



# BRUNSWICK COMMUNITY COLLEGE

Brunswick Community College  
Board of Trustees Meeting  
September 15, 2022  
Minutes

<b>Board Attendees:</b> Mr. Alan Holden, Chair Mrs. Susan Carroll Mr. Scott Evans Ms. Sheila Grady	Dr. Rick Hessman Mr. Ronnie Jenkins Mrs. Myong Jensen Mr. Doug Terhune Mr. Les Tubb	<b>Absent:</b> Rep. Frank Iler Ms. Ellen Milligan Mr. Michael Norton
<b>Others in Attendance:</b> Recording Secretary, Dr. Gene Smith; Dr. Denise Houchen Clagett; VP Sheila Galloway; VP Greg Bland; Dr. Kevin Lee; Elizabeth Wassum; Jack Luciano; Cindy Sterling		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order on Thursday, September 15, 2022 at 6:07 PM.

Ms. Cindy Sterling read the Ethics Statement and no conflicts of interest were stated.

Trustee Myong Jensen provided the Invocation.

Chairman Alan Holden announced the presence of a quorum, with 9 of the 12 Trustees in attendance.

**On a motion by Doug Terhune, seconded by Sheila Grady, the Board of Trustees unanimously approved the Consent Agenda. Motion carried.**

**Items included in the Consent Agenda for Board approval:**

- September 15, 2022 Agenda
- August 18, 2022 Minutes

**Executive Committee:** The Executive Committee did not meet, so there was no report.

**SGA:** Lena Devlin introduced herself as the new SGA President and delivered the following report:

- We have a short report today, as I am pleased to announce a new term of officers was just recently elected and sworn into office this past Tuesday.
- The following positions were filled:
  - President: Lena Devlin
  - Vice President: Donald Trey Thompson
  - Secretary: Aubree Ryan
  - Public Information Officer: Andrew Jackson
- We are very excited to be serving Brunswick Community College and look forward to working with you all during the next year.

**Academic & Student Affairs:** Sheila Grady, ASA Liaison, reported the Academic & Student Affairs committee did not meet, so there was no report.

**Buildings & Grounds:** Jack Luciano stated that the Buildings and Grounds Committee met on Tuesday, September 13, at 12:00 p.m. in the main campus boardroom. The committee discussed updates and recommendations on the following:

- **Building A Testing Center** - Phase one renovation project to start at the end of month. Estimated HEERF funds \$8,800.
- **Baseball Locker Rooms** - Pre-construction meeting September 21. Bids will be due October 26.
- **Public Safety Building** - NCCCS form 3-1 is pending County Manager's budget support approval.
- **Burn Tower/Drive Pad** - Pending county land transfer MOU.
- **BETC** - Re-roofing complete. Previously approved for capital outlay.
- **Southport** - Requisition pending for designer code review; cost estimate for knife making and metal sculpture in the unfinished section.
- **Welding Expansion** - Low bid \$108,164. Requisition pending using HEERF funds.
- **Campus Chillers** - Three performance contract installed chillers have had 121 breakdowns since 2016. Chair Holden asked the Board's pleasure about contacting BCC's attorney. It is the Board's consensus to wait until Robeson Community College completes their case with Brady Trane.

**Finance Committee:** VP Sheila Galloway presented the August 2022 Financial Reports. On a motion by Les Tubb, seconded by Myong Jensen, the Board of Trustees unanimously approved the August 2022 Financial Reports. Motion carried.

The 2022-2023 state budget allocation is \$14,302,977. The Finance Committee recommends the adoption of the 2022-2023 state budget as presented. **On a motion by Myong Jensen, seconded by Dr. Rick Hessman, the Board of Trustees unanimously approved the adoption of the 2022-2023 state budget. Motion carried.**

The Finance Committee recommends the request to appropriate the \$15,598 for the additional cost of the fleet replacement vehicle that was ordered and not received in 2021-2022 be approved as presented. **On a motion by Myong Jensen, seconded by Ronnie Jenkins, the Board of Trustees unanimously approved the the request to appropriate the \$15,598 for the additional cost of the fleet replacement vehicle. Motion carried.**

The Finance Committee recommends the request to appropriate the \$38,656 for the purchase of bleachers for the baseball field be approved as presented. **On a motion by Ronnie Jenkins, seconded by Susan Carroll, the Board of Trustees unanimously approved the request to appropriate \$38,656 for the purchase of bleachers for the baseball field be approved as presented. Motion carried.**

The Finance Committee recommends the request to appropriate the \$264,690 for the construction of a locker room at the baseball field be approved as presented. **On a motion by Myong Jensen, seconded by Dr. Rick Hessman, the Board of Trustees unanimously approved the request to appropriate \$264,690 for the construction of a locker room at the baseball field be approved as presented. Motion carried.**

**President's Report:**

- President Smith provided the Human Resources Update.
- President Smith provided the following updates:
- The fall 2022 curriculum enrollment is currently 1,730 students with 694.87 FTE up from 1,705 students and 679.41 FTE for fall 2021.
- BCC welcomed back student and employees with the 2022 Welcome Back Bash with hot dogs and a carnival theme including games and mechanical bull for everyone to enjoy. Thanks to Brooke Goff for organizing the event and for everyone that assisted in making it a success.
- BCC Athletics and the Foundation held the 11<sup>th</sup> Annual Dolphin Athletics Golf Tournament at Ocean Ridge Plantation. We had 23 teams participate and raised \$7,245.99 at the event.
- Employees were recognized as members of Superpods with 29 distributed in August. Superpods are nominated by coworkers for going above and beyond their normal work duties.
- The 2022 Fall NCACCT Law Seminar was held in Asheville, NC with Alan Holden, Doug Terhune, and Scott Evans attending. Trustees indicated that the sessions were beneficial and time spent together outside of the formal meeting enjoyable.
- President Smith and Elizabeth Wassum presented to the Kiwanis Club of Southport and Oak Island and thanked them for their continued support of the BIP Aktion Club and scholarship support
- BCC hosted Constitution Day festivities on September 15. All higher education institutions receiving federal funding are required to hold an educational program pertaining to the United States Constitution on September 17 or the week preceding or following if the date falls on a weekend or holiday. We had over 100 student participants and 70 voter registrations.
- The Foundation Campus Fund Drive raised \$34,100 exceeding the goal of \$34,000.
- The Fall ADN Cohort Pinning is scheduled for September 16 at 10:00 in the Odell Williamson Auditorium.
- President Smith thanked the Board of Trustees for their continued support of the College.

**Unfinished Business:** Chair Holden asked if there was any unfinished business and there was none.

**New Business:** The Board Holiday Party will be held on Friday, December 9 at 6PM, in the Virginia Williamson Event Center. Following the party, everyone will go to the Odell Williamson Auditorium to watch the What a Wonderful World – Celebration of Christmas with Louis Armstrong and Ella Fitzgerald show.

**On a motion by Doug Terhune, seconded by Susan Carroll, the Board unanimously moved to adjourn at 7:43 PM.**

The Trustees then toured the Fitness and Aquatics Center.

Respectfully submitted,

Dr. Gene Smith, Recording Secretary