



RELIGIOUS OBSERVANCE

POLICY

In accordance North Carolina's General Statute 115D-5(u), Brunswick Community College shall allow two days of excused absence per academic year for religious observances required by the faith of a student. The academic year is defined consistent with the college calendar that begins with the fall term and continues with the subsequent spring and summer terms.

PROCEDURE

Students requesting an excused absence for religious observance must make their request in writing to their instructor(s) at least fourteen (14) days prior to the intended absence. The request should include the day requested and the class(es) to be missed. Prior to the date of absence, the instructor and student must agree in writing as to how, when, and where the make-up(s) will take place for the missed work. Failure to adhere to the agreed-upon schedule will void the student's right to make up the work unless the instructor(s) involved agree to a reschedule.

A student may not request different religious observance days for different classes offered on the same day. If a request is made for any class on a certain day, that request will count as one of the two days permitted for the entire academic year.

Policy and Procedure Revised by the Brunswick Community College Board of Trustees
September 21, 2023