Mr. Dave Sorenson; Ms. Cindy Sterling; Mr. Robbie Allen; Ms. Julia Stuart; Dr. Barbara McFall, Presenter; Coach Walter Shaw; Mrs. Tamara Shaw; Gavin Anderson, student; Jalen Johnson, student athlete, Deante Petree, student athlete; Mr. Michael Paul, State Port Pilot; LS3P Personnel: Mr. Charles Boney, Mr. Michael Cole, Mr. Andrew Harrell		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order on Thursday, May 19, 2021 at 5:30 PM.

Ms. Cindy Sterling read the Ethics Statement and no conflicts of interest were stated.

Trustee Les Tubb provided the Invocation.

Chairman Alan Holden announced the presence of a quorum, with 9 of the 11 Trustees in attendance.

Trustee Les Tub, representing Southeastern NC Chapter of Military Officers Association of America (MOAA), presented a scholarship to Gavin Anderson.

President Smith presented a Resolution to Coach Walter Shaw who coached the Brunswick Community College's Men's Basketball team to his 400<sup>th</sup> win as head coach with a victory over Denmark Technical Community College 87-70. Coach Shaw's spouse, Tamara Shaw along with two student athletes, Jalen Johnson, and Deante Petree were in attendance for the presentation.

**Chairman Alan Holden asked for approval of the Consent Agenda with one correction, noting that Julia Stuart's name was left off as attending the April meeting. Trustee Doug Terhune made a motion to approve the Consent Agenda. Trustee Myong Jensen seconded the motion. The motion was passed unanimously with noted correction to the minutes from the April meeting.**

**Items included in the Consent Agenda for Board approval:**

- April 15, 2021 Agenda
- March 18, 2021 Minutes

**Executive Committee:** The Executive Committee did not meet, so there was no report.

**Board Briefing: Facilities Master Plan** – Dr. Barbara McFall, Director of the Southport Center and Heritage Arts delivered the board briefing.

- Lifelong learning in the Heritage Arts at Southport Center
  - Enhances student quality of living;
  - Builds community through shared creative experience;
  - Supports “creative economy” development within the current demographic of Brunswick County.
- Programs/Courses
  - Fall 2020- 25 Classes
  - Spring 2021- 46 Classes
  - Fall 2021- 59 Classes
  - Creative Writing
  - EMS
  - Fabric Arts
  - GED / Adult High School
  - Glass
  - Jewelry
  - Music
  - Painting
  - Photography
  - Pottery
  - Wood Turning
- Partnerships
  - Franklin Square Gallery
  - Up Your Arts
  - Artisans Of Saint James
  - Waterway Arts Council
  - Wilmington Area Woodworkers Association
  - Brunswick Arts Council
  - REAL Entrepreneurship

**SGA:** Dr. Denise Houchen-Clagett provided the SGA report for SGA President, Erika Cribb:

**Events:**

- Planning for one event in the summer, and planning for Fall Fest ‘21

**Events Scheduled:**

- Planning for the Fall Fest (2021) and potential ideas that we could use while social distancing.

### **Meetings:**

- SGA Members and advisors aim to meet once a week in coordination with the group's schedule.
- All SGA Members are communicating on a weekly basis via the group text message/email and Zoom meetings.

### **Topics Discussed:**

- Creating innovative ways to help promote the Brunswick Guarantee and the success of the Athletic teams on campus while pushing them to events once restrictions are lifted.
- Replenish the food pantry for summer students.
- Updating the furniture in Dolphin Cove
- What type of programming will be done for this coming academic year ('21-'22)
- Adding hammock pods in between A building and B building, as well as umbrellas to the tables outside of B building.
- Potential of recruiting new members of SGA.

**Academic & Student Affairs:** Trustee Sheila Grady stated the Academic and Students Affairs Committee met on May 5, 2021 at 3:30 pm. via Zoom. The committee had no action items, but discussed the following information items:

- Enrollment Report – Dr. Houchen-Claggett shared an enrollment update for Spring 2021, Summer '21 and Fall '21 thus far. The spring semester has ended up 1% over last year in student headcount and up 3% over last year in FTE. There are 457 students enrolled for the summer semester with an FTE of 98 (this is an 18% increase from last year). Fall 2021 registration numbers are running pretty even with last fall's numbers at this same time.
- Dean Onya Gardner, who attended for VP Bland, updated the committee on the CE&EWD enrollment and recent grant success. Occupational extension classes have an FTE of 157 for spring 2021 compared to 131 FTE for spring 2020. Basic skills classes have an FTE of 45 for this spring compared to 36 FTE last spring. There are two customized training courses with 17 registrants. There are 201 registrants in the 38 community service courses. CE&EWD currently has a total of 297 courses with 2,194 registrations. There have been several grants received. The Small Business Center received a \$10,000 grant from NCIDEA. A \$550,000 grant was awarded for Title I adult services as well as a \$300,000 grant for Title I dislocated workers. A \$5,300 RFP was submitted for IME BECAS. There are 72 adult high school/GED graduates.
- Brunswick Guarantee Update – Dr. Houchen-Claggett shared data in a presentation on the academic year in terms of students receiving funding through the Brunswick Guarantee. There are 140 students that received the Brunswick Guarantee for 2020-2021. In 2017-2018, there were 64 recipients. Most students are West Brunswick graduates (63 students this year). This is the first year that GED students are eligible to receive the Brunswick Guarantee. Professional and Technical enrollments are up from 19% last year to 41% this year. There was a drop in persistence this year due to Covid, but those numbers are expected to go back up in the fall. There were 828 class seats for 2019-2020 and 1,019 seats for 2020-2021. The county provided \$350,000 funding for this year.

The next Meeting of the ASA Committee was scheduled for Friday, June 18, 2021 which will be the Board Retreat.

**Buildings & Grounds:** Michael Norton reported there was no formal meeting for the Building and Grounds Committee. The following are current updates:

- **Facility Master Plan** - 1201 Old Ocean Hwy - spoke with owner Tony Lewis regarding the 1.3 acre parcel. Unable thus far to make contact with adjacent property owner Rudra Ramphal at 1207 Old Ocean Hwy for possible deal.
- **Culinary** - New lighting/ switch controls started week of May 10, 2021.
- **Leland**- converting classroom to Festo lab (automation controls).

**Finance Committee: Finance Committee: VP Sheila Galloway presented the April 2021 Financial Report. Trustee Allen Williams made a motion to approve the April 2021 Financial Report. Trustee Myong Jensen seconded the motion. The motion was passed unanimously.**

**Liaisons:**

**CE, EWD** – Trustee Ronnie Jenkins reported the following for Continuing Education, Economic and Workforce Development.

	May 19, 2021	May 2020
FTE Occupational Extension	170	131
FTE Basic Skills	49	36
FTE Community Service / Self Supporting	13	13
Customized Training Program Courses	2	1

*Total Courses Offered Thus Far This Semester: 297*

**Emergency Services Training:**

- This program finished the semester strong with 102 courses for emergency responders.
- The program has generated 51 FTE since January 1.

**G.E.A.R. Program (Gateway To Employment & Academic Readiness):**

- 81 Graduates Since July 1, 2020 .

**Workforce Development:**

- Last week, BCC recognized students that completed the electrical program. Of the five courses that finished, a total of 188 third party credentials were awarded. Credentials included OSHA, 3M Head, Eye, Hearing, Respiratory, 3 Phase Testing, Service Level Termination, Conduit Bending, Advanced Bending, Pathway Knockout, Pathway Rotary, Basic Bending, and NCCER. The electrical program currently has five additional courses underway now.
- BCC’s new full-time director of customized training, Wanda Beck, has begun visiting Business & Industry in order to increase training opportunities.
- BCC will provide a new personal enrichment opportunity at the Holden Beach Chapel on June 22 and 29, 2021. The course title is “ Rejuvenate Your Retirement.” Topics include investing, estate planning, and taxes.

### **Small Business Center:**

- Since our last board meeting, SBC has provided 4 webinars with 68 attendees. We also have 7 new clients that are receiving confidential counseling.
- New Opportunities For Summer:
  - Iphone Series - How To Shoot, Edit, and Deliver Video The Easy Way
  - Academy For Spanish Speakers : 6 Step Business Starter”
  - Entrepreneur Summit For Female & Minority Business Owners Which Is Grant Funded by NCIDEA (\$10,000 Award)

### **Board of Education – Mr. Thorsen, Board of Education liaison, reported the following:**

- Summer school will take place June 21-July 30 and will include instruction in reading, math, science and enrichment activities like sports, music or arts. There will also be a social emotional element as well. Participation will be voluntary but will be prioritized based on at-risk status.
- Early College begins the 2021/22 school year August 10, 2021.  
Traditional School begins 2021/22 school year August 23, 2021.
- Graduations will be held on football fields.
  - ECHS on WBHS's football field May 21 at 5pm.
  - NBHS on June 1 on their field at 9am.
  - SBHS on June 2 on their field at 9am.
  - WBHS on June 3 on their field at 9am.

### **OWA – Trustee Doug Terhune reported:**

- The Nursing classes will resume using the main auditorium on May 24, 2021.
- The Virginia Williamson Event Center and Odell Williamson Auditorium parking lot are still a COVID vaccination site for the Brunswick Health Department. Novant moved out on May 14, 2021.
- Governor Roy Cooper announced the following changes are in place for North Carolina with some limited exceptions:
  - No statewide mask (face covering) mandate
  - No mandatory mass gathering limits
  - No mandatory capacity limits
  - No mandatory social distancing requirements
- OWA Advisory Committee has met twice to discuss several show options, with the last meeting to go over ticket prices and scaling. We have several offers out and one contract awaiting artist signature. The committee will meet again on June 21, 2021.
- The local dance recitals begin this weekend and run through June 19, 2021.
- The BCC graduation was Saturday, May 8 and the Baseball graduation was Friday, May 7. The staff received many compliments for BCC continuing to go above and beyond for our students.
- The Odell Williamson Auditorium submitted to the Shuttered Venues Operator Grant. We are now patiently waiting to hear if we receive grant funding.

### **Foundation – Elizabeth Wassum, Executive Director, delivered the following report:**

- Elizabeth Wassum provided thanks to all who supported the BCC Men’s Basketball team’s journey to Hutchinson Kansas. Over \$10,000 was in a very short time to cover the costs of the trip thanks to the donations.

- The Foundation celebrates three newly established BCC Foundation scholarships by Pat Hertz, Anne LaBruno, and Skye's the Limit Foundation.
- The Foundation is continuing to accept scholarship applications for Fall 2021 and Spring 2022 through the online application portal through May 31<sup>st</sup>.
- The Foundation Board of Directors will hold their annual meeting and retreat on Wednesday, June 9 and look forward to planning for the year ahead which will include a Donor & Scholar Luncheon and Bella Italia 2022!

**Legislative** – Representative Frank Iler was not in attendance, so there was no report.

**NCACCT** – Trustee Sheila Grady had nothing to report for NCACCT.

**Athletics** – President Smith delivered the Athletic report:

- The BCC baseball team participated in the Region 10 and South Atlantic District Baseball Tournament. They finished the season with a record of 35-14 and ranked 7 in the NJCAA Division II Final National Ranking. Coach Allen won his 400<sup>th</sup> game at BCC with the final win of the season 11-7 against Patrick Henry Community College.

**President's Report:**

- President Smith provided the May 2021 Human Resources Personnel Report.
- President Smith announced Dr. Gene Steadman's resignation from the BCC Board of Trustees and was thankful for his dedication and support of Brunswick Community College during his tenure as BCC BOT member. Dr. Smith noted that Dr. Steadman provided tremendous support of the college and for him personally. Dr. Steadman's presence and knowledge will be missed.
- As of Monday, May 14, BCC no longer requires face coverings, no mass gathering limits, no mass capacity limits, and no mandatory social distancing requirements. Face coverings and other social distancing protocols, while still encouraged for unvaccinated people, will not be required.
- On April 19, the South Brunswick Islands Rotary Club sponsored and held a Brunswick Interagency Program Appreciation cookout. The club did this in appreciation of our faculty, staff, and students conducting face-to-face classes since September, 2020 despite the COVID restrictions. The service to our community BIP provides was highlighted.
- On April 26, the College conducted a Welcome Back Luncheon to celebrate college employees and welcome all employees back to normal schedules.
- On April 27, President Smith met with Dr. Jerry Oates, BCS Superintendent to discuss the BCC / BCS partnership and new ways to serve our students.
- President Smith reminded the BOT that BCC is a NC3 Leadership School and works with NC3 industry partners including Lincoln Electric Welding, Greenlee Electrical, Festo, Certiport, Starrett, 3M, Snap-on, Trane, and MikeRoweWORKS Foundation to provide industry-recognized credentials in curriculum and workforce development career and technical education pathways to help educate and train highly skilled, job-ready professionals. He also noted that in NC3's April Newsletter, Brunswick Community College was recognized as the April 2021 NC3 School on the Rise. The NC3 network of schools and colleges is made of 1,064 colleges and schools in the United States of America. BCC awarded 1,013 industry-recognized credentials since January 2020.
- On April 29, President Smith presented a BCC update to the Leland Rotary Club.

- On April 29, the Brunswick Community College Building and Grounds Committee met with representatives of Brunswick County Schools to discuss the details of the new Early College High School building scheduled to be built as part of Phase 3 of the Brunswick County School Bond, passed in 2016.
- On May 5, Coach Walter Shaw, Greg Bland, Elizabeth Wassum and President Smith traveled to the General Assembly in Raleigh and met with Representative Iler, Representative Miller, and Senator Rabon. We discussed the NCCCS Legislative Priorities and Brunswick Community College successes and needs. Representative Iler presented a Representative Statement on the House Floor. President Smith shared the Representative Statement.

Representative Statement

Rep. Frank Iler

District 17 – Brunswick County

Whereas: Brunswick Community College has served Brunswick County and the Cape Fear region since its founding in 1979.

Whereas: Brunswick Community has been ranked as the Number 1 Community College in America by the SmartAsset.com website.

Whereas: BCC Economic Workforce Development and Continuing Education Department has earned recognition from NC3 (National Coalition of Certification Centers) as a School on the Rise for its work in providing students with industry-recognized credentials.

Whereas: The 2021 BCC Men's basketball team is the National Junior College Athletic Association, Region 10 Division I and Atlantic District Champion. Brunswick Community College defeated Caldwell Community College and Technical Institute 98 – 89 to win this title. The BCC Dolphins participated in the NJCAA National Basketball Tournament in Hutchinson, Kansas.

Whereas: Coach Walter Shaw has coached the BCC Dolphins men's basketball team for 25 years, 21 years as head coach, and has compiled a record of over 400 wins during his tenure there. Coach Shaw was recently recognized as the Region 10 and Atlantic Division Coach of the Year for 2021.

Therefore, be it resolved: The North Carolina House of Representatives recognizes Brunswick Community College for its achievements in academics and economic workforce development. It further recognizes Coach Walter Shaw and the BCC Dolphins men's basketball team for its outstanding successes and sportsmanship at the highest Junior College level.

Read this 5<sup>th</sup> day of May, 2021, in the North Carolina House of Representatives and spread upon the record.

Representative Frank Iler

Principal Clerk James White

- On May 7, the Health Sciences programs held their pinning ceremony outside of the Health Sciences building. This included 26 ADN and 6 Medical Assisting graduates.
- On May 8, BCC conducted the graduation ceremony where 147 students participated. BCC graduated 361 students with 315 Associate Degrees, 69 Diplomas, 120 Certificates, 57 High School Equivalency Graduates, and 4 Adult High School Graduates. Last year we had 353 graduates with 264 Associate Degrees, 67 Diplomas, and 127 Certificates.
- This week the BCC baseball team participated in the Region 10 and South Atlantic District Baseball Tournament. We finished the season with a record of 35-14 and ranked 7 in the NJCAA Division II Final National Ranking. Coach Allen won his 400<sup>th</sup> game at BCC with the final win of the season 11-7 against Patrick Henry Community College.
- BCC continues to work with LS3P on the Facility Master Plan.

- Ms. Julie Woodson from the NCACCT has been invited for professional development during the retreat and we look forward to her visit.
- Thank you for your continued support.

**Unfinished Business:** Chair Holden asked if there was any unfinished business, but there was none.

**New Business:** The BOT Retreat will be held Friday, June 18. Cindy will email the Board Self Evaluation to be completed and returned to her prior to the retreat. Also at the retreat a new Co-Chair will be decided.

Trustee Les Tubb asked the Trustees to consider naming the basketball court after Coach Walter Shaw. After conversation ensued, it was decided to move forward with the recommendation.

**Trustee Les Tubb made a motion to name the basketball court Coach Walter Shaw Court. Trustee Allen Williams seconded the motion. The motion was passed unanimously.**

Trustee Les Tubb made a recommendation to the Trustees to create a Resolution for Coach Robbie Allen on his 400 wins as a coach in baseball.

**Trustee Les Tubb made a motion to create a Resolution for Coach Robbie Allen on his 400 wins as a coach in baseball.. Trustee Myong Jensen seconded the motion. The motion was passed unanimously. President Smith will create the Resolution.**

**Any other Business:** Chair Holden asked if there was any other business, but there was none.

**As there was no further business, Trustee Ronnie Jenkins made a motion to adjourn the meeting. Trustee Doug Terhune seconded the motion. The meeting was adjourned at 7:31 PM.**

Respectfully submitted,  
Dr. Gene Smith, Recording Secretary