



# BRUNSWICK COMMUNITY COLLEGE

Brunswick Community College  
Board of Trustees Meeting  
Precision Swiss Products, Inc.  
January 19, 2023  
Minutes

<b>Board Attendees:</b> Mr. Alan Holden, Chair Mrs. Susan Carroll Mr. Scott Evans Ms. Sheila Grady	Dr. Rick Hessman Rep. Frank Iler Mr. Ronnie Jenkins Mr. Michael Norton Mr. Doug Terhune (virtual) Mr. Les Tubb	<b>Absent:</b> Mrs. Myong Jensen
<b>Others in Attendance:</b> Recording Secretary, Dr. Gene Smith; VP Greg Bland; Dr. Kevin Lee; VP Bill Allen: AVP Jack Luciano; Michael Paul, Media; Cindy Sterling		

Chairman Alan Holden called the Brunswick Community College Board of Trustees meeting to order on Thursday, January 19, 2023 at 6:34PM. The meeting was held at Precision Swiss in Leland.

Ms. Cindy Sterling read the Ethics Statement and no conflicts of interest were stated.

Trustee Scott Evans provided the Invocation.

Chairman Alan Holden announced the presence of a quorum, with 10 of the 11 Trustees in attendance.

**On a motion by Dr. Hessman, seconded by Susan Carroll, the Board of Trustees unanimously approved the Consent Agenda. Motion carried.**

**Items included in the Consent Agenda for Board approval:**

- January 19, 2023 Agenda
- November 17, 2022 Minutes

**Executive Committee:** The Executive Committee did not meet, so there was no report.

**Academic & Student Affairs:** Sheila Grady, ASA Liaison, reported the Academic & Student Affairs committee did not meet in January.

**Buildings & Grounds:** Michael Norton stated that the Buildings and Grounds Committee met on Tuesday, January 17 at noon.

- **Baseball Locker Rooms** - Original bid \$476,132 (2405 SF). Modular (e.g. triple wide) bids \$235,722 and \$242,726 (2160 SF) but type 5B wood construction requiring fire protection. Utilities tie in, foundation, footings, drawings, and access ramps would be additional costs. Modular building bid with 2B construction (e.g. steel, protected - no fire protection needed) \$495,000 plus. It was decided to table this until the next meeting.
- **Fire Tower / Drive Pad** - Wetlands report presented. Several areas depicted wet and ditch located in center of parcel needs further investigation. Also, speaking with County for alternate parcel.
- **Building E Roof** - Pre-construction meeting Tuesday, January 17, 2023.
- **Public Safety Building** - Designer interviews held. Reviewed and recommend Sawyer Sherwood & Associate Architects to design the public safety building. **On a motion by Les Tubb, seconded by Frank Iler, the Board of Trustees unanimously approved Sawyer Sherwood & Associate Architects to design the public safety building. Motion carried.**
- **Building D Welding Expansion** – Started December 10, 2022. Materials ordered and are expected to arrive early March.
- **Workforce Development Center Restrooms** - (State prior approved SCIF funding). New partitions complete, vanities, sinks due late January.
- **LED Lights**- BEMC completed parking lot lighting behind buildings B and C.
- **ATM / FOCUS** - Two options. 1 - Possibly relocating ATM to Health Sciences parking lot area, or 2 - bore under college utilities area having no responsibility of potential damage. Waiting on reply from SECU Vice President Whitley since December 12, 2022.

**Finance Committee:** VP Bill Allen presented the November 2022 and December 2022 Financial Reports. Trustee Dr. Rick Hessman made a motion to approve the November 2022 and December 2022 Financial Reports. Trustee Scott Evans seconded the motion. The motion carried.

#### **Liaisons:**

**CE, EWD:** Ronnie Jenkins, Liaison, stated in order to save time this evening, a detailed workforce development report will be provided during our February meeting. Please know that workforce development had a successful fall 2022 semester.

- Our current semester is off to a strong start. New courses and grants are promising. BCC will be hearing from two grant opportunities in the coming days.
- Spring 2023 enrollment and courses are on track to exceed spring 2022.

As we consider the important work at Precision Swiss Products, 24 courses have been offered successfully for their staff during the last six months:

- Forklift Certification
- Train the Trainer
- Hazard Awareness (2 Courses)
- CPR/First Aid/AED/BBP (4 Courses)
- Accident Responders & Clean-up (2 Courses)
- Centerless Grinding
- Control of Hazardous Energy
- Emergency Evacuation
- New Hire Safety (3 Courses)
- Machine Guarding (8 Courses)

**Board of Education:** Dr. Rick Hessman, Liaison, stated there was nothing to report.

**OWA** – Trustee Doug Terhune, OWA Liaison, delivered the following report:

- Face 2 Face – Sir Elton John/Billy Joel Tribute is Friday, January 20 at 7pm.
  - Tickets currently are at 1,065 sold!
- The tickets for the first four shows added up to a total of 2,036. We are currently at 2,628 for our remaining four shows. This has been an amazing season for sales!
- Brunswick County Schools Mid-Year Graduation will be at Odell Williamson Auditorium on January 26 at 6pm.
- Next show is Superstar Carpenters Reimagined on February 16 at 7pm.
- Title and Corporate Sponsorships still available for the last 3 shows.  
Odell Williamson Auditorium 2022-23 Performing Arts Subscription Season
  - Superstar – Carpenters Reimagined February 16, 2023
  - Hotel California – The Original Tribute to the Eagles March 7, 2023
  - Rave On! Buddy Holly Experience March 28, 2023
- The Odell Williamson Auditorium is pleased to announce our new Technical Manager, Zechariah Emanuel.

**Foundation** – Susan Carroll, Foundation Liaison, reported that Bella sponsorships are sold out.

**Legislative** – Representative Frank Iler said swearing in was done on opening day, January 11. He is chairing the Environment committee, and also serving on the Education (K-12) committee. They return next week to session.

**NCACCT** – Sheila Grady reminded everyone to register for the 2023 NCACCT Law-Legislative Seminar - Wednesday, March 29 – Friday, March 31 in Raleigh at the Marriott City Center.

**Athletics** – Chair Holden asked Les Tubb, Athletics Liaison, to share the news that he will be the interim Superintendent of BCS, starting in February. Trustee Tubb said that the baseball and softball practices are under way. Join us for the men’s basketball game on February 1 where Joe and Moe Stanley will be making a donation.

### **President's Report:**

President Smith provided the Human Resources Update.

President Smith provided the following updates:

- BCC had an increase in Curriculum FTE for Fall semester of 29 FTE with 690 compared with 661 in Fall 2021 (+29). Workforce Development / Continuing Education is also increase for fall 2022 to 266 FTE compared with fall 2021 of 239 FTE.
- On Monday, November 21 BCC hosted Dr. Bill Carver, Lisa Estep (State Board), Senator Michael Lee (New Hanover), Dr. Kim Gold to learn more about our BIP Program. This past year, BCC received \$40,000 grant to provide input on best practices for colleges with programs for Intellectually or Developmentally Disabled programs. BCC will receive \$80,000 this year.
- NCCCS BCC team traveled to the 2022 SACSCOC Annual Meeting in Atlanta on December 3-6, 2022. Dr. Kevin Lee, Paul Mills (QEP Director), Tracey Somerlad (Director of Institutional Research) and myself attended.
- BCC celebrated the Electrical program graduates at the Leland Center where most students earned at least 6 credentials through their course work.
- BCC hosted the Brunswick County Fire Chief's Association meeting at the Virginia Williamson Event Center where we shared an update on the progress of the Public Safety Center and asked for input as we move forward in the design.
- BCC hosted an Open House on January 5 with our One Stop team meeting and touring prospective students throughout campus.
- President Smith visited with the Stamp Defiance Chapter of the Daughters of the American Revolution in Wilmington to thank them for their continued support of a Foundation scholarship and provide an update on the College.
- BCC was recently selected by the John M Belk Endowment to join Cohort 3 of NC Reconnect. MC Belk Pilon and the Belk Endowment team, along with members of EdNC visited BCC yesterday to learn more about our College and better understand how they can assist us in recruiting, enrolling, and graduating adult learners.
- Please let Cindy know if you plan to attend Community College Day in Raleigh on March 29 and attend the NCCCAT Law Seminar on March 29-31. We have secured five rooms for anyone that would like to attend. Please confirm as soon as possible.
- President Smith thanked the Board of Trustees for their continued support of the College.

**Unfinished Business:** Chair Holden asked if there was any unfinished business and there was none.

**New Business:** President Smith asked for a motion to approve naming a classroom at the Southport campus after a donor. **On a motion by Frank Iler, seconded by Susan Carroll, the Board of Trustees voted to name a classroom at the Southport campus after Allison Fox. Motion carried.**

**Any other business to come before the Board:** Chair Holden asked that a letter of thanks be sent to Superintendent Oates for his work with BCC.

**On a motion by Les Tubb, seconded by Sheila Grady, the Board of Trustees unanimously approved to go into closed session pursuant to NCGS 143-318.11(a)(6) to discuss a confidential personnel matter. Motion carried.**

**On a motion by Frank Iler, seconded by Ronnie Jenkins, the Board of Trustees voted to come out of closed session and return to the regular meeting. Motion carried.**

**On a motion by Ronnie Jenkins, seconded by Susan Carroll, the Board unanimously moved to adjourn at 7:35 PM.**

Respectfully submitted,

Dr. Gene Smith, Recording Secretary